




**STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE**

INTEROFFICE MEMORANDUM

DATE: December 17, 2018 **PCI – 18 – 002**
TO: Regional Directors and Chief Probation Officers
FROM: Paul Hatcher Jr., Assistant Secretary for Probation and Community Intervention 
SUBJECT: **2019 DRAI Training Requirements**

This memo replaces PCI 16-001. It includes the details for the 2019 DRAI training requirements.

Attached you will find two documents related to the DRAI:

- DRAI training requirements for (mandatory or non-mandatory) staff performing screening functions and/or presenting the results of the DRAI in court, DRAI Trainers, and Regional DRAI Trainers.

If you have any questions regarding these documents as it relates to the DRAI, please contact Minnie Bishop at 850-717-2709 or minnora.bishop@djj.state.fl.us.

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Rick Scott, Governor

Timothy Niermann, Interim Secretary

The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention, and treatment services that strengthen families and turn around the lives of troubled youth.

Detention Risk Assessment Instrument (DRAI) Trainings

DEFINITIONS

Mandated Practitioners: DJJ and Provider staff with case management responsibility for conducting detention screening or present the results of the DRAI instrument to the court.

Non-Mandated Practitioners: DJJ and Provider staff with case management responsibility that do NOT conduct detention screening or present the results of the DRAI instrument to the court.

INITIAL TRAINING

Prior to being assigned the task of completing the Detention Risk Assessment Instrument (DRAI) the following initial training requirements must be completed:

Minimum of an 8-hour course of instruction delivered by designated DRAI Trainers using approved DRAI Training curricula. Instruction includes the lecture, practice of activities, discussion, and the administration of the written comprehensive review as designated by Probation HQ for that year.

NOTE: DRAI Comprehensive Review will not be emailed. It is to be administered and scored by the DRAI Trainer. The results including the hard copy of the written comprehensive evaluation will be retained in a designated circuit folder with access limited to DRAI Trainers, the Chief Probation Officer and designee.

Mandated Practitioners: Must achieve DRAI Practitioner Designation by successfully completing the following training requirements:

- 2019 DRAI Practitioner (Instructor-led) Course
- DRAI Comprehensive Review (minimum score 80%)

Failure to successfully complete the 2019 DRAI course will result in a retake of the full 8-hour course. Multiple failed attempts must be evaluated by the Circuit Administration to determine to student's ability to continue in the role of a mandated practitioner.

Non-Mandated Practitioners: Do not have to achieve DRAI 'Practitioner' Designation but must successfully complete the following training requirements:

- 2019 DRAI Practitioner (Instructor-led) Course
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IN-SERVICE TRAINING

Upon successful completion of the initial training, the practitioners will complete 8 hours of in-service training each year. In-service training will be provided by DRAI Trainers as follows:

- Trainers will review with participants all DRAI memorandums, noting changes in requirements to the detention screening process.
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Detention Risk Assessment Instrument (DRAI) Trainings

- Trainers will use the current DRAI participant/trainer curriculum materials for the delivery of training.
- Trainers will provide opportunities for staff to practice criteria/scoring activities and demonstrate the ability to screen with accuracy during the course of instruction.
- Trainers will provide practice activities that include a minimum of five *local* screening samples.
- Trainers will evaluate staff performance during the course of class instruction to determine if the trainee understands the information being instructed and complete the DRAI accurately.
- Trainers will provide relevant feedback upon request about staff's performance during in-service training.
- Mandatory practitioners must successfully complete (minimum score of 80%) on the annual re-assessment training to retain DRAI Practitioner Designation. The comprehensive review used must be the review issue for the current year. Non-mandatory practitioners are NOT required to complete the comprehensive review.
- Trainers will inform the designated SkillPro regional representative of scheduled DRAI Practitioner annual in-services classes and provide documentation of class results. SkillPro regional representatives will enter all DRAI related in-service training in SkillPro and provide reports upon request.

DRAI TRAINER REQUIREMENTS

DRAI Trainer Candidates must:

- Be employed as DJJ staff or Detention Screening Contract Providers.
- Receive a recommendation from the Circuit Chief Probation Officer and Regional Directors to attend the 2019 *DRAI Train-the Trainer Course*.
- Have a minimum of 1 year of consistent experience with/exposure to and proficiency in the use of the DRAI instrument.
- Successfully completed Instructor Techniques Workshop (ITW) offered by DJJ Staff Development & Training prior to the TTT course.
- Successfully receive the DRAI Practitioner Designation prior to the TTT course.
- Successful completion of the 2019 DRAI Train-the-Trainer Course includes receiving a minimum score of 80% on the written comprehensive evaluation and favorable trainer evaluation scores.

Detention Risk Assessment Instrument (DRAI) Trainings

DRAI Trainers must:

- Train or co-facilitate DRAI training at a minimum of 16 hours per year.
- Report training results to the regional SkillPro representative.
- Review DRAI training materials upon request.
- Participate in DRAI Trainer conference calls.
- Act as subject matter experts for matters related to the DRAI.
- Communicate any DRAI related issues and questions to Regional DRAI Trainer.
- Successfully complete annual DRAI Trainer Refresher Course with a score of 80% on the written comprehensive evaluation and favorable trainer evaluation scores.

REGIONAL TRAINER REQUIREMENTS

Regional DRAI Trainer Candidates must:

- Be employed as DJJ staff or Contract Providers.
- Receive a recommendation by the Master DRAI Trainer and Probation HQ to participate in the Regional DRAI Trainer certification process.
- Have a Qualified DRAI Trainer designation for at least one year.
- Successful completion of the Regional DRAI Trainer Designation Course includes the receipt of a minimum score of 80% on the written comprehensive evaluation and favorable trainer evaluation scores.

Regional DRAI Trainers must:

- Train or co-facilitate DRAI training at a minimum of 24 hours per year.
- Report training results to the regional SkillPro representative.
- Review DRAI training materials, policies, and procedures upon request.
- Produce DRAI related reports upon request.
- Participate in Regional DRAI Trainer conference calls.
- Conduct at least 2 conference calls with Qualified DRAI Trainers in their respective region.
- Communicate any DRAI related issues and questions to Master DRAI Trainer.