

Using VPN

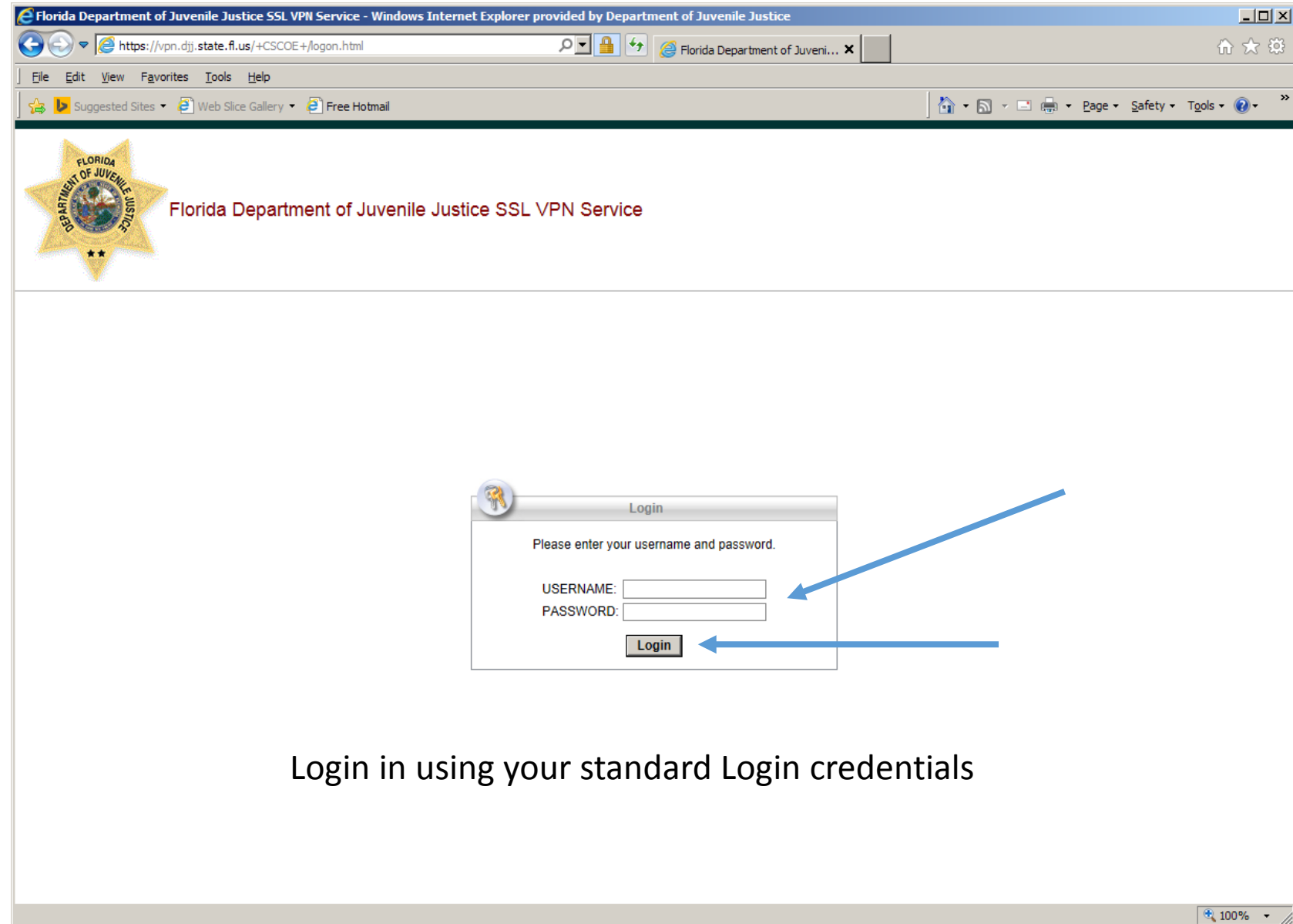
DJJ Staff

Internet Explorer (32-bit)

You will need to use **IE-32bit**. 64-bit machines have the IE 64-bit option as well. To check this setting Open Internet Explorer and navigate to Help-About. If it is **64-bit it will list it here**. If it doesn't specify, then it is **IE 32-bit**. If it is 64-bit, 32-bit IE should be available under Start-Programs.



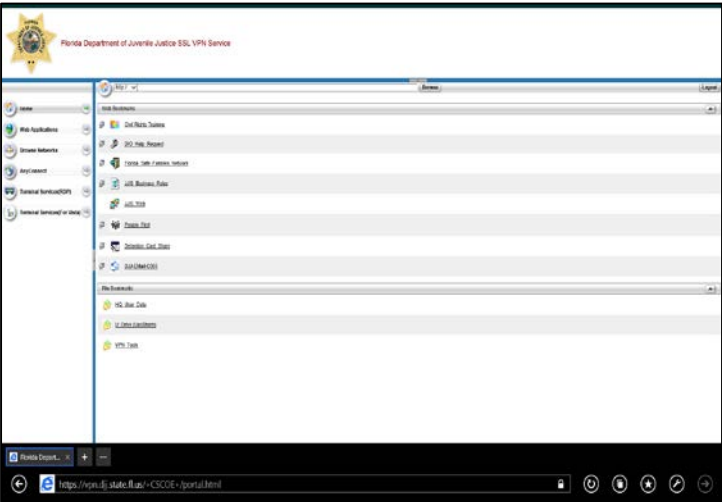
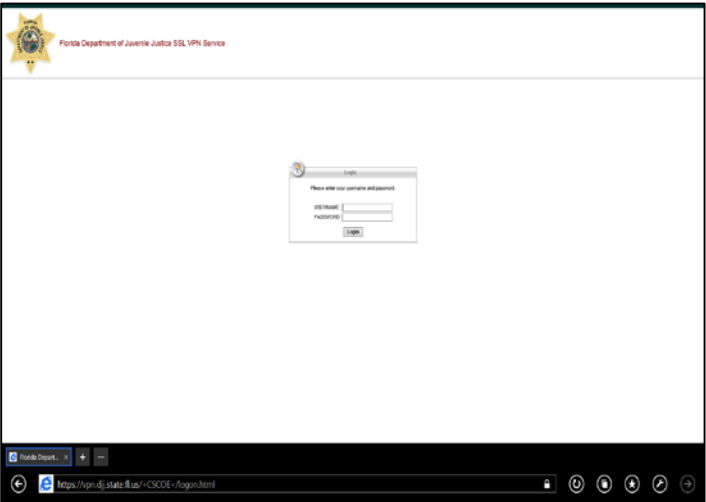
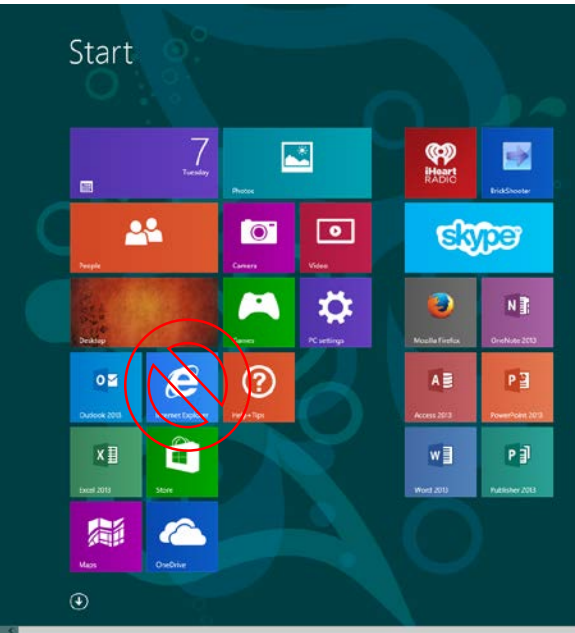
Enter <https://VPN.djj.state.fl.us> in the address bar



Login in using your standard Login credentials

Your password can only be changed when it expires or by requesting a password reset.

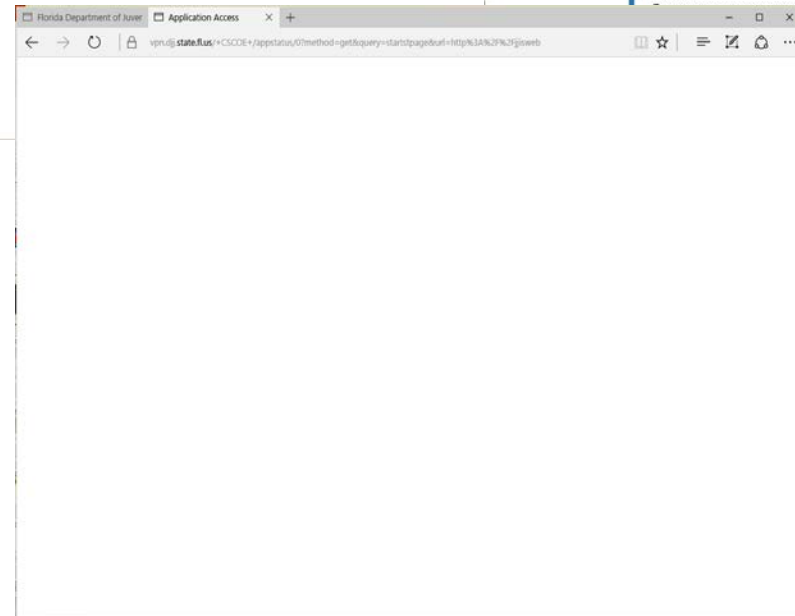
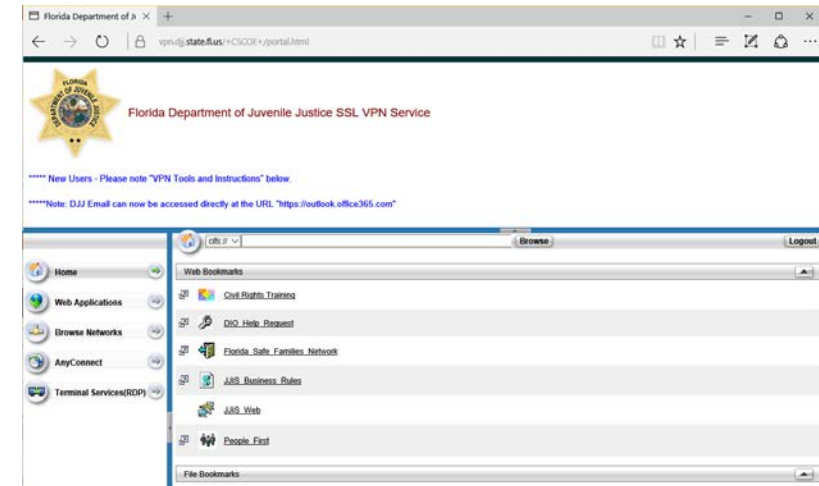
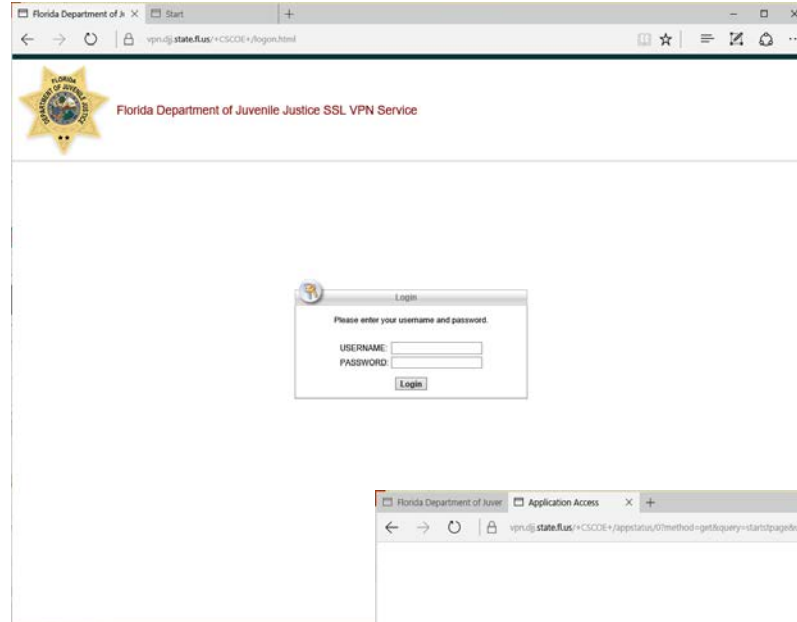
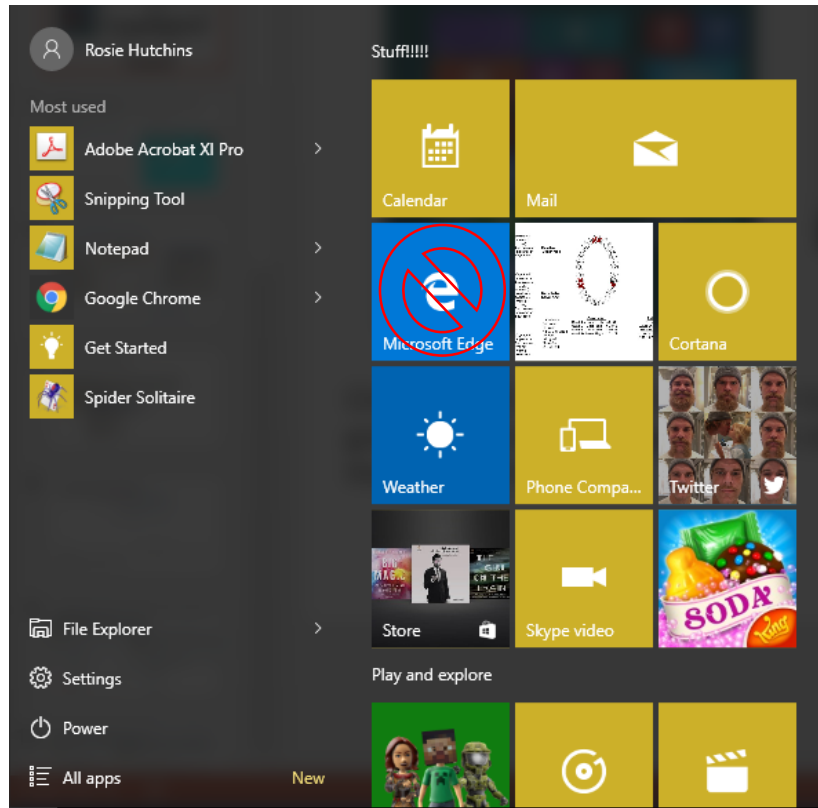
Note: If you are using Windows 8 or 8.1, you must use the **Desktop** version of Internet Explorer and not the tile or “Metro” version. The Metro version will not use ActiveX components. The login screen will load, and once logged in you will see the list of web bookmarks on the home screen. However, JJIS will not load.

