

PMM

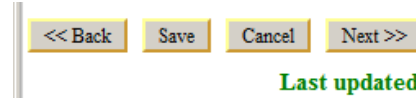
Completing a
Monitoring Summary

SAVING AND NAVIGATING



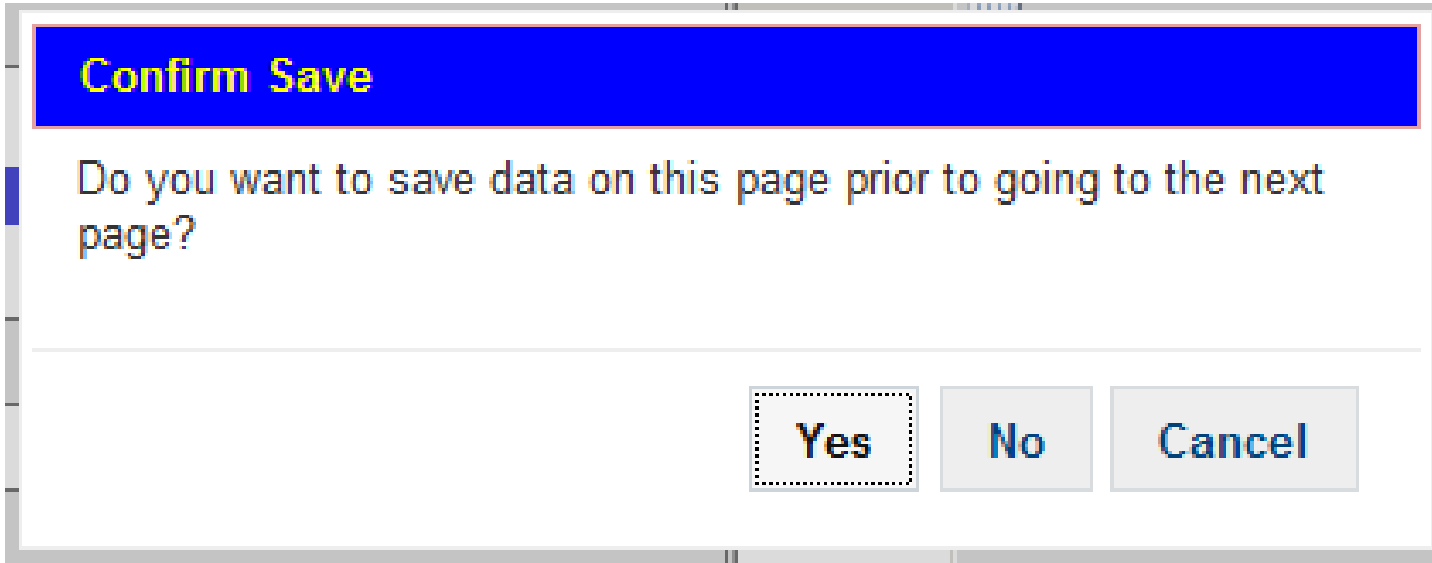
You must click Save on the first screen of Monitoring Summaries to create the document. All steps in the process become available to you after the save is complete.

Click Next>> or a Step link to save and move to the next screen.



SAVE BEFORE MOVING TO THE NEXT STEP

When clicking **Next>>** or a **Step** link, this message encourages you to save prior to moving to the next step. Click **Yes** to save data and proceed or **No** to proceed without saving data. You can click **Cancel** to stay on current step.



A screenshot of a 'Confirm Save' dialog box. The title bar is blue with the text 'Confirm Save' in yellow. The main area is white and contains the question 'Do you want to save data on this page prior to going to the next page?'. At the bottom, there are three buttons: 'Yes' (highlighted with a dotted border), 'No', and 'Cancel'.

Confirm Save

Do you want to save data on this page prior to going to the next page?

