

Victim Services

School Violent Felonies

2016 UPDATE

AUGUST 2016

Per 2016 Florida Statute schools must be notified when youth enter a plea, or is found guilty of certain violent or sexually based offenses. The Victim Services Module has been updated to comply with Florida Statute updates.

Users will now see 2 new boxes on the School Violent Felonies -Written letter.

Notification Type:
Date/Time of Notification:

If the victim being notified is under 18 years of age, Parent/Guardian must be notified

Victim Parent/Guardian

Statute Criteria:

- is in the care and custody or under jurisdiction or supervision of the department and has a known history of criminal sexual behavior with other juveniles; is alleged to have committed juvenile sexual abuse, as defined in s. 39.01; or has pled guilty or nolo contendere to, or has been found to have committed, a violation of chapter 794, chapter 796, chapter 800, s. 827.071, or s. 847.0133, regardless of adjudication
- is currently attending public school in your district and has entered a plea of guilty or nolo contendere to: been adjudicated guilty for; or has been found to have committed regardless of whether adjudication is withheld, a felony violation listed under section 1006.13(6)(a)1-10, Florida Statutes. Prior to or at the time of such adjudication, withholding of adjudication or plea, the offender attended school with the following victim(s) or sibling(s) of the victim(s):

☐ is in the care and custody or under jurisdiction or supervision of the department and has a known history of criminal sexual behavior with other juveniles; is alleged to have committed juvenile sexual abuse, as defined in s. 39.01; or has pled guilty or nolo contendere to, or has been found to have committed, a violation of chapter 794, chapter 796, chapter 800, s. 827.071, or s. 847.0133, regardless of adjudication.

This would be selected if a youth enters a plea or is found guilty of a sexually based offense listed.

Statute	CHARGE
794.011(2a)	Sex Asslt By 18 Yoa Older Sex Battery Vict Under 12 Yoa
794.011(2b)	Sex Asslt By Under 18 Yoa Sex Battery Victim Und 12 Yoa
794.011(2)	Sex Assault- Battery With Weapon Sexual Battery Victim Over 12 Yoa
794.011(4)	Sex Asslt Sex Battery Vict Ovr 12 Yoa ; See S.794.011 4A
794.011(5)	Sex Asslt Sex Batt Vict Ovr 12 Yoa Physica; See S.794.011 5A
794.011(8a)	Sex Asslt Sol Sex Batt Act By Custodian Vict Und 18 Yoa
794.011(8b)	Sex Asslt By Custodian Sex Batt Vict 12 Yoa Under 18 Yoa
794.011(8c)	Sex Asslt Und 18 Yoa Custodian Sex Batt Vict Und 12 Yoa
796.07(2e)	Sex Offense Engage Commit Offer Lewdness 2Nd Off
796.07(2e)	Sex Offense Engage Commit Offer Lewdness 1St Off
796.07(2e)	Prostitution Or Assignment Offer Commit Engage 1St Off
796.07(2f)	Procure For Prostitute Solicit Another For Lewdness Assignt 1St Off
796.07(2h)	Prostitution Aid Abet Commit Solicit 1St Off
796.07(2i)	Prostitution Purchase Services Of 1St Off
827.071(3)	Cruelty Toward Child Direct Promote Sexual Performance By Child
827.071(4)	Obscene Material-Possess Poss Promote Present Depict Child Sex Conduct
827.071(5)	Obscene Material-Possess Poss Control View Depiction Child Sex Conduct
847.0133	Obscene Material-Distrib To Minor
796.07(2e)	Sex Offense Engage Commit Offer Lewd 3Rd Subsq Off
794.011(3)	Sex Asslt W Weapon Or Force Sex Batt Victim 12 Yoa Older
796.07(2e)	Sex Offense Engage Commit Offer Minor Lewdness 2Nd Off
796.07(2e)	Sex Offense Engage Commit Offer Minor Lewd 3Rd Subsq Off
796.07(2f)	Procure For Prostitute Solicit Minor For Lewdness Assignt 1St Off
794.011(4a)	Sex Asslt Sex Bat 12 Yr Les 18 Yr By Prsn 18 Yr Or Old
794.011(4c)	Sex Asslt Sex Bat On 12 Yr Or Older By Prsn Less 18 Yr
794.011(5b)	Sex Asslt By 18Y Oldr Vic 18Y Oldr No Phy Forc Viol
794.011(5c)	Sex Asslt By 18Y Undr Vic 12Y Oldr No Phy Forc Viol

is currently attending public school in your district and has entered a plea of guilty or nolo contendere to: been adjudicated guilty for; or has been found to have committed regardless of whether adjudication is withheld, a felony violation listed under section 1006.13(6)(a)1-10, Florida Statutes. Prior to or at the time of such adjudication, withholding of adjudication or plea, the offender attended school with the following victim(s) or sibling(s) of the victim(s):

<u>Statute</u>	<u>Charge</u>
782	Homicide
784	Assault, Battery and Culpable Negligence
787	Kidnapping, False Imprisonment, Luring or enticing a child
794	Sexual Battery
800	Lewdness and Indecent Exposure
812.13	Robbery
812.131	Robbery by Sudden Snatching
812.133	Carjacking
812.135	Home Invasion Robbery

This would be selected if a youth is charged with a violent felony listed.

