



FLORIDA DEPARTMENT OF JUVENILE JUSTICE POLICY

Secretary /s/, Christina K. Daly

Date: 6/15/2018

Subject: Protective Action Response (PAR) Instructor and PAR Fidelity

Section: FDJJ 1508.03

Originating Office: Staff Development and Training

Authority: Section 985.645, Florida Statutes

Section 20.316(1)(c)4., Florida Statutes

Related References: PAR Rule (Chapter 63H-1, Florida Administrative Code)

Purpose: The need exists to establish a statewide framework for the Department of Juvenile Justice to implement requirements for all PAR instructors, procedures governing PAR training plans, and the process governing PAR fidelity.

Offices Affected by the Policy: All offices within the Department.

POLICY STATEMENT:

- All PAR and Master PAR instructors shall provide Department and contracted employees with fair and adequate training for PAR certification.
- All PAR, Master PAR, and Lead Master PAR instructors shall comply with all responsibilities as an instructor.
- All Lead Master PAR and Master PAR instructors shall conduct PAR fidelity requests in accordance with the PAR fidelity process.
- All PAR instructors who separate from the Department or contract provider and continues to hold a valid PAR Instructor Certification must adhere to Rule 63H-1.015 for certification compliance.
- Reconsideration to become a PAR instructor upon return to the Department or contract provider must follow the re-hire process as outlined in Rule 63H- 1.011, and as related to the Instructor Qualifications in Chapter 63H-1.014, Florida Administrative Code (F.A.C.). Additionally, the employee must successfully complete PAR instructor certification training within 120 days of rehire.
- All PAR instructor candidates must adhere to Rule 63H-1.014, F.A.C.

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- All PAR and Master PAR instructors shall comply with Rule 63H-1.015, F.A.C., for certification renewal.
- All Department and contract providers shall comply with Chapter 63F-11, F.A.C., regarding reporting incidents to the Central Communications Center.
- All Department and contract provider administrative staff shall ensure all PAR fidelity requests are submitted to the training entity with applicable documentation.
- All Department and contract provider administrative staff shall submit an annual PAR Training Plan to the training entity.
- The training entity shall maintain all PAR training plans, testing, and PAR Fidelity.

PROCEDURES/MANUALS:

Procedures for this policy are accessible at the Department Policies internet page.