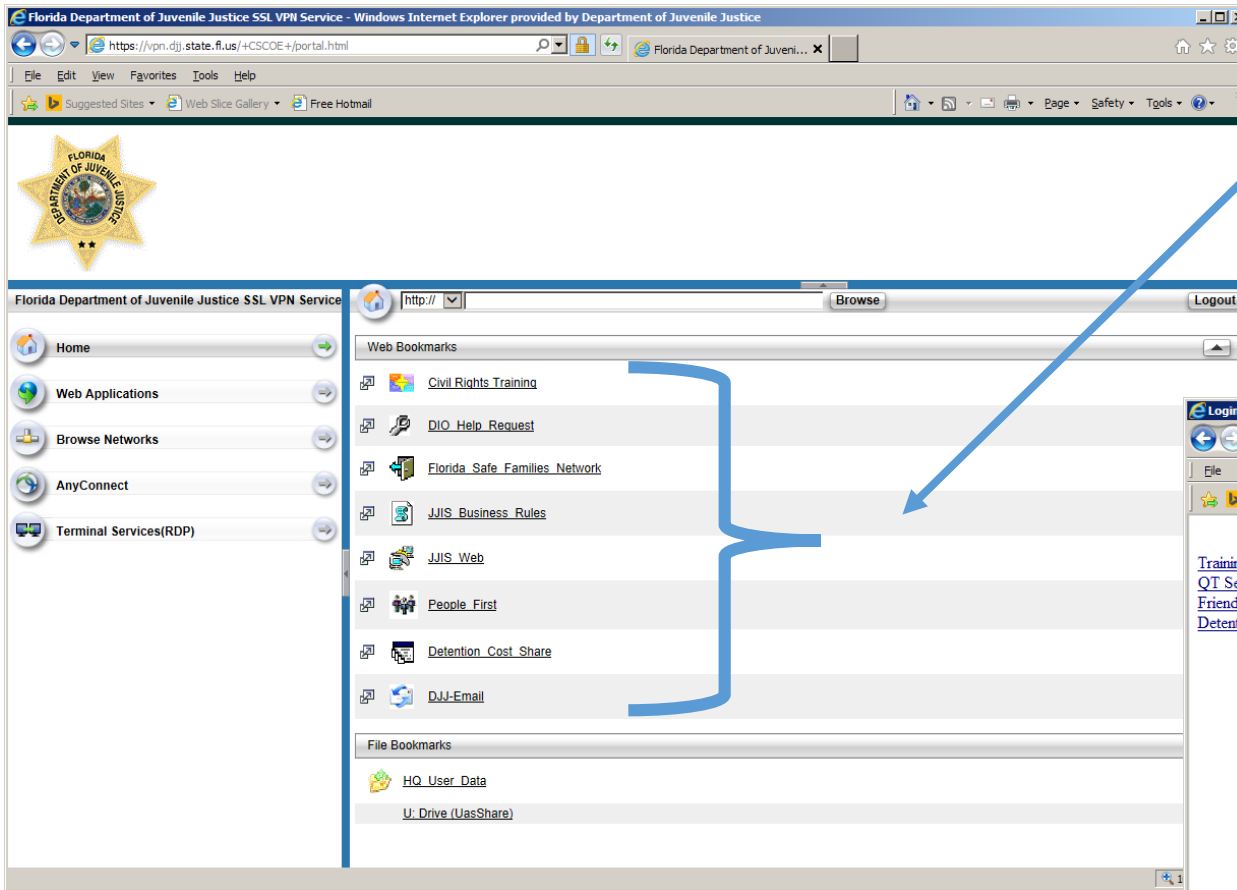


Ctrl + Esc will return you to the Start Screen if grabbing the top and dragging down doesn't close the IE Metro App.



Note: If you are using Windows 10, you must use Internet Explorer and not the Edge browser. Edge will not use ActiveX components. The login screen will load, and once logged in you will see the list of web bookmarks on the home screen. However, JJIS will not load, presenting a blank browser window.

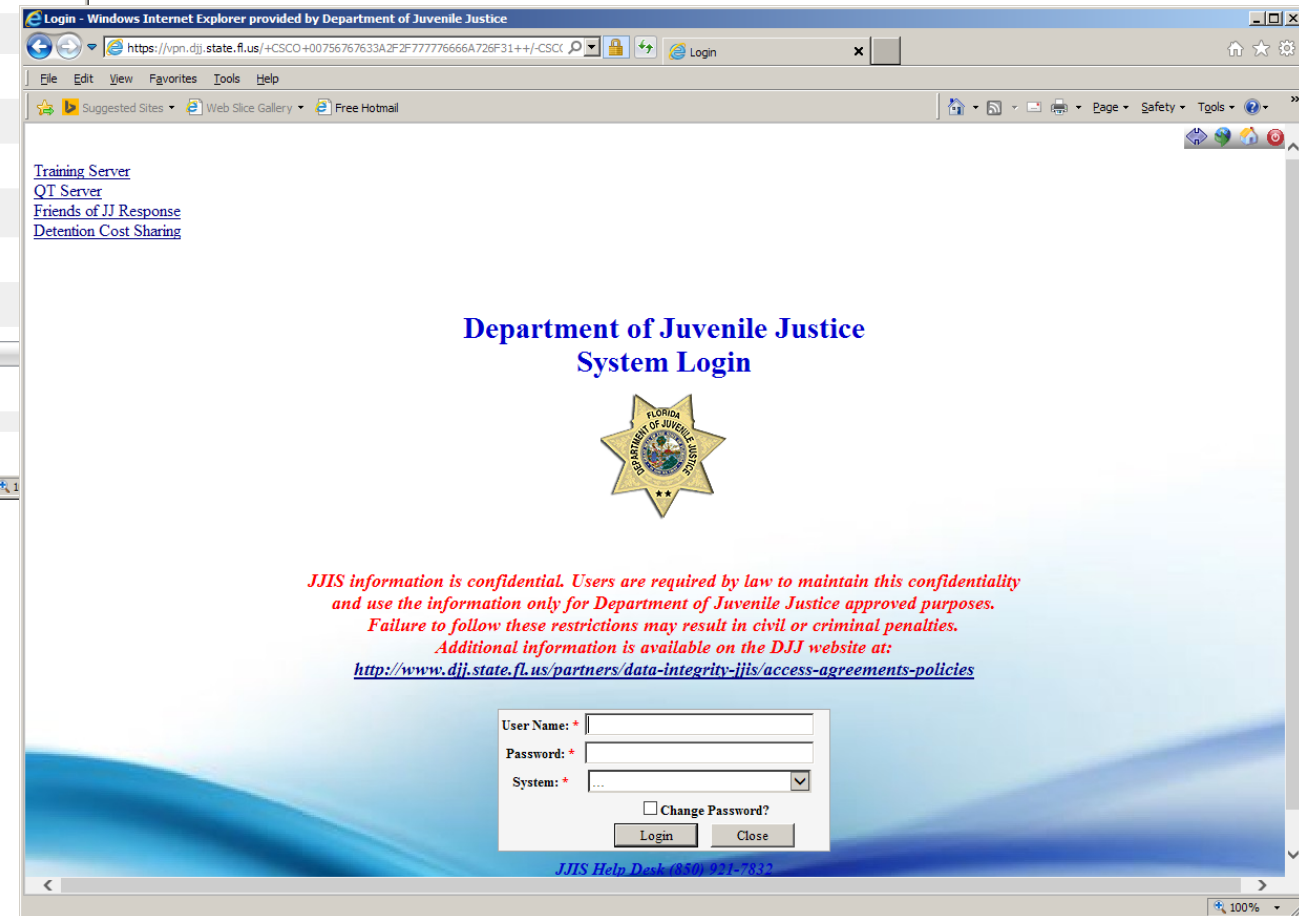




Click on desired application from Web Bookmarks.

Once you connect to an application, you will have a tool bar in the upper-right corner that will allow navigation such as returning “home” or “logout”

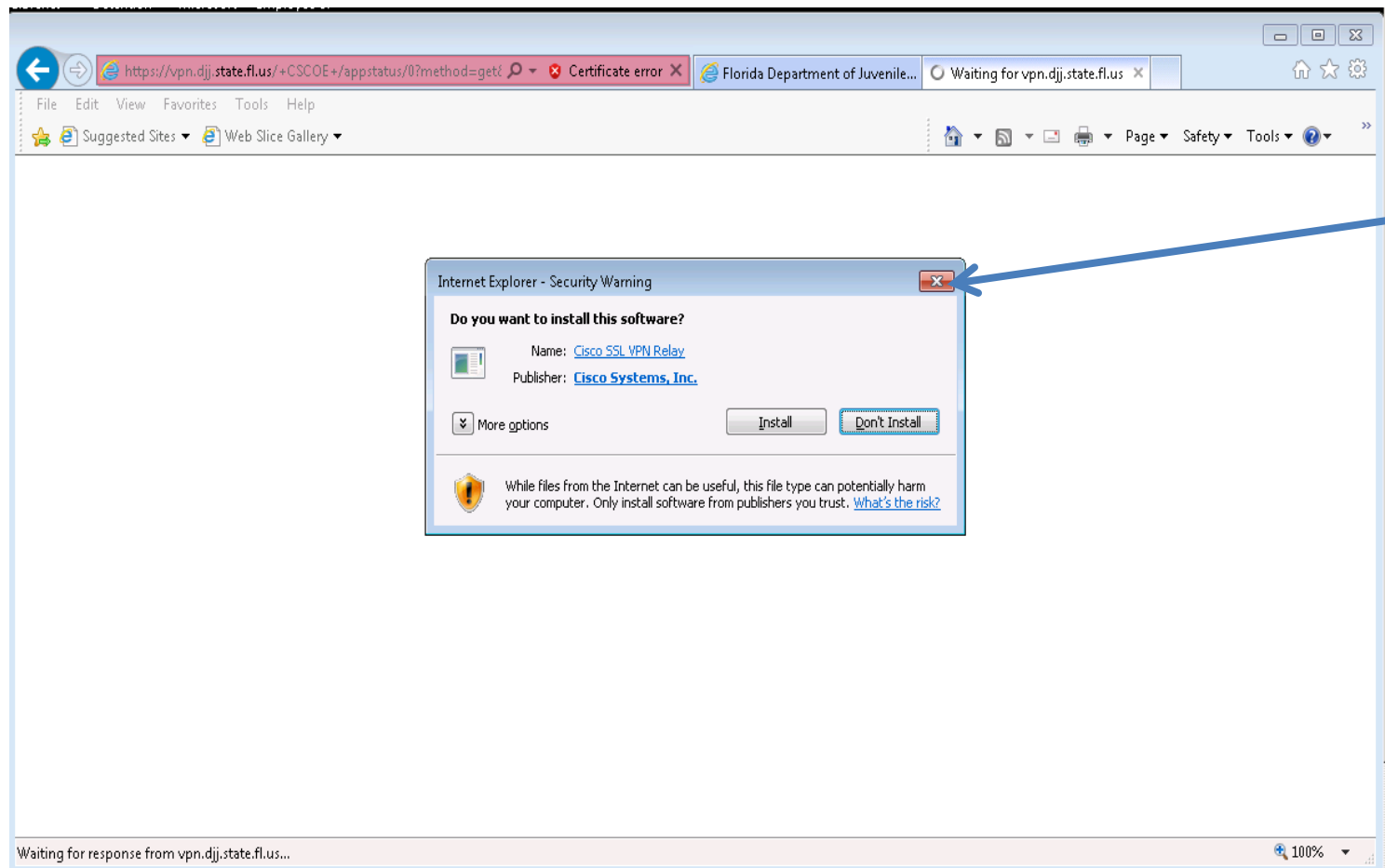
Note: JJIS Web will not have this toolbar. Use the “close” button to return to the App list.