Yes **No** **Cancel**

MONITORING SUMMARY

Internet Explorer provided by Department of Juvenile Justice

**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Program Name: Alachua Academy Non-Secure
Provider: SEQUEL TSI of FLORIDA, LLC.
Contract: 10189

Home **Program Mgmt** **Program Assignment** **Reports** 10189 - Alachua Academy Non-Secure Details Exit

You are logged in as Regional Monitor Supervisor

Manage Staff

Closed Programs History

Chronologicals

Items to Complete Reports

Monitoring Summary On Hold Report

Management Reports

Region: North

Program: 10189 - Alachua Academy Non-Secure

Document Library

Monitoring History

Monitoring Plan

Monitoring Summary

Deficiency Review

Add Performance Measure

Performance Measure

Program Alerts

The monitoring summary documents program compliance in various areas such as management, operations, and service delivery.

100%

MONITORING SUMMARY

A monitoring can be conducted either on site or off site, during traditional or non traditional hours, and can be either an announced or unannounced monitoring.

You can not start a new monitoring summary if one has been started and not completed or put on hold.

In order to complete a monitoring summary a monitoring plan must have been completed during the current fiscal year.

MONITORING SUMMARY


You can not start a new Monitoring Summary if one has been started and not completed or put on hold.

Contact the staff who started the incomplete monitoring summary and ask them to put it on hold.

OR

Click Select, go to Step 8 and place the summary on hold, allowing you to begin your own summary.

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-348878251 - Windows Internet Explorer provided



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports**

10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Regional Monitor Supervisor

There is an incomplete document pending. Please complete the item that has been started or delete it and start over. Items that have an approval history must be deleted by an administrator or DIO and must include justification as to why it should be deleted. Whenever possible and practical document should be corrected rather than deleted.

[New Monitoring Summary](#)


Fiscal year 2014 - 2015

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/08/2015	Not Completed							PMMRegMtr Staff	07/09/2015 11:35 AM
Select	View Report	Delete	07/06/2015	Disagreed By Provider	PMMPProvider Staff	07/09/2015 09:01 AM	PMMPProvider Staff	07/09/2015 09:10 AM	PMMPProvider Staff	07/09/2015 09:14 AM	PMMPProvider Staff	07/09/2015 09:14 AM
Select	View Report	Delete	12/17/2014	Expired							System	02/18/2015 04:00 AM
Select	View Report	Delete	11/19/2014	Expired							System	12/04/2014 04:00 AM

100%

MONITORING SUMMARY

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=1936407316 - Windows Internet Explorer provided



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[New Monitoring Summary](#) ←

Fiscal year: 2014 - 2015

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/06/2015	Disagreed By Provider	PMMPProvider Staff	07/09/2015 09:01 AM	PMMPProvider Staff	07/09/2015 09:10 AM	PMMPProvider Staff	07/09/2015 09:14 AM	PMMPProvider Staff	07/09/2015 09:14 AM
Select	View Report	Delete	12/17/2014	Expired							System System	02/18/2015 04:00 AM
Select	View Report	Delete	11/19/2014	Expired							System System	12/04/2014 04:00 AM

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=1936407316 100%

The monitoring summary screen shows a list of all monitoring summaries for the selected program or group for a given fiscal year.


Click **Select** to view the screens, or click **View Report** to see the PDF report for that summary.

Click **New Monitoring Summary** to document a new monitoring event.

Note: A summary report can be deleted if it has not yet been approved by the supervisor.

MONITORING SUMMARY ~ STEP 1

http://jjiswebqt1/DJJJPM2010/MonitoringSummary/visitInfo.aspx?Id=1936407316 - Windows Internet Explorer provided by Department



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Site Visit Information
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)

Program Mgmt | **Program Assignment** | **Reports**


10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

<< Back Save Cancel

* ☐ Onsite ☐ Offsite
* ☐ Traditional ☐ Non-traditional
* ☐ Announced ☐ Unannounced

Add Visit Dates


Visit Date: 

100%

Enter the type of visit and the dates covered by this summary on step 1. For monitoring visits spanning several dates, you can add additional dates by clicking **Add Visit Dates** for each additional date needed. Once data from Step 1 is completed, click **Save** to move on to the next step.