To create a School Violent Felony letter:

- ◆ **Victim Services** ←
- ◆ Waiting
- ◆ Youth Placement - Facility
- ◆ Youth Placement - History
- ◆ Youth Placement - Probation

1. From the JJIS Web, select “Victim Services”.
2. Once in the Victim Services Module select the “Youth Search” button.
3. Search for the desired youth, then click “Select” next to the youth’s name.

Victim Services Module

Choose Reports or Youth Search

Reports

Youth Search

Department of Juvenile Justice

Logout | Manage Security Questions Face Sheet

Victim Services Module

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Search Type: Approximate Match Exact Match

Search By:

Last Name, First Name
 Last Name, First Name, Race
 Alias Name
 Date of Birth
 Last Name, First Name, DOB
 Last Name, First Name, Sex
 Social Security #
 DJJ ID
 Last Name: Alias: SSN: DJJ ID:
 First Name: Sex: DOB: Race:

Youth Found Record Count: 1

	Youth Name	DJJID	SSN	DOB	Prevention	Civil Citation	Delinquent	Race	Sex	Home County
<input type="button" value="Select"/>	Test, Sharon R.	532950	XXX-XX-7787	09/01/2000	YES	YES (1)	YES	Pacific Islander	Female	Pinellas

Once the youth is selected, the Victim Services Module will display all the victims entered for that youth. JIS will mark what charges require the school to be notified upon the youth entering a plea to the charge(s).

Be sure to click the “Edit” button and update victim and JPO information before completing any forms.

To create a School Violent Felony letter, click on the “Notify” button next to the victim’s name.

Department of Juvenile Justice

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<< Back **Victim Services Module**

Victim Services
Test, Sharon R 532950

Reports Print Victim Notification Data Sheet Add

			Victim Name	Start Date	End Date	Must Notify Victim	Must Notify School	History	Notify	Sibling
Edit	Delete	View	Little Billy Bob	09/30/2014		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Kathy Victim	09/30/2014		<input type="checkbox"/>	<input type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Peter Brown	09/30/2014		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Betty Smith	09/30/2014		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Charles Smith	09/30/2014		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Victim Test	09/01/2015		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling
Edit	Delete	View	Mom	10/12/2015		<input type="checkbox"/>	<input checked="" type="checkbox"/>	History	Notify	Sibling

Once you click on the “Notify” button a new screen will open and show any letters previously completed for this victim. To create a new letter, click on the “New” button.



The screenshot shows the Department of Juvenile Justice web application interface. At the top left is a gold star logo. To its right, the text "Department of Juvenile Justice" is displayed in blue. Below this is a dark blue navigation bar containing the links "Logout" and "Manage Security Questions" on the left, and a dropdown menu with "Face Sheet" and a "Go" button on the right. Below the navigation bar is a "Test Server" label. A yellow button labeled "<< Back" is positioned on the left. The main content area features a grey header with the text "Victim Notification Information" and "Test, Sharon R (DJJID: 532950)". On the right side of this area, a yellow button labeled "New" is highlighted with a large orange arrow pointing towards it.

Once you select “New” JJIS will take you into the Victim Notification Information screen.

From this screen select the drop down box titles “Notification Type”, Select **School Violent Felonies- Written**.

Department of Juvenile Justice

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Victim Notification Information - Detail

Victim Information

Victim Name: Peter Brown DOB: / / Case Number: 12345678901234567890

Parent/Guardian: Mary Brown Phone: (813) 425-3019

Victim Address: 1313 N Tampa Street, , Tampa, FL 33617-__

Offender Information

Youth Name: Test, Sharon R DOB: 09/01/2000 DJJID: 532950 Referral ID: 3982081

Offenses: 784.03: BATTERYTOUCH OR STRIKE
790.22: WEAPON OFFENSEUNDER 18 YOA UNLAWFUL POSS FIREARM

Arresting Agency:

Notification Type: Victim Parent/Guardian

If the victim being notified is under Victim Parent/Guardian

Date/Time of Notification: 08/10/2016 10:47 AM

Additional Comments

- Victim Letter - Written
- Victim Letter - Phone
- Victim Letter - NonJudicial
- School Violent Felonies - Written
- School No Contact Order - Written
- School No Contact Order - Phone
- Victim Waiver - Written
- Victim Waiver - Phone
- Victim Release - Written
- Victim Release - Phone
- [Inactive] School Violent Felonies - Phone

Once Notification Type of School Violent Felonies-Written is selected:

- Victim or Parent/Guardian options are automatically greyed out.
- **NEW** Statute criteria wording now appears. The JPO **MUST** select at least one, depending on the youth's charges(s).
- JPO **must** fill in the School Violent Felonies section of the form, per Circuit Policy.
 - **If school information is left blank, the form will not allow the user to save.**
- Click on the Save button to save all information entered in the form.

Notification Type: Date/Time of Notification:

If the victim being notified is under 18 years of age, Parent/Guardian must be notified

Victim Parent/Guardian

Statute Criteria:

is in the care and custody or under jurisdiction or supervision of the department and has a known history of criminal sexual behavior with other juveniles; is alleged to have committed juvenile sexual abuse, as defined in s. 39.01; or has pled guilty or nolo contendere to, or has been found to have committed, a violation of chapter 794, chapter 796, chapter 800, s. 827.071, or s. 847.0133, regardless of adjudication

is currently attending public school in your district and has entered a plea of guilty or nolo contendere to: been adjudicated guilty for; or has been found to have committed regardless of whether adjudication is withheld, a felony violation listed under section 1006.13(6)(a)1-10, Florida Statutes. Prior to or at the time of such adjudication, withholding of adjudication or plea, the offender attended school with the following victim(s) or sibling(s) of the victim(s):

School Violent Felonies

School District: JPO Name:

Notified Person: Notified Phone:

Notified Address:

City: State: Zip:

Additional Comments

Once you click the “save” button, you will be returned to the Victim Notification screen that shows all letters that have been completed for this victim/charge(s).

To view the letter, click on the “View Report” button.

Department of Juvenile Justice

Logout | Manage Security Questions Face Sheet Go
Test Server

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Victim Notification Information
Test, Sharon R (DJJID: 532950) Record Count: 4 New

		Victim Name	Notified Type	Notified Date	Create Date	Created By	Modified Date	Modified By	
Edit	Delete	View Report	Peter Brown	School Violent Felonies - Written	8/10/2016 10:01:00 AM	8/10/2016 10:13:00 AM	Mukaddam, Kelli N	8/10/2016 10:13:00 AM	Mukaddam, Kelli N

Sample School Violent Felonies- Written Letter



STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE

NOTICE TO SCHOOL DISTRICT OF SEXUAL/VIOLENT OFFENDER

August 10, 2016

Leon County School District
Leon County School Board
100 School Board Drive
Anywhere, FL 33333

Dear Leon County School Board:

In compliance with sections 985.04(4)(d) and 1006.13(6)(a) Florida Statutes, the Department is required to notice the School Superintendent in one or both of the situations below:

Please take notice Test, Sharon Elaine, DOB: 09/01/2000 :

is in the care and custody or under jurisdiction or supervision of the department and has a known history of criminal sexual behavior with other juveniles; is alleged to have committed juvenile sexual abuse, as defined in s. 39.01; or has pled guilty or nolo contendere to, or has been found to have committed, a violation of chapter 794, chapter 796, chapter 800, s. 827.071, or s. 847.0133, regardless of adjudication.

is currently attending public school in your district and has entered a plea of guilty or nolo contendere to: been adjudicated guilty for; or has been found to have committed regardless of whether adjudication is withheld, a felony violation listed under section 1006.13(6)(s)1-10, Florida Statutes. Prior to or at the time of such adjudication, withholding of adjudication or plea, the offender attended school with the following victim(s) or sibling(s) of the victim(s):

Name: Peter Brown d.o.b: _____ (victim sibling)
Address: 1313 N Tampa Street, Tampa, FL 33617

We have provided as much information as we are able to obtain concerning the victim and the victim's siblings.

Please direct any questions regarding this Notice to your School Board attorney or this office.

NOTE: The information contained herein is confidential in nature and is provided for the singular purpose of comporting with the notification requirements of s.230.235 Florida Statutes.

Sincerely,

Sharon B Arnold
(ASSIGNED DJJ STAFF)

2737 CENTERVIEW DRIVE TALLAHASSEE, FL 32399-3100

RICK SCOTT, GOVERNOR
DUJVS Frm 2 06/2016

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CHRISTINA K. DALY, SECRETARY
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Questions
Contact your local DIO

<http://www.djj.state.fl.us/partners/data-integrity-jjis/jjis-information>