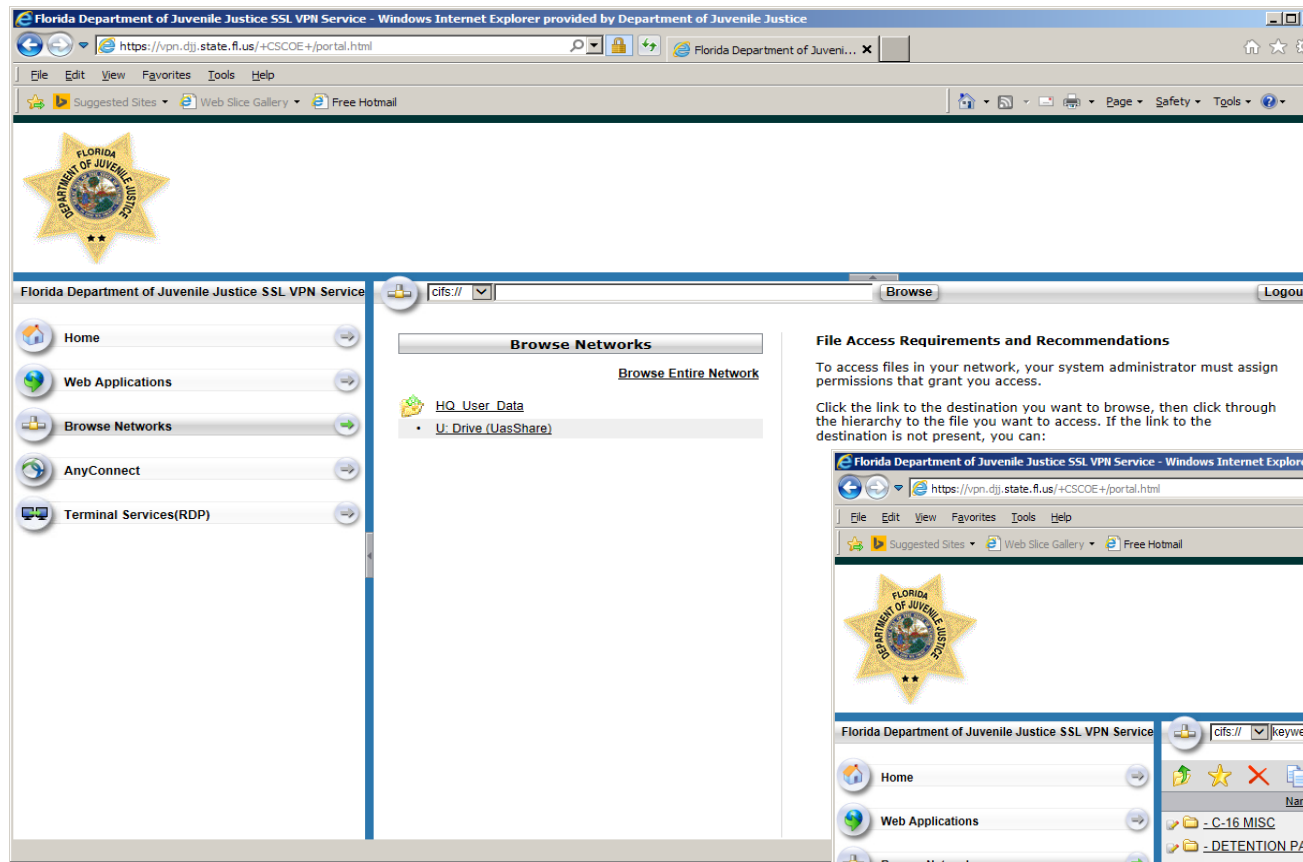
Session Time

Your VPN session is set for a maximum of three hours. You will be prompted 10 minutes before your session ends. To continue working, just login again once the session times out.

JJIS - When clicking on JJIS, you may be prompted to install the "Cisco SSL VPN Relay". This is normal and should be installed.



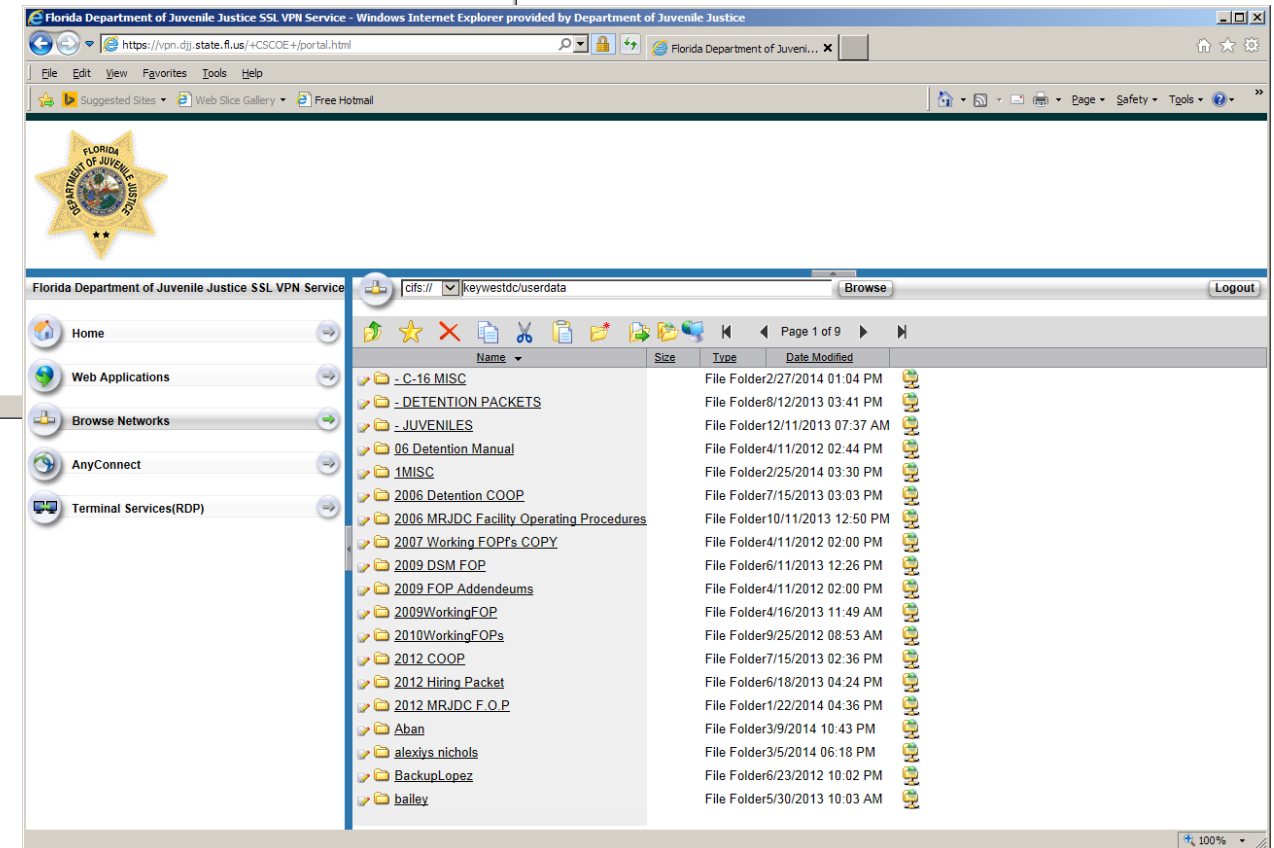
Access your K:
drive data using
the “Browse
Network”
section.



At the cifs:// box, type in
your local server name
with /UserData added.

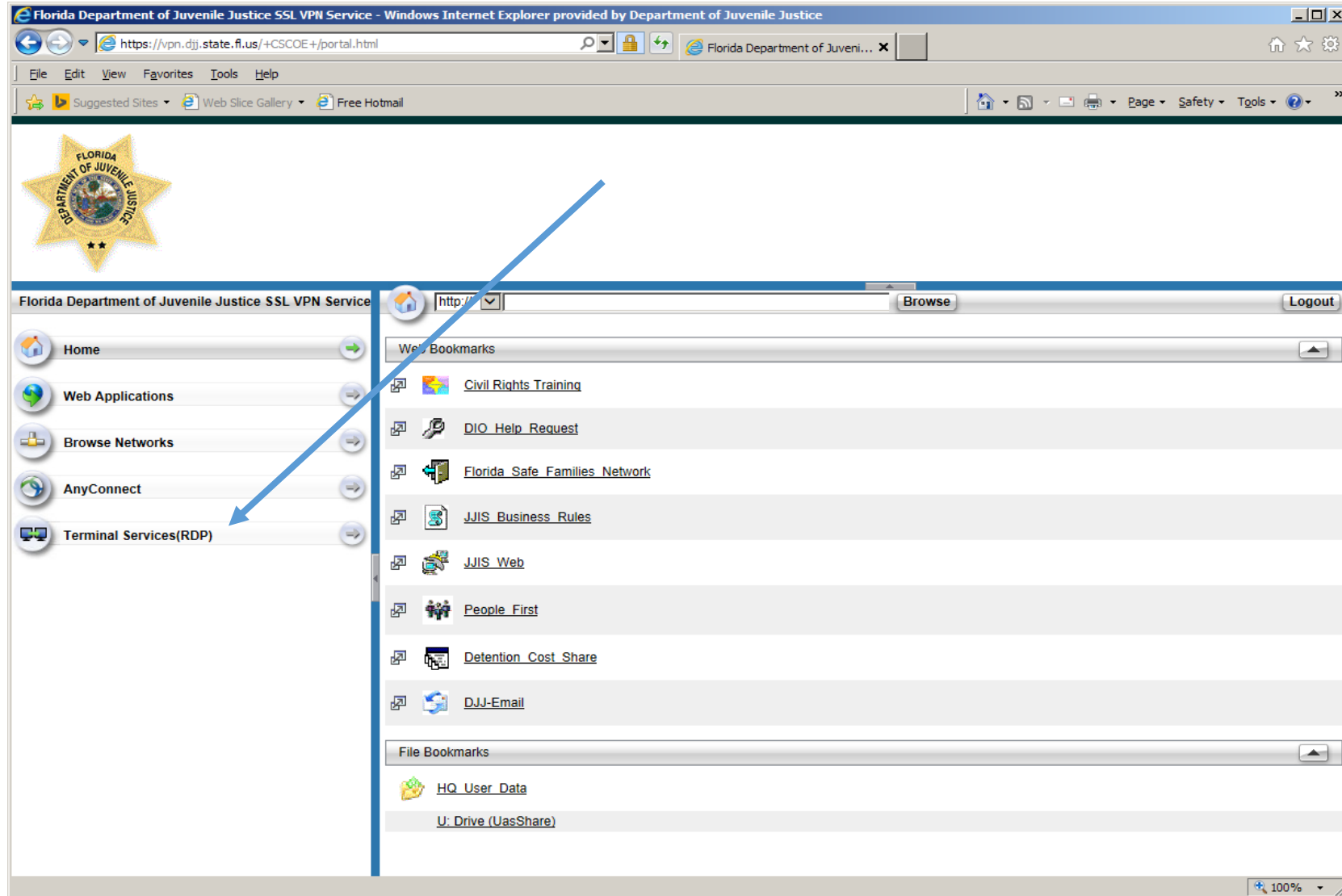
Example: cifs://KeyWestDC/UserData

If prompted for credentials, use your normal
DJJ login and password (SmithXX, password).



