



## FLORIDA DEPARTMENT OF JUVENILE JUSTICE POLICY

**Secretary** /s/, Christina K. Daly

**Date:** 4/13/2017

**Subject:** Information Technology (IT) Project Management and Governance

**Section:** FDJJ – 1270

**Originating Office:** Administrative Services

**Authority:** Section 282.003, et seq, Florida Statutes

**Related References:** Florida Administrative Code, Rules 74-1.001 through 74-1.009

**Purpose:** This policy provides guidance for the management and governance of the Department's Information Technology Projects.

**Offices Affected by the Policy:** All offices within the Department of Juvenile Justice.

### **POLICY STATEMENT:**

- The Department of Juvenile Justice (DJJ) shall ensure a framework for the review, integration, development, processing, and management of information technology projects and user requests to support the Department's mission, goals, and objectives. Effective management of these resources require specific, Department-wide management and guidance.
- All requests for managing information technology projects and user requests shall follow the processes specified in the IT Project Management and Governance procedures.
- The IT Project Management and Governance procedures implemented to promote:
  - A dynamic and innovative team environment;
  - An attitude of respect for business process owners, co-workers and those we serve;
  - Effective communication;
  - Effective management of resources and workload; and
  - An environment which embraces productive change.

### **PROCEDURES/MANUALS:**

Procedures for this policy are accessible at the Department Policies internet page:

<http://www.djj.state.fl.us/partners/policies-resources/departments-policies>