Suicide Risk Screening Instrument (SRSI)

Regional Juvenile Detention Center (RJDC)
SRSI Screening – Detention Section

Initial SRSI Screening is conducted in a Juvenile Assessment Center or JPO Screening Unit

May 2016
How to Access the SRSI

First, log in to JJIS

Department of Juvenile Justice
System Login

JJIS information is confidential. Users are required by law to maintain this confidentiality and use the information only for Department of Juvenile Justice approved purposes. Failure to follow these restrictions may result in civil or criminal penalties.

Additional information is available on the DJJ website at:
http://www.djj.state.fl.us/partners/data-integrity- jjis/access-agreements-policies

User Name: *
Password: *
System: *

[Login] [Close]

JJIS Help Desk (850) 921-7832
How to Access the SRSI

Click on New Web Forms
How to Access the SRSI

1) Find Your Youth
2) Select Your Youth
How to Access the SRSI

Select the referral used for detention placement
How to Access the SRSI

1) Select Suicide Risk Screening Instrument (SRSI) NEW
2) This will take you to the Office of Health Services Web Forms.
How to Access the SRSI

Click “Select” to continue the started SRSI by the JAC Staff.
Part 1

Interview of Youth and Arresting/Transporting Officer

This section should already be filled-in by the JAC or JPO Screening Unit

**This section should be reviewed for all admits into Detention**
These tabs will be **view only** for JDO’s. Review Youth Data tab and JAC/JPO tab completed by the JAC or JPO prior to completing the JDO section!!
Part 2

Interview of Parent/Guardian, Dependency Case Manager, and assigned
Juvenile Probation Officer (JPO)

JDO will start form here if youth was processed through the JAC.
Completing the SRSI (Part 2)

This section should be completed by JAC or JPO. If JAC or JPO was unable to contact parent or DCF and JPO, the JDO MUST contact the parent or DCF case manager and JPO and complete questions for Step 2.

Detention Officer Section is the JDO section. Look at the tabs and the steps. They tell you what page and what step you are on.

Click “Previous” if you want to return to the last page
Click “Save” if you want to save information and keep working on this page
Click “Save & Next” if you’re ready to move on to the next page
Click “Cancel” if you want to exit the SRSI without saving
Interview of Parent/Guardian, Dependency Case Manager, and assigned Juvenile Probation Officer (JPO)

- This section should be filled in by JAC or JPO.
- If the JAC or JPO was unable to contact the parent or DCF case manager and JPO, the JDO intake worker attempts to contact youth’s parent/guardian or if applicable, DCF case manager and assigned JPO (or assigned DJJ contact person), documents who was contacted, checks the “Contacted” box along with date and time, and asks questions 1-6, or documents attempts to contact and checks “Unable to Contact” box along with date and time.

  “Unable to Contact” means at least two calls were made to the telephone numbers provided for the parent, guardian or relative, and the parent/guardian or relative

  ✓ When the “Contacted” box is checked, a “yes” or “no” response must be recorded for each interview question.

  ✓ When the “Unable to Contact” box is checked, the “yes” and “no” boxes will remain blank.

  ✓ The “Comments” sections must be completed to proceed in JJIS.

- JDO’s **MUST** make contact and add information if the JAC was unable to make contact with the parent, DCF case manager and assigned JPO.
Step 1 of 4 - Select who you interviewed and when.

By selecting that you contacted a Parent, DCF or JPO, this allows you to complete questions in Step 2.

<table>
<thead>
<tr>
<th>Interview of Parent/Legal Guardian or Relative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent/Legal Guardian or Relative Name:</td>
</tr>
<tr>
<td>Relationship:</td>
</tr>
<tr>
<td>Outcome:</td>
</tr>
<tr>
<td>☐ Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Unrelated to Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Refused to Answer Interview Questions</td>
</tr>
<tr>
<td>Comments:</td>
</tr>
<tr>
<td>400 characters remaining...</td>
</tr>
</tbody>
</table>

When the “Contacted” box is checked, a “yes” or “no” response must be recorded for each interview question.

<table>
<thead>
<tr>
<th>Interview of DCF Case Manager</th>
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</thead>
<tbody>
<tr>
<td>DCF Case Manager Name:</td>
</tr>
<tr>
<td>Outcome:</td>
</tr>
<tr>
<td>☐ Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Unrelated to Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Refused to Answer Interview Questions</td>
</tr>
<tr>
<td>Comments:</td>
</tr>
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<td>400 characters remaining...</td>
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</tbody>
</table>

When the “Unable to Contact” box is checked, the “yes” or “no” interview questions will remain blank.