Remote Desktop Client

For Terminal Services (RDP), click on “Terminal Services (RDP)”



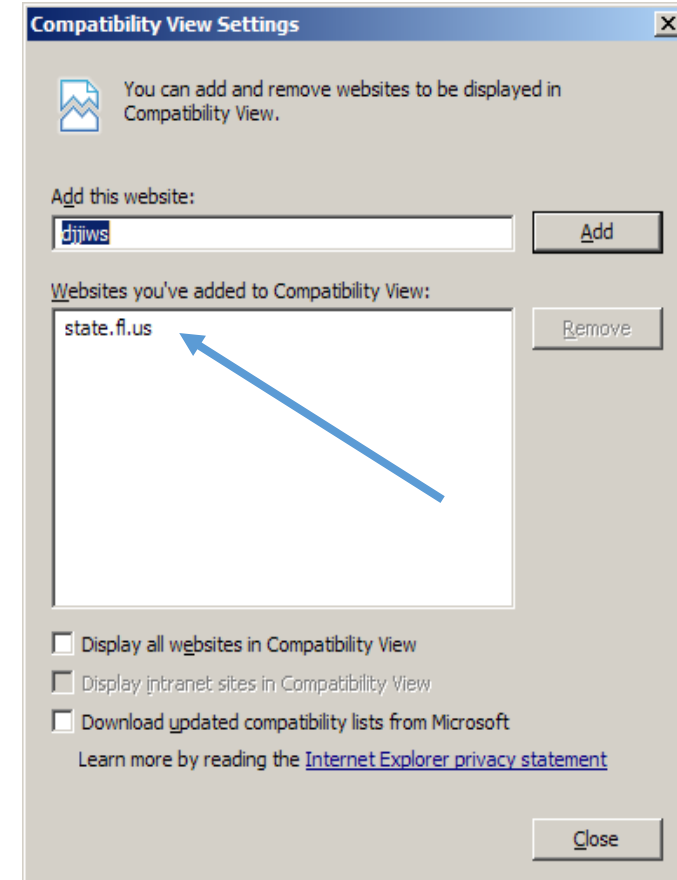
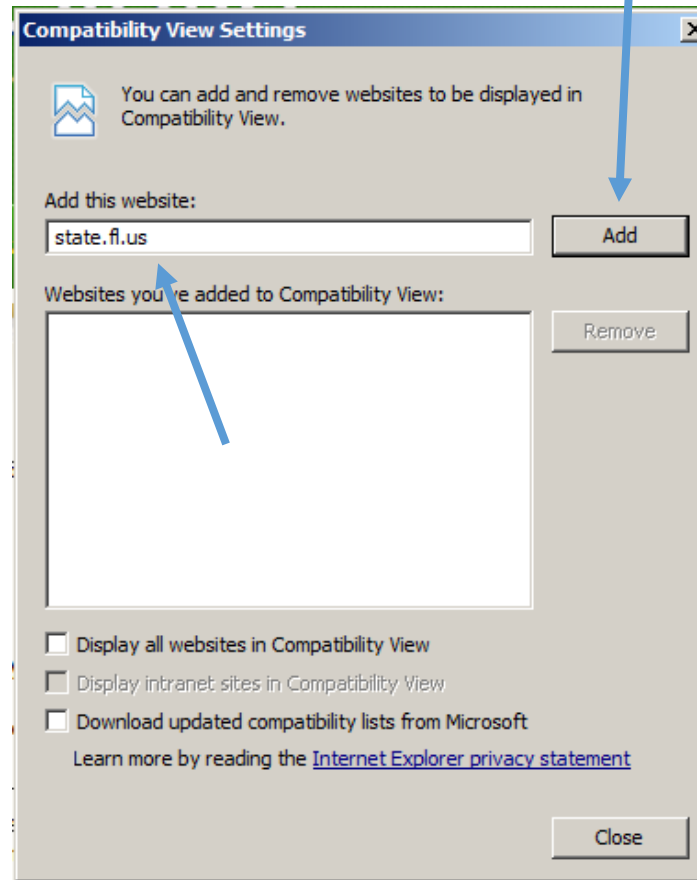
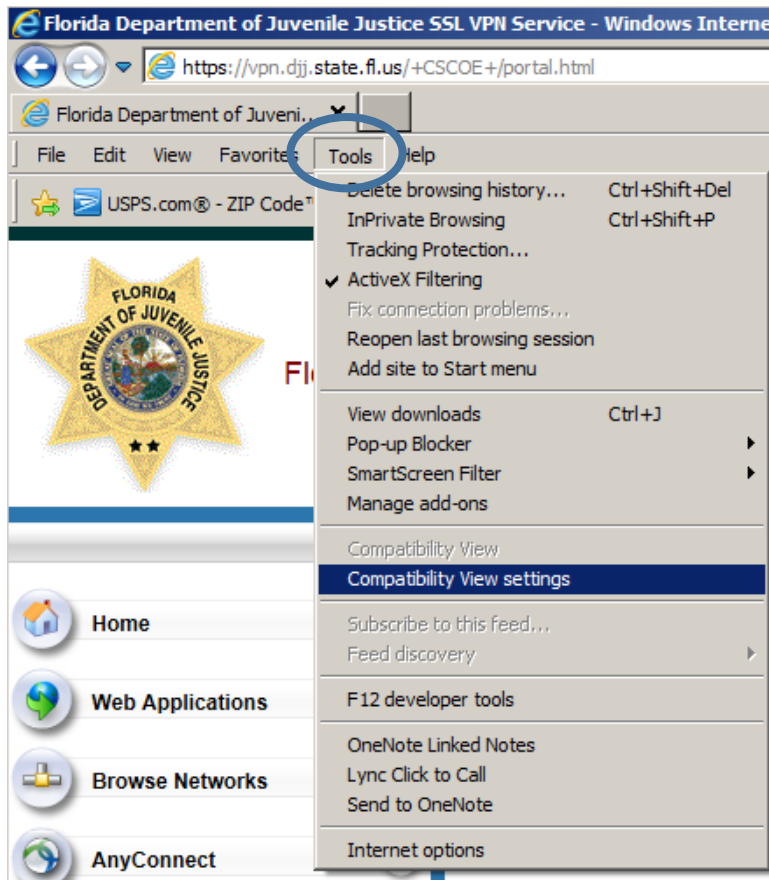
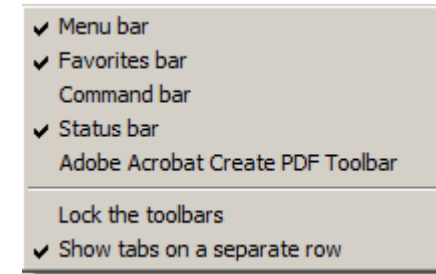
Set your browser so that “**state.fl.us**” is included in the

Compatibility View Settings.

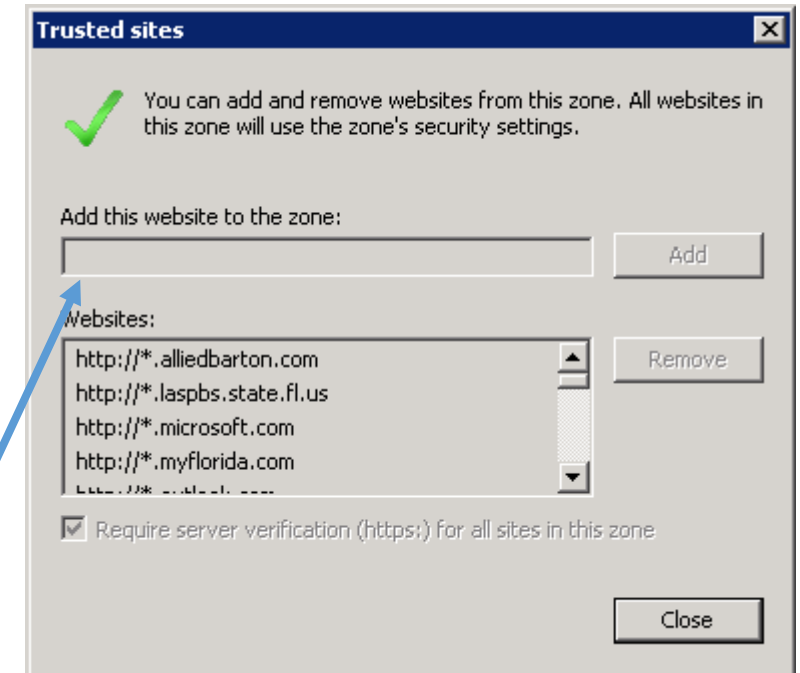
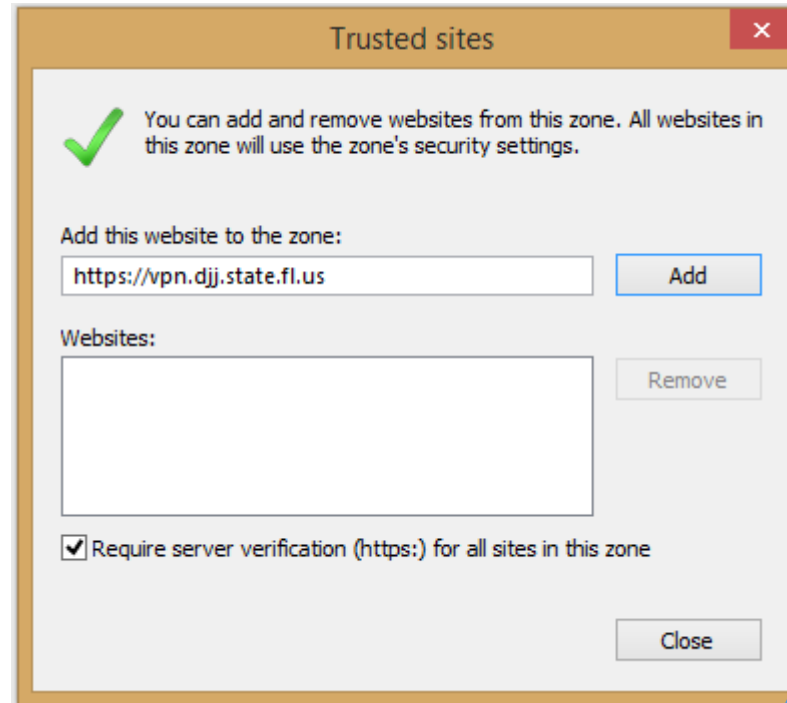
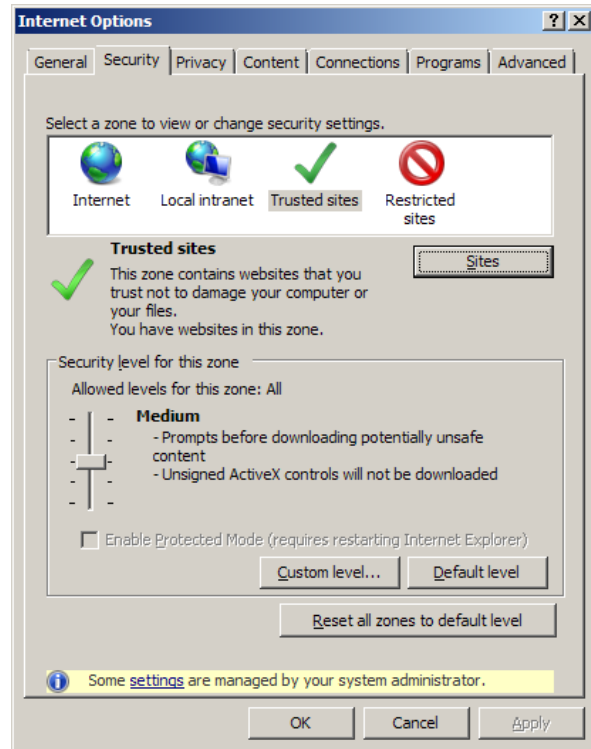
From Internet Explorer, click on “Tools” and then “Compatibility View Settings”

If state.fl.us isn’t showing in the box, enter it, then click “Add”
The website will show in the box.

If the Menu Bar isn’t showing, right click in the open area next to the tab, and put a check next to “Menu Bar”



Add the site “<https://VPN.djj.state.fl.us>” to your **trusted sites list**. From Internet Explorer, click on “Internet Options – Security – Trusted Sites” - “Sites”. Add “<https://vpn.djj.state.fl.us> to the zone”.



If the site name isn't listed in the box, ask your IT professional to add <https://vpn.djj.state.fl.us> to the list of trusted sites.

Customize the RDP session

At the rdp:// box, enter your workstation name along with desired additional parameters that will allow full usage of the RDP client.

Examples:

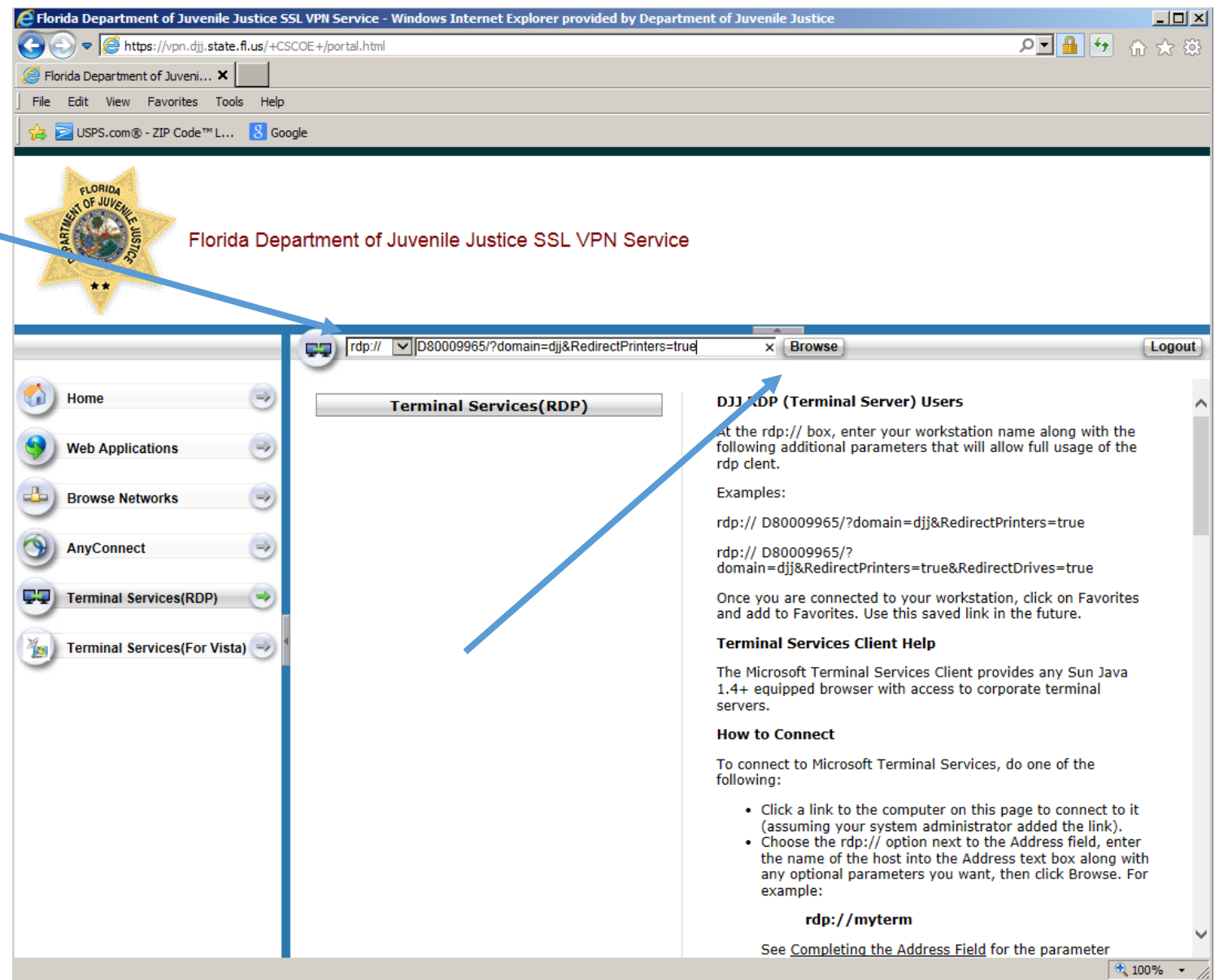
D80009965/?domain=djj&RedirectPrinters=true or
D80009965/?domain=djj&RedirectPrinters=true&
RedirectDrives=true

These settings tell the session what local printers
or hard drives to use.

