



**FLORIDA DEPARTMENT OF JUVENILE JUSTICE
DETENTION SERVICES
FACILITY MEDICAL POLICIES**

Superintendent _____ Signature Designated Health Authority _____ Signature		Effective Date: November 1, 2016	Revised Date: July 5, 2018	Procedure Number: 8023 Medical Services
Subject: CHRONIC ILLNESS AND PERIODIC EVALUATIONS			Reference: 63M-2.008 F.A.C. Quality Improvement Standard 4.26	
Purpose:	The purpose of this policy is to ensure youth who have chronic illnesses receive regularly scheduled evaluations and necessary follow-up.			

PROCEDURE:

- A. All youth with the following conditions will have periodic evaluations and identified plan of care:
 - a. Chronic health condition
 - b. Communicable disease
 - c. Taking prescribed medications for at least 3 consecutive months
 - d. Has a medical grade 2-5
 - e. Pregnant youth
 - f. Undergoing treatment for a physical health condition
 - g. Morbidly Obese

- B. The frequency of the periodic evaluation is determined by the youth’s condition, clinical needs and clinically appropriate medical standards. However, in no case is the interval between periodic evaluations by a Physician, PA or ARNP to exceed (3) three months.

- C. In the case of conditions for which more frequent monitoring is required (i.e. monitoring for side-effects to anti-tuberculosis medication, follow-up after initiation of antiviral medications, adjustment of insulin dosage or for monitoring of responses to psychotropic medications) the periodic evaluation shall be conducted at a frequency which is in accordance with accepted clinical standards and practice but in no case shall it exceed three months. All youth receiving anti-tuberculosis medications prophylactically (as a result of the conversion of a Tuberculosis skin test from negative to positive) shall receive a periodic evaluation at the frequency recommended by the prescribing clinician, that is, after monthly periodic evaluations for the first two months following initiation of treatment and follow up by the practitioner each time youth is taken off-site for care.

- D. Intermittent evaluations by nursing personnel (for example, for medication administration) shall not take the place of the periodic evaluation. Intermittent evaluations by nursing personnel shall include evaluation of the youth’s weight once per month. However, if a Physician, ARNP or PA evaluates the youth for a different condition during the three-month interval, and the evaluation includes an assessment of the status of the chronic condition,

another periodic evaluation during the three-month period will not be required unless clinically indicated.

- E. A periodic evaluation is always required prior to renewing a prescription for a medication that has expired.
- F. Pregnancy during adolescence is inherently a high risk. Thus, prenatal care should begin as early as possible in the pregnancy with an Obstetrician. Unless otherwise determined by the obstetrician, until the eighth month, periodic evaluations should be scheduled every two-to-four weeks. Pregnant youth should receive a periodic evaluation every two weeks in the eighth month, and weekly thereafter. Documentation of the periodic evaluation on a pregnant youth may be made on the outside practitioner's form, if desired, and then filed in the Individual Health Care Record, after review to determine if laboratory tests or other orders are to be initiated. The youth must also follow-up with the on-site practitioner after each off-site to ensure the plan of care is in place and followed.

G. On-Site Evaluations

- a. If conducted on-site, the periodic evaluation must be documented in the chronological progress notes in the Individual Health Care Record and must conform to professional clinical standards (SOAP format). The documentation of the periodic evaluation provided by the Physician, PA or ARNP must be suitable to facilitate the revision of the Problem List, Medical Grade Classifications and Medical Alerts as well as for treatment planning purposes.
- b. The Department recommends the use of the Treatment Flow Sheets and the Treatment Plan Form for general and specific chronic conditions to ensure that thorough periodic monitoring of all vital signs, body systems, diagnostic and laboratory tests, etc., are being performed. However, at a minimum, the provider must have a chronological progress note outlining the plan of care which includes all of the above components.

H. Off-Site Evaluations

If conducted off-site, the outcome of the periodic evaluation shall be documented on the Summary of Off-Site Care form, filed in the Individual Health Care Record in the chronological progress notes, in reverse chronological order and uploaded into the EMR. Orders resulting from the periodic evaluation must be followed, actions recorded and a system in place that provides for regular review to determine that follow up is in place and timely. The youth must also follow-up with the on-site practitioner after each off-site to ensure the plan of care is in place and followed.

Any other documents, instructions and orders provided by the off-site provider shall be filed within the youths IHCR with the Off-Site summary and reviewed by the DHA/Designee.