<table>
<thead>
<tr>
<th>Interview of Assigned JPO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assigned JPO:</td>
</tr>
<tr>
<td>Outcome:</td>
</tr>
<tr>
<td>☐ Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Unrelated to Contacted Date/Time</td>
</tr>
<tr>
<td>☐ Refused to Answer Interview Questions</td>
</tr>
<tr>
<td>Comments:</td>
</tr>
<tr>
<td>400 characters remaining...</td>
</tr>
</tbody>
</table>

The “Comments” sections must be completed to proceed in JJIS.
If the JPO is **unable to contact the Parent or Guardian**, but the JPO is able to speak with another contact person. By leaving the Parent/Guardian Selection box blank on Step 1, as shown above, this enables “Other Contact Person Name and Relationship” to become enabled when the JDO gets to Step 1 of the Detention Officer Section.
Step 2- Parent interview or DCF Case Manager Interview and JPO Interview. Review questions in step 2 with the parents. Any “YES” response requires a response.

Instruction for JDO if parent, or DCF Case Manager or JPO answers “YES” to one or more questions in step 2.

Once step 2 is completed, JDO must Electronic Sign and Save before moving to step 3.
Interview questions for parent or DCF case manager (and JPO)

Begin interview with the statement: "Please answer the following questions to the best of your knowledge"

1. Has the youth ever tried to kill himself/herself?
   - Ask the parent or DCF case manager and JPO each question. Record his/her response “yes” or “no”. If “yes”, the next two questions are asked (When was the most recent time? And How?) Record his/her answers in the text boxes.

   1. When was the most recent time?
   2. How?

2. Was there another time in the past that the youth tried to kill himself/herself?
   - Ask the parent or DCF case manager and JPO each question. Record his/her response “yes” or “no”. If “yes”, the next two questions are asked (When and How). Record his/her answers in the text boxes.

   1. When?
   2. How?

3. Has the youth threatened to kill himself/herself in the past six months?
   - Ask the parent or DCF case manager and JPO each question. Record his/her response “yes” or “no”. Record his/her answers in the text boxes.

   Explain

4. Have you noticed the youth having any of the following behaviors: Giving away his/her favorite things, dropping close friends, drastic changes in eating or sleeping habits, saying that things are hopeless?
   - Ask the parent or DCF case manager and JPO each question. Record his/her response “yes” or “no”. Record his/her answers in the text boxes.

   Explain
If the parent or JPO or DCF Case Manager answers “YES”, then ...

If one or more "Yes" for questions 1 through 6, place youth on suicide precautions and constant supervision. Refer youth for Assessment of Suicide Risk to be conducted within 24 hours, or immediately if the youth is in need of emergency services or crisis intervention.
Step 3 - JDO Observation

**Detention Officer Observations**

These are not interview questions. **DO NOT ASK THE YOUTH THESE QUESTIONS** but observe the youth during intake process as appropriate.

If one or more "Yes" for items 1 through 4, place youth on suicide precautions and constant supervision. **Immediately refer youth for Assessment of Suicide Risk or Baker Act**

### Have you observed any of the following:

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<table>
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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Threatening to kill self/preoccupied with suicide: *</td>
</tr>
<tr>
<td>2.</td>
<td>Fresh wounds/injuries that appear to be self-inflicted?</td>
</tr>
<tr>
<td>Describe:</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** Youth presenting as intoxicated or high on drugs/alcohol must be transported for emergency care or Marchman Act Evaluation.

### 3. Do you have any other reason to think that the youth will try to kill himself/herself? *

**Explain:**

| 400 characters remaining... |

### 4. Symptoms of alcohol/drug withdrawal (slurred speech, dilated pupils, depression, anxiety, jittery). *

**Describe:**

| 400 characters remaining... |
If one or more "Yes" for items 5 through 7, place youth on suicide precautions and constant supervision. Refer youth for Assessment of Suicide Risk to be conducted within 24 hours, or immediately if the youth is in need of emergency services or crisis intervention.
Step 4 – JDO Screening Results

If there are any “yes” responses or available information regarding suicide risk (e.g., SRSI, PACT Suicide Scale, MAYSI-2 Suicide Subscale or staff observations indicate suicide risk), JDO checks the appropriate box: ( ) “Referred for Assessment of Suicide Risk”; ( ) Emergency Transport Baker Act; or ( ) Emergency Transport Marchman Act Evaluation or Medical Evaluation.

If there are any “yes” responses, the box “No referral for Assessment of Suicide Risk necessary based on available information” will be grayed out and not be able to be selected.

If all responses are “No”, and you do not feel the youth is in need of a Assessment of Suicide Risk, then select the “No referral for Assessment of Suicide Risk necessary based on available information.”
If the youth is referred for Assessment of Suicide Risk, the JDO must record the name of the mental health professional that the youth was referred to, check the box indicating whether the referral was made by telephone or e-mail and record the date/time of the referral.