Use this additional geometry setting to change
your resolution for RDP to match your desktop
resolution:

Example:

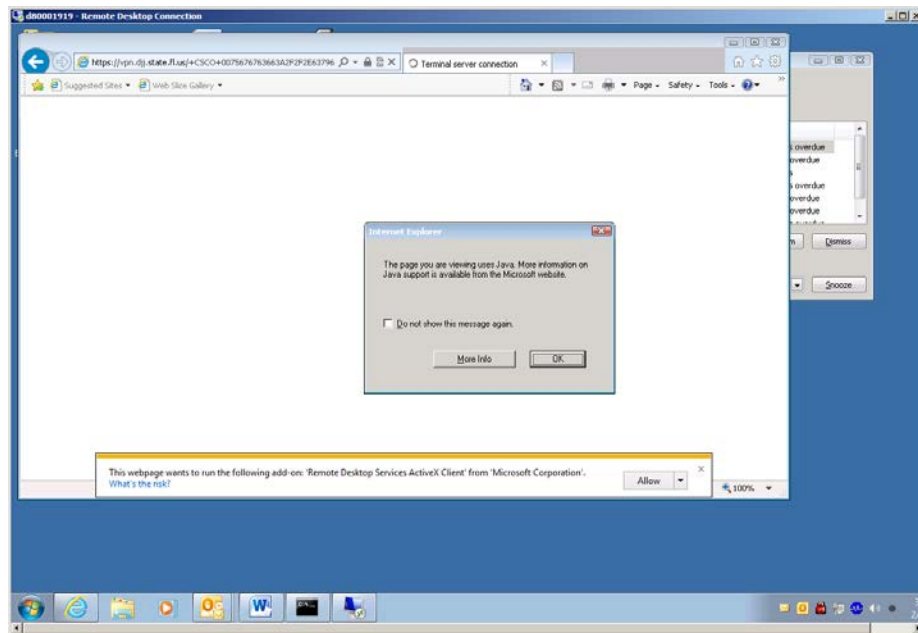
D80009965/?domain=djj&RedirectPrinters=true&
geometry=1024x768



Once you've entered your workstation name and desired
parameters, click the "Browse" button.

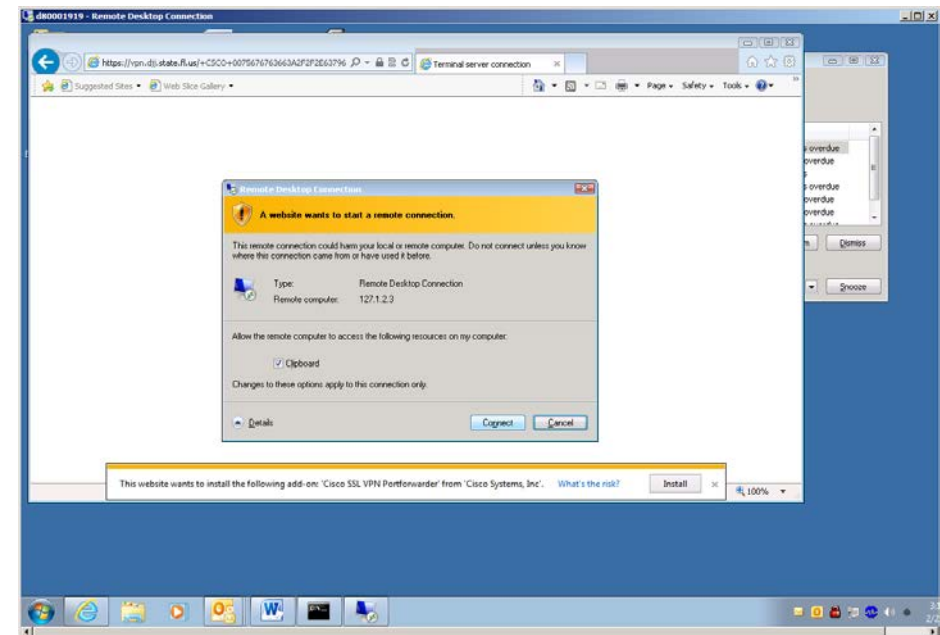
***Allow and install any add-ons that the VPN website presents such as *ActiveX* or *Cisco Portforwarder*.**

Install add-on for “Remote Desktop Services ActiveXClient”

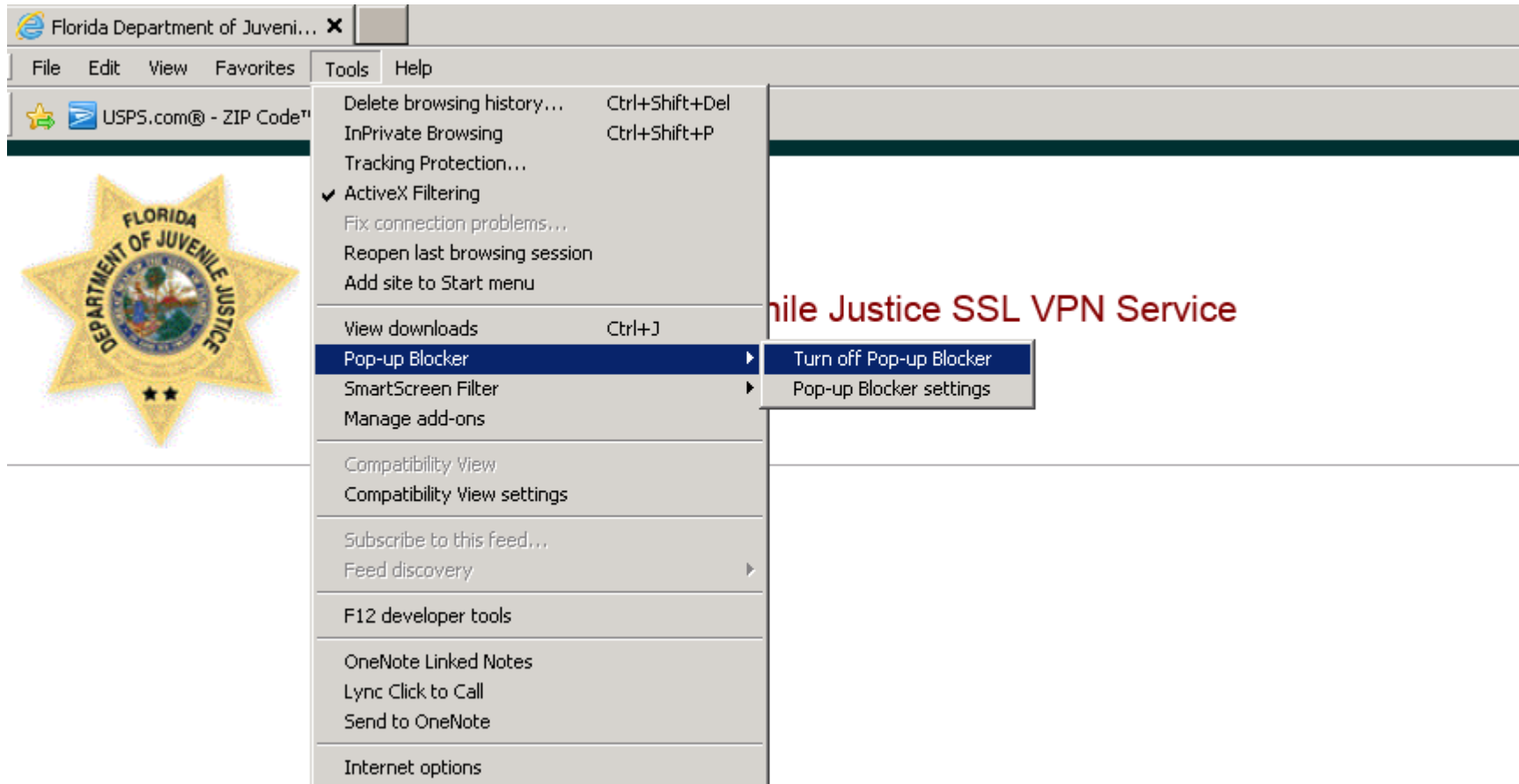


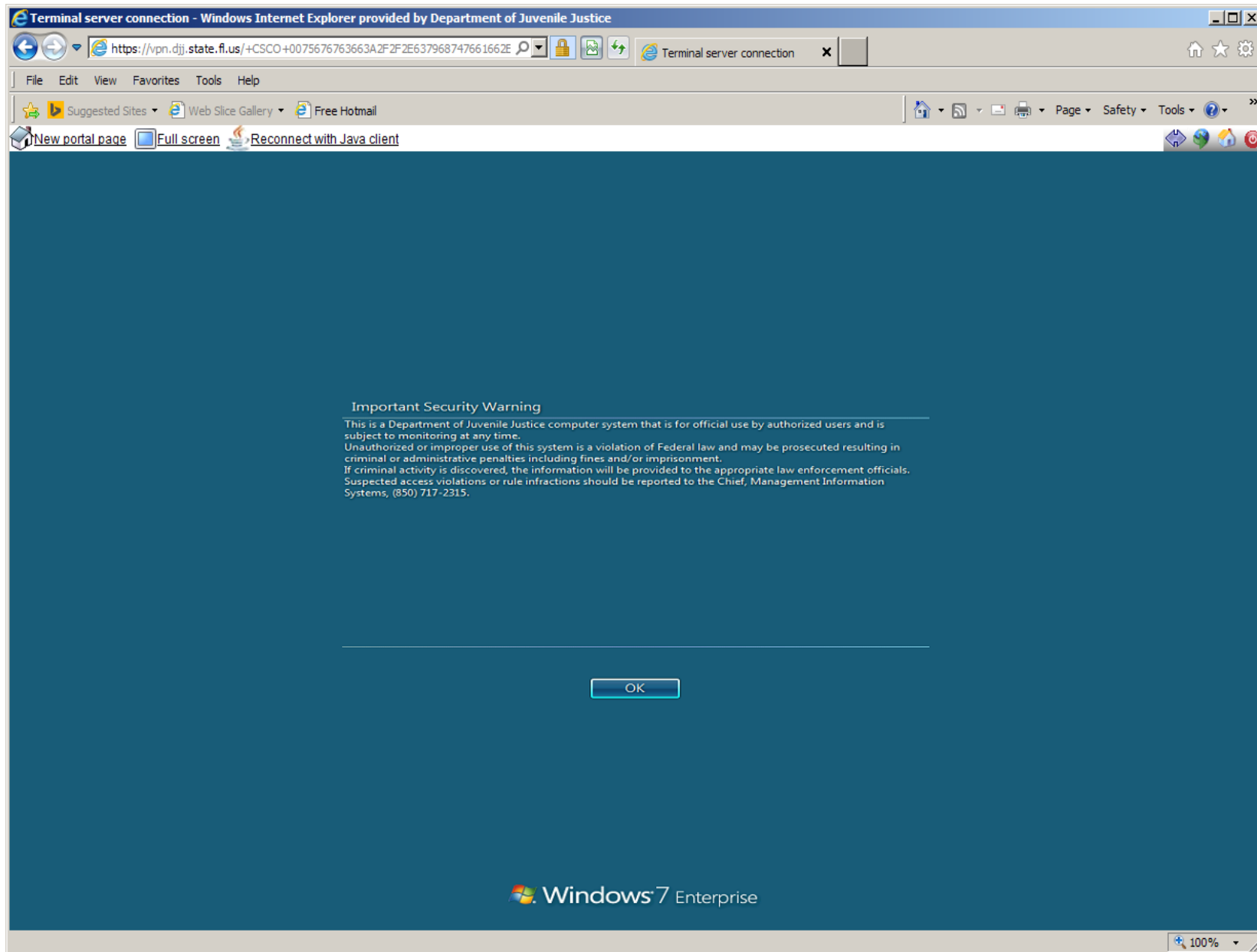
Install add-on: “Cisco SSL VPN Portforwarder”

Resources shown will vary depending on rdp customization.