MONITORING SUMMARY ~ STEP 1

http://jjiswebqt1/DJJPM2010/MonitoringSummary/visitInfo.aspx?Id=1936407316 - Windows Internet Explorer provided by Department



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Site Visit Information
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)
Program Mgmt | **Program Assignment** | **Reports** | 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor


<< Back | Save | Cancel | Next >>

* ☐ Onsite ☒ Offsite

* ☒ Traditional ☐ Non-traditional

* ☐ Announced ☒ Unannounced

Add Visit Dates


Visit Date:* 7/8/2015 

Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 | Step 8

All steps in the Monitoring Summary become available to you after the save is complete.

A message will indicate the record saved. Click **OK**.

Message from webpage

 Record Saved

OK

100%


MONITORING SUMMARY ~ STEP 2

The screenshot shows a web browser window with the address bar displaying: `http://jjiswebqt1/DJJPM2010/MonitoringSummary/monitoringType.aspx?ID=1936407316 - Windows Internet Explorer provided by Depart`. The page header features the Florida Department of Juvenile Justice logo on the left and the title "DEPARTMENT OF JUVENILE JUSTICE PROGRAM MONITORING AND MANAGEMENT" on the right. Below the title, the page content displays: "Monitoring Summary- Monitoring Type", "Program Name: Alachua RJDC - Medical Svcs", "Provider: UNIVERSITY OF FLORIDA", and "Contract: 10074". A navigation bar at the top includes links for "Home", "Program Mgmt", "Program Assignment", and "Reports". A dropdown menu is set to "10074 - Alachua RJDC - Medical Svcs", with "Details" and "Exit" links. A status message indicates "You are logged in as Regional Monitor Supervisor". Below this, there are navigation buttons "<< Back" and "Next >>". A progress bar shows steps from "Step 1" to "Step 8", with "Step 2" highlighted. The main instruction reads: "Click add to select each Monitoring type that will be addressed in this monitoring summary." Below this instruction are four buttons: "Add", "Save", "Cancel", and "Delete". The bottom right corner shows a zoom level of "100%".

Click **Add** to select each type of monitoring that was conducted during this visit.

MONITORING SUMMARY ~ STEP 2

http://jjiswebqt1/DJJPMM2010/MonitoringSummary/monitoringType.aspx?ID=1936407316 - Windows Internet Explorer provided by Depart

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Monitoring Type
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

<< Back Next >> Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

Monitoring Types: ...
Click add to select each type processed in this monitoring summary.

- Other Related Monitoring
- Technical Assistance
- Administrative Monitoring
- Quarterly Mental Health Tool
- Mental Health Services
- Quarterly Health Tool
- Admission & Orientation
- Assessment & Evaluation
- Discharge / Transition
- Education
- Health Care Related Services
- Health Education
- OSHA Standards
- Quality Improvement Follow up
- Care and Custody


Add Save Cancel Delete

100%

The monitoring type drop down is populated based on the most recent completed and approved Monitoring Plan.

MONITORING SUMMARY ~ STEP 2

http://jjiswebqt1/DJJPM2010/MonitoringSummary/monitoringType.aspx?ID=-348878251 - Windows Internet Explorer provided by Depart



**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Monitoring Summary- Monitoring Type
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

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Monitoring Types: Other Related Monitoring

[Step 1](#) [Step 2](#) [Step 3](#) [Step 4](#) [Step 5](#) [Step 6](#) [Step 7](#) [Step 8](#)

Monitoring Type	Program in compliance
Other Related Monitoring	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Ongoing
	<input type="checkbox"/> Major Deficiency <input type="checkbox"/> Minor Deficiency <input type="checkbox"/> Critical Deficiency

Click add to select each Monitoring type that will be addressed in this monitoring summary.


[Add](#) [Save](#) [Cancel](#) