**Interim Secretary /s/, Christina K. Daly**  
**Date:** 6/2/2017

**Subject:** Proprietary Software

**Section:** FDJJ – 1205.10

**Originating Office:** Administrative Services

**Authority:** Chapter 282.318, Florida Statute

**Related References:**  
Section 282.318, Florida Statutes  
Florida Administrative Code, Rule 71A-1, Information Technology Security  
Title 17 United States Code, Section 101, Copyright Act, as amended.

**Purpose:** This policy requires all propriety software used on Department-owned computers be in compliance with copyright laws.

**Offices Affected by the Policy:** All offices within the Department and contractors, vendors, providers, and/or third parties using Department-owned computers. Computers purchased by providers, operated outside of Department-owned/managed facilities are exempt from this policy.

**POLICY STATEMENT:**

- The Department of Juvenile Justice recognizes and supports the legitimate interests of copyright holders, and prohibits its employees or users of Department-owned computers from violating the rights of copyright holders.
- Department of Juvenile Justice staff and contractors, vendors, providers, and/or third parties using Department-owned computers shall use computer software in compliance with the terms and conditions specified in the software license agreement, and will comply with all applicable local, state, and federal copyright laws.

**PROCEDURES/MANUALS:**

Procedures for this policy are accessible at the Department Policies internet page:  
[http://www.djj.state.fl.us/partners/policies-resources/department-policies/by-office](http://www.djj.state.fl.us/partners/policies-resources/department-policies/by-office)