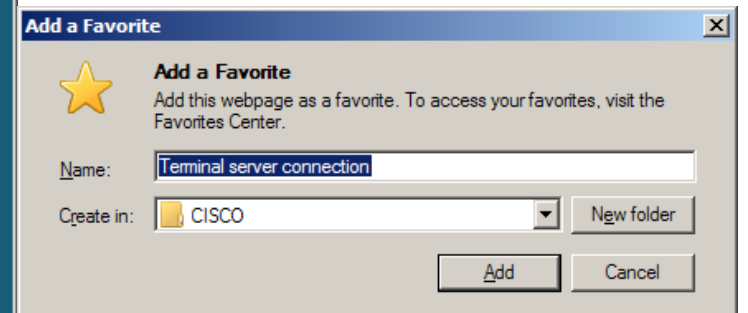


If necessary, turn off pop-up blocker temporarily to allow “add-in” to install. In Internet Explorer, click on “Tools”, “Popup Blocker”, “Turn off Popup blocker”.





Once you are connected to your workstation, **click on Favorites – Add to Favorites.** Use this saved link in the future.



Either **ActiveX Controls** or **Java** is used for RDP.

ActiveX is the default and it only works with IE. If ActiveX can't load for any reason, Java will be used.

Note: For either client, you can also add additional settings to change your screen setting to your machines resolution if needed.

Example:

*D80009965/?domain=djj&RedirectPrinters=true&RedirectDrives=true&**geometry=1600x900**&FullScreen*

ActiveX add-ins can be manually installed using the instructions/files on the VPN under VPN-Tools. If your machine is not compatible with ActiveX components, the latest Java version can be installed from the website at http://www.java.com/en/download/ie_manual.jsp

The image displays two screenshots of the Florida Department of Juvenile Justice SSL VPN Service portal, accessed via Internet Explorer.

Left Screenshot: The main portal page. The address bar shows <https://vpn.djj.state.fl.us/+CSCOE+/portal.html>. The page features a sidebar with navigation links: Home, Web Applications, Browse Networks, AnyConnect, Terminal Services(RDP), and Terminal Services(For Vista). The main content area lists various services and links, including Civil Rights Training, Detention Cost Share, DIO Help Request, Florida Safe Families Network, JJIS Business Rules, JJIS Web, People First, and DJJ-EMail-O365. A red arrow points to the 'VPN Tools' link in the 'File Bookmarks' section.

Right Screenshot: The 'VPN Tools' page. The address bar shows <https://vpn.djj.state.fl.us/+CSCOE+/portal.html>. The page displays a list of folders available for download or installation:

Name	Size	Type	Date Modified
Cisco-SSLRelayLoader		File Folder	3/13/2015 04:22 PM
Cisco-VPNPortForwarder		File Folder	3/13/2015 04:22 PM
Java		File Folder	3/13/2015 04:25 PM
VPN_Instruction-DJJ Staff		File Folder	3/16/2015 09:35 AM
VPN_Instruction-Providers		File Folder	3/13/2015 04:28 PM

Manually installing ActiveX components - Cisco SSLRelayLoader for JJIS

Florida Department of Juvenile Justice SSL VPN Service

Home

Web Applications

Browse Networks

AnyConnect

Terminal Services(RDP)

Terminal Services(For Vista)

cifs://datastorehq/vpn-tools

Name	Size	Type	Date Modified
Cisco-SSLRelayLoader		File Folder	3/13/2015 04:22 PM
Cisco-VPNPortForwarder		File Folder	3/13/2015 04:22 PM
Java		File Folder	3/13/2015 04:25 PM
VPN_Instruction-DJJ Staff		File Folder	3/16/2015 09:35 AM
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Florida Department of Juvenile Justice SSL VPN Service

Home

Web Applications

Browse Networks

AnyConnect

Terminal Services(RDP)

Terminal Services(For Vista)

cifs://datastorehq/vpn-tools/Cisco-SSLRelayLoader

Name	Size	Type	Date Modified
CiscoSSLRelayLoader.bat	533	File	3/16/2015 04:01 PM
csvrloader32.inf	235	File	1/30/2014 10:56 AM
csvrloader32.ocx	311664	File	1/30/2014 10:56 AM

Click on each of these three files one at a time and choose "Save" from the dialog at the bottom of your screen

Do you want to run or save CiscoSSLRelayLoader.bat from vpn.djj.state.fl.us?

Run

Save

Cancel

Do you want to open or save csvrloader32.inf from vpn.djj.state.fl.us?

Open

Save

Cancel

Do you want to open or save csvrloader32.ocx from vpn.djj.state.fl.us?

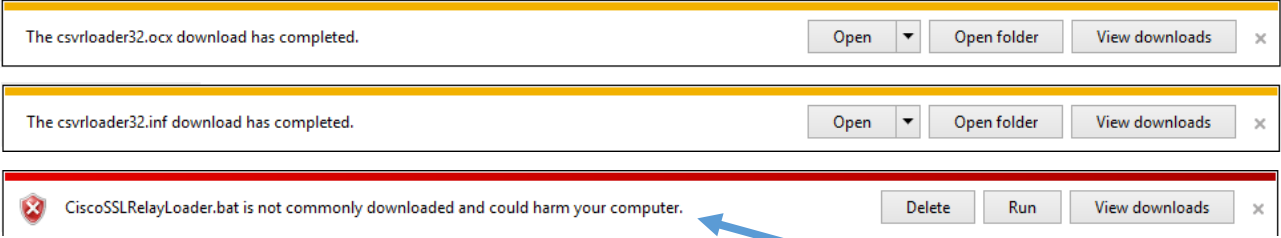
Open

Save

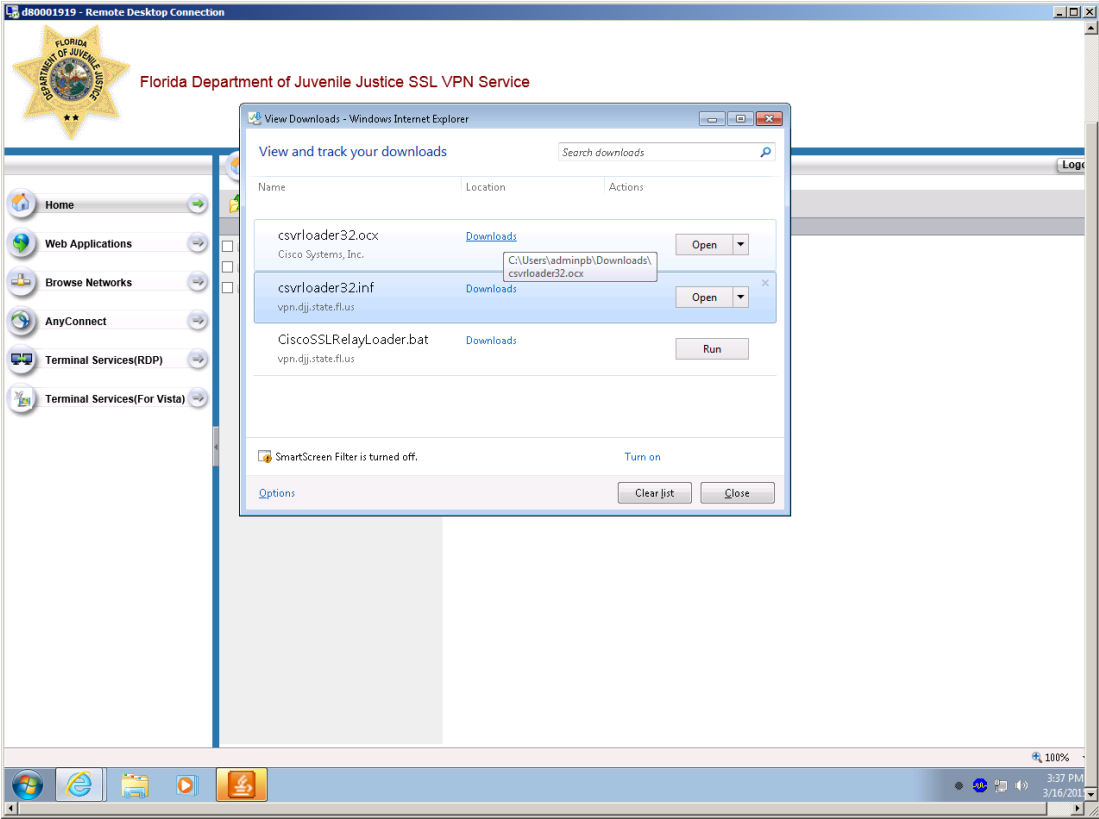
Cancel

After each file is saved, you have the option to "View downloads". Don't click until all three files have been saved!

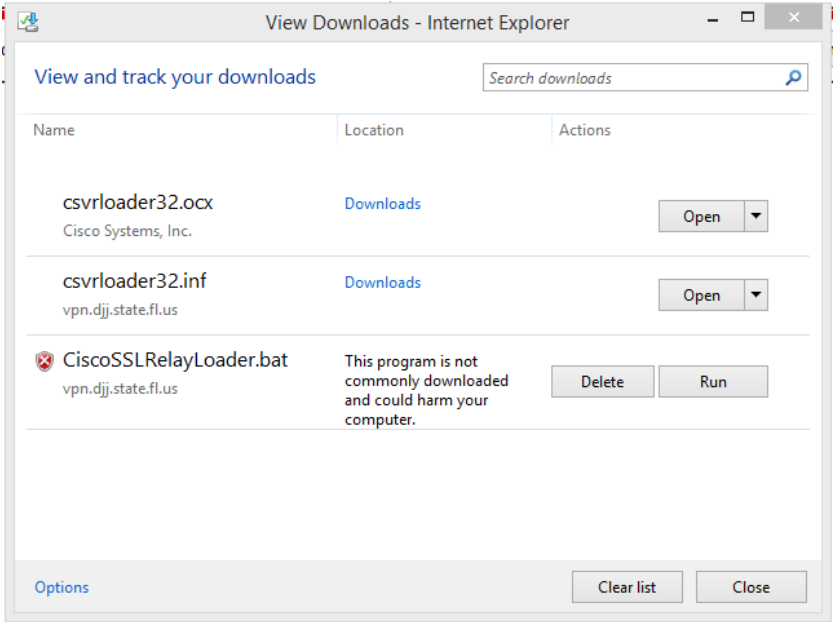
After all three files have been saved, click on "View Downloads" to open the list of downloads. Click a downloads link to open the downloads folder.