- If a youth is an imminent risk or suicide, the youth must be transported for emergency mental health care (Baker Act).
- If a youth presents as intoxicated or high on drugs/alcohol, he/she must be transported for emergency care.
- If a youth presents as both suicidal and intoxicated/high on drugs/alcohol. The youth should be transported for emergency medical evaluation and Baker Act evaluation.
- If the youth is not in need of emergency services/crisis intervention, a referral will be provided to the mental health professional at the detention center.
JDO name and date/time must be recorded on form
Enter your JJIS password
Click “Elec. Sign and Save”
Parent/Guardian Notification (MHSA 009)
Located in Forms Library

FLORIDA DEPARTMENT OF JUVENILE JUSTICE
DETENTION SUICIDE RISK
PARENT/GUARDIAN NOTIFICATION

JJS #: _____________________________
Referral ID#: _______________________

I, as parent/guardian, have been notified that my child _____________________________
was placed on Suicide Precautions as a result of screening and/or Assessment of Suicide Risk. I have been
informed that my child is currently on Suicide Precautions in the detention center, but is not currently
considered in need of emergency services under Florida’s Baker Act.

☐ My Child has been in the detention center for less than 24 hours, and was released by the court
prior to his/her scheduled Assessment of Suicide by a mental health professional in the detention
center. I was informed my child’s responses to suicide risk screening questions or behaviors observed
by Department of Juvenile Justice (DJJ) staff indicated he/she should receive a suicide risk assessment as soon as possible.

☐ My Child was seen by a mental health professional while in secure detention. A mental health
professional conducted an Assessment of Suicide Risk and determined my child was a potential
suicide risk. I was informed my child should receive follow-up mental health assessment and
-treatment as soon as possible with my child’s local primary care provider or if applicable,
behavioral health clinic, or practitioner or local hospital.

To obtain further information about the Assessment of Suicide Risk administered in the detention
center, please contact the mental health office at ___________________________ or the Regional
Detention Center at ___________________________.

If you need assistance in obtaining a mental health assessment, which includes a suicide risk assessment
for your child, contact your family doctor, community mental health center, the Department of Children
and Families District Office, the Suicide Prevention Hotline at 1-800-SUICIDE (1-800-784-2433) or
Nationally Supported Lifeline at 1-800-273-TALK (1-800-273-8255). Your local hospital emergency
room or walk-in clinic is also an option.

By signing below, I confirm receipt of this notification and understand the information provided.

Parent/Guardian Signature _____________________________
Witness Signature _____________________________

Name (Print) _____________________________
Name (Print) _____________________________

Date _____________________________
Date _____________________________

Juvenile Released To: _____________________________
(Name) _____________________________
(Relation) _____________________________

Comments: _____________________________

cc: Case Management File, Detention File and DJJ Individual Healthcare Record

Rule 6JN-1 MHSA 009 Page 1 of 1 August 2007
The Juvenile Detention Officer section of the SRSI is now complete.

Implement appropriate Referral, Alert and Suicide Precaution processes.
Part 3: Mental Health/Medical Provider

The Juvenile Detention Officer section is now complete.
The next screen is for the mental health/medical provider who will complete this screening section.
Suicide Risk Screening Instrument (SRSI)
General Directions

NOTE: When a Suicide Risk Screening Instrument (SRSI) Form in JJIS is activated by the JAC or JPO screener at the time of a youth’s initial intake, the newly activated SRSI form in JJIS is to be utilized by each DJJ screener as they administer their assigned sections of the SRSI to the youth. The newly activated SRSI form in JJIS will remain open/incomplete until each section of the youth’s activated SRSI Form has been filled-in by the required screeners. A “warning” notice will appear in JJIS if a screener attempts to activate a new SRSI Form in JJIS when an activated SRSI Form currently exists.

1. Interview of Arresting/Transporting Officer
   a. Each Juvenile Assessment Center (JAC) and Probation screening unit must have written operating procedures for completion of this section of the SRSI by the staff person meeting the arresting/transporting officer.
   b. Before the arresting/transporting officer leaves the Juvenile Assessment Center (JAC) or Probation screening unit, this section must be completed. The arresting/transporting officer must be interviewed to determine if the officer has reason to believe the youth will try to kill him/herself or is currently intoxicated or high on drugs or alcohol. The person interviewing the arresting/transporting officer must check the appropriate yes/no boxes. If “yes” and/or if additional information available, the staff person must provide explanation for response.
   c. A “hit” for item 1 should result in transport for a Baker Act evaluation. A “hit” for item 2 should result in transport for Marchman Act evaluation or emergency medical evaluation prior to admission to detention center.
   d. The name of the staff person completing this section must be recorded on the SRSI form.