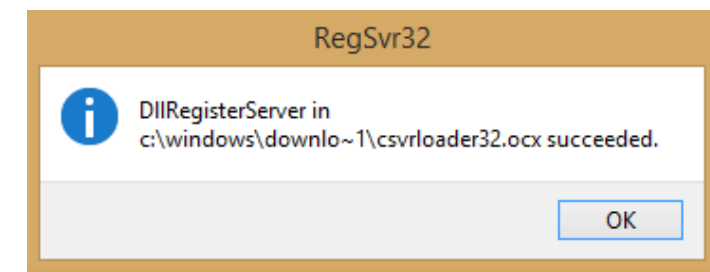
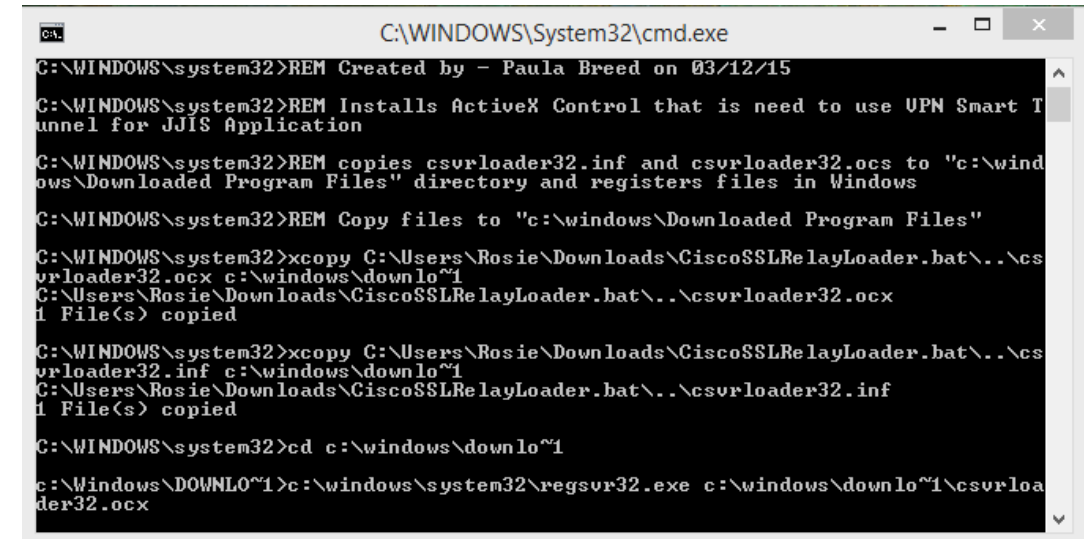
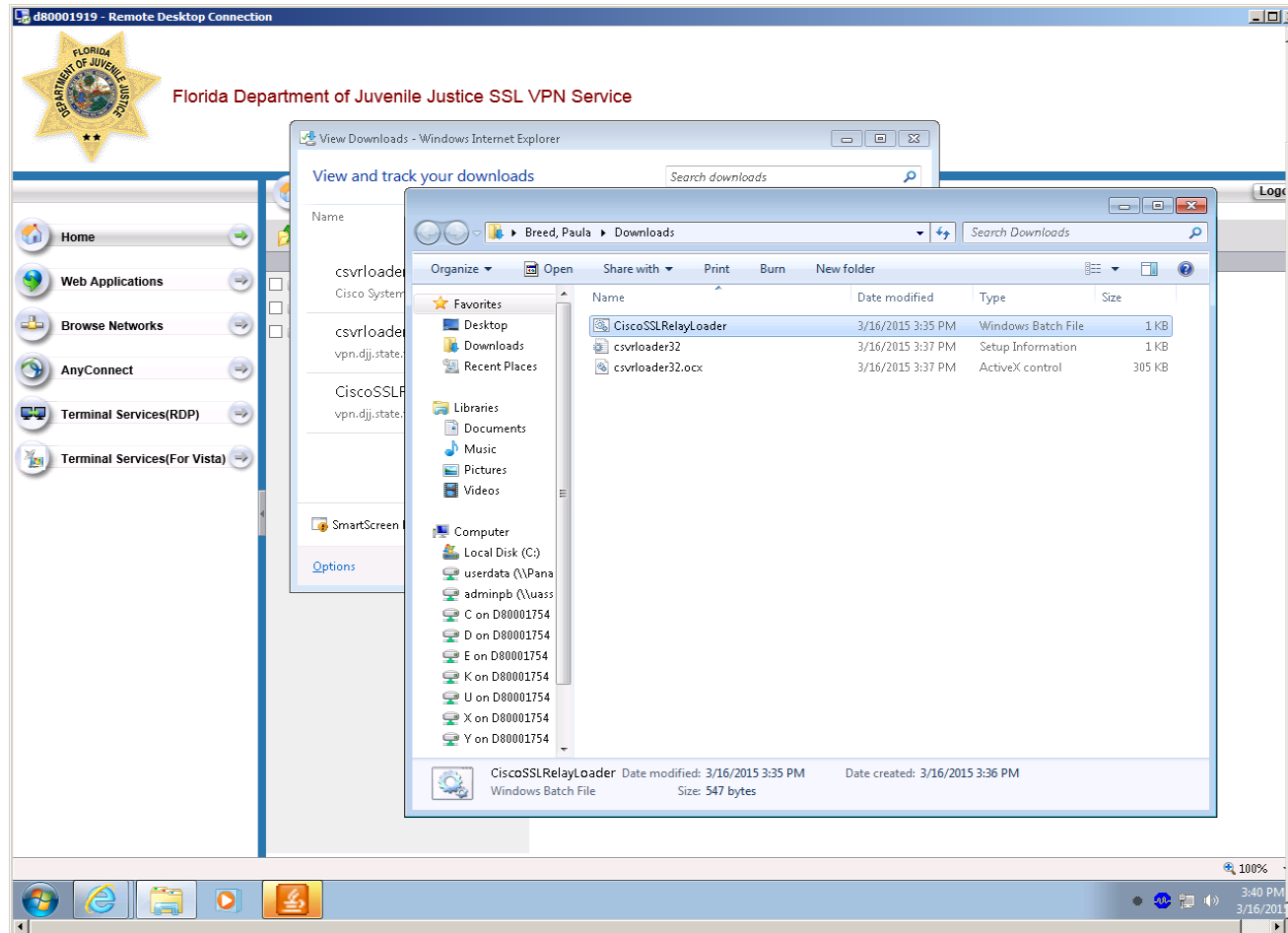
***Depending on your computer settings, you may see this type of warning.



OR



Right click on CiscoSSLRelayLoader file (A "Windows Batch File" created by DJJ MIS) and choose "Run as Administrator". The file will open a command prompt window and install the components. Click "OK" to close window.




Manually installing ActiveX components - Cisco VPNPortforwarder for RDP (Remote Desktop Protocol, also known as Terminal Services, used to access a computer physically attached to the DJJ network)

Florida Department of Juvenile Justice SSL VPN Service - Windows Internet Explorer provided by Department of Juvenile Justice

https://vpn.djj.state.fl.us/+CSCOE+/portal.html

File Edit View Favorites Tools Help

Home Florida Department of Juvenile Justice Suggested Sites Web Slice Gallery Free Hotmail

 Florida Department of Juvenile Justice SSL VPN Service

Home

Web Applications

Browse Networks

AnyConnect

Terminal Services(RDP)

Terminal Services(For Vista)

cifs://datastorehq/vpn-tools

Browse


Name	Size	Type	Date Modified
Cisco-SSLRelayLoader		File Folder	3/13/2015 04:22 PM
Cisco-VPNPortForwarder		File Folder	3/13/2015 04:22 PM
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Florida Department of Juvenile Justice SSL VPN Service - Windows Internet Explorer provided by Department of Juvenile Justice

https://vpn.djj.state.fl.us/+CSCOE+/portal.html

File Edit View Favorites Tools Help

USPS.com - ZIP Code L... Google

 Florida Department of Juvenile Justice SSL VPN Service

Home

Web Applications

Browse Networks

AnyConnect

Terminal Services(RDP)

Terminal Services(For Vista)

cifs://datastorehq/vpn-tools/Cisco-VPNPortForwarder

Browse

Logout

Name	Size	Type	Date Modified
<input type="checkbox"/> CiscoVPNPortForwarder.bat	495	File	3/16/2015 04:04 PM
<input type="checkbox"/> cscopf.inf	226	File	6/11/2012 05:37 PM
<input type="checkbox"/> cscopf.ocx	283136	File	6/11/2012 05:37 PM

Click on each of these three files one at a time and choose "Save" from the dialog at the bottom of your screen

Do you want to open or save cscopf.inf from vpn.djj.state.fl.us?

Open Save Cancel

Do you want to open or save cscopf.ocx from vpn.djj.state.fl.us?

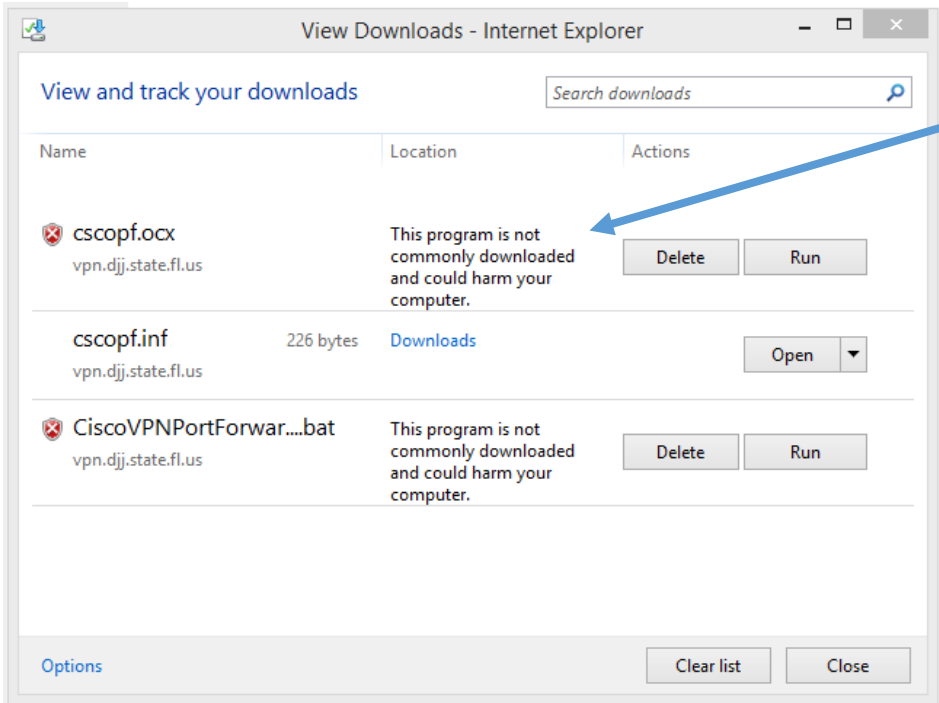
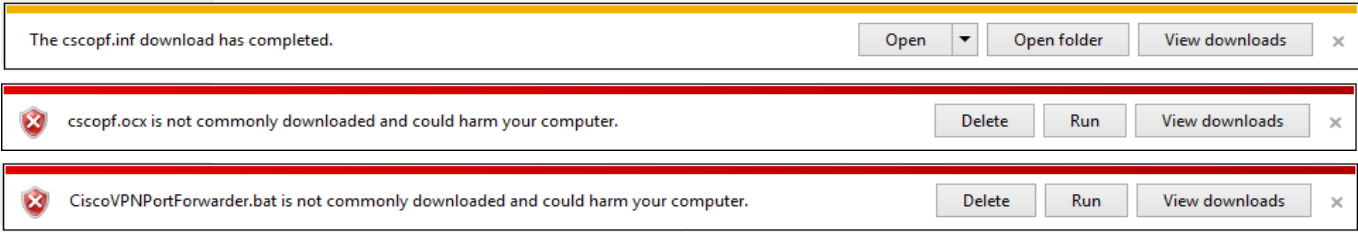
Open Save Cancel

Do you want to run or save CiscoVPNPortForwarder.bat from vpn.djj.state.fl.us?

Run Save Cancel

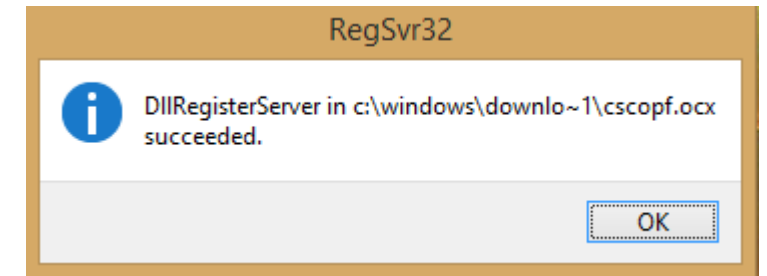
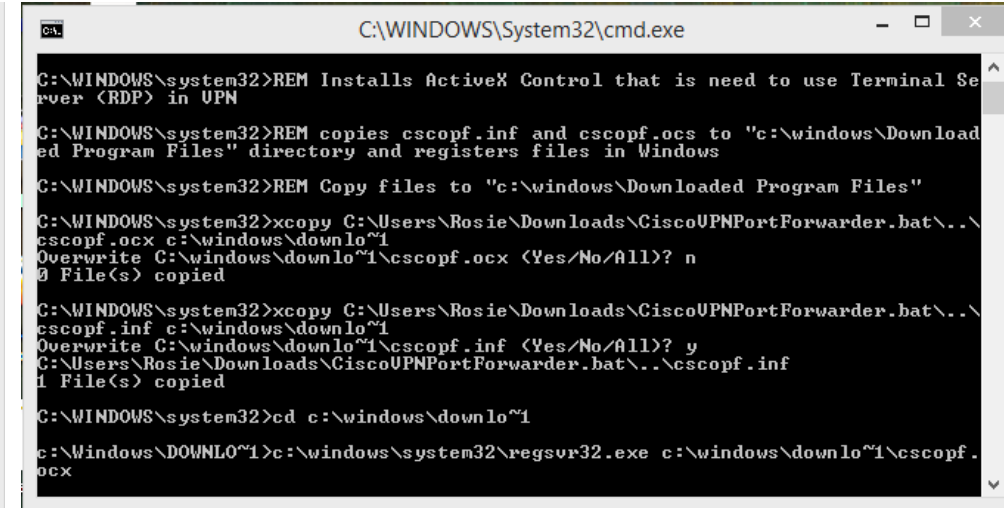
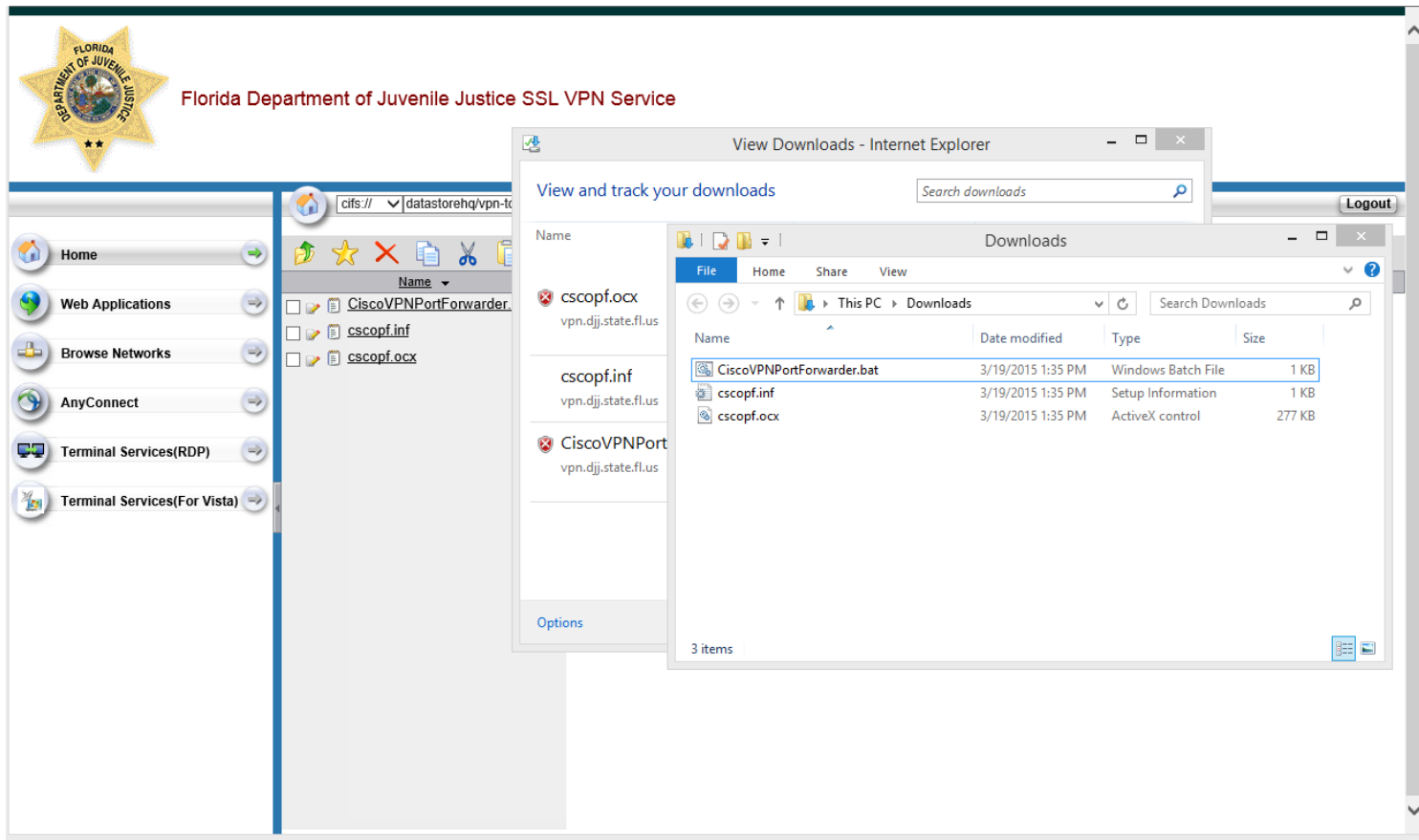
After each file is saved, you have the option to "View downloads". Don't click until all three files have been saved!

After all three files have been saved, click on "View Downloads" to open the list of downloads. Click a downloads link to open the downloads folder.

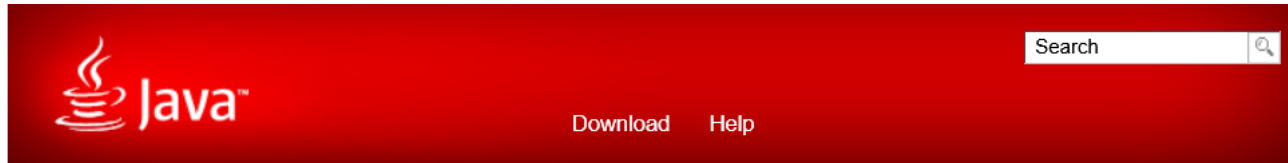


***Depending on your computer settings, you may see this type of warning.

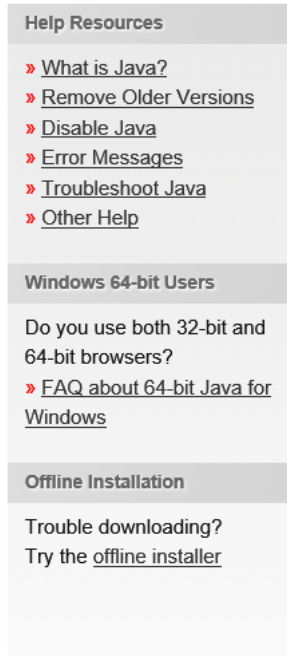
Right click on CiscoVPNPortForwarder file (A "Windows Batch File" created by DJJ MIS) and choose "Run as Administrator". The file will open a command prompt window and install the components. If prompted to overwrite, enter "y" to continue. Click "OK" to close window.



The newest JAVA version works for JJIS. It can be installed from the website at http://www.java.com/en/download/ie_manual.jsp



Click “Agree and Start Free Download” button and then click “Save” to save file to your downloads folder.



Download Java for Windows

Recommended Version 8 Update 73 (filesize: 718 KB)

Release Date February 5, 2016



By downloading Java you acknowledge that you have read and accepted the terms of the [end user license agreement](#)

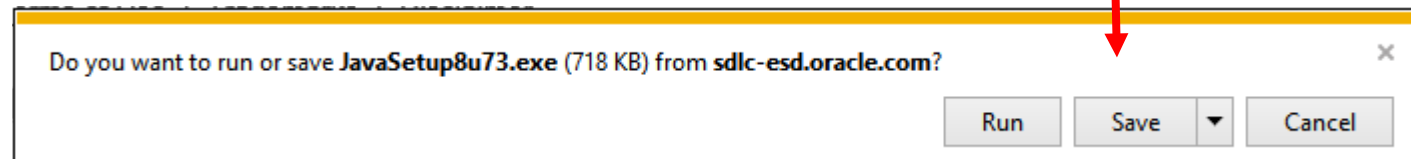


When your Java installation completes, you **may need to restart your browser** (close all browser windows and re-open) to enable the Java installation.

» [Installation Instructions](#)

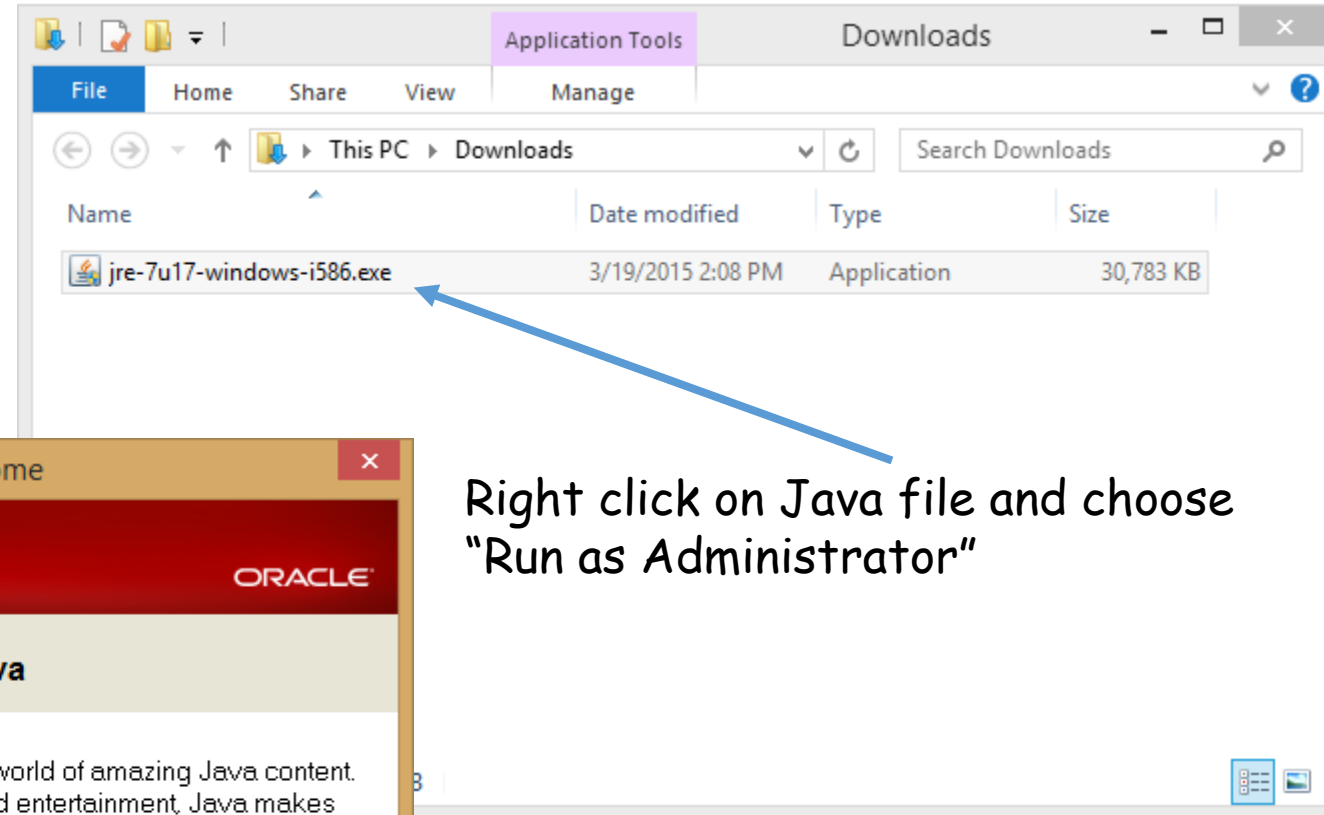
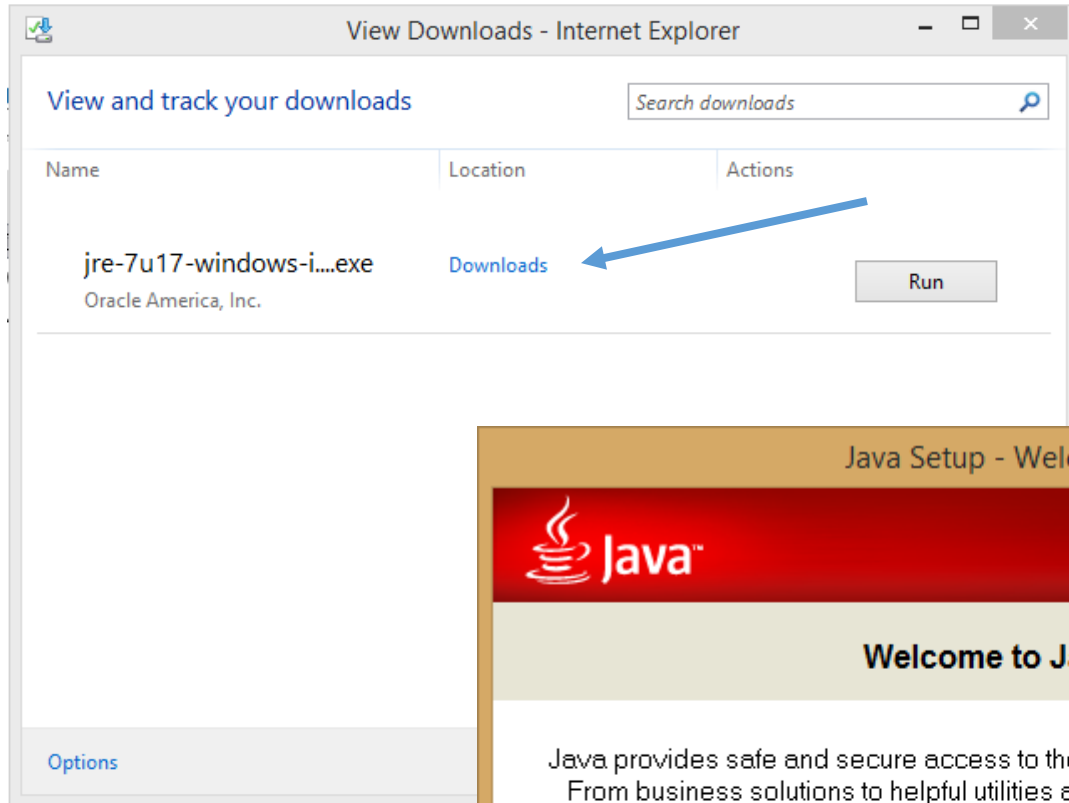
» [System Requirements](#)

Not the right operating system? [See all Java downloads.](#)



Java software for your computer, or the Java Runtime Environment, is also referred to as the Java Runtime, Runtime Environment, Runtime, JRE, Java Virtual Machine, Virtual Machine, Java VM, JVM, VM, Java plug-in, Java plugin, Java add-on or Java download.

After file has been saved, click on "View Downloads" to open the list of downloads.
Click a downloads link to open the downloads folder.



Right click on Java file and choose
"Run as Administrator"



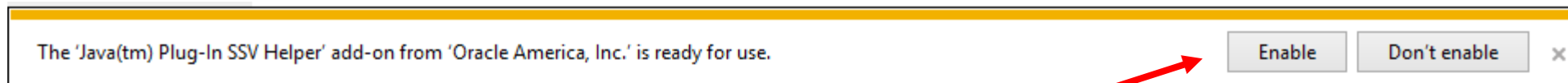
Click "Install"



Java will install, keeping you informed of its progress.



You will receive confirmation that Java has installed successfully



Click "Enable" to run the Java plug-in.

Still have questions?

Contact your local DIO

<http://www.djj.state.fl.us/partners/data-integrity-jjis>

Or

Contact your local MIS staff

Or

Contact the JJIS Help Desk

850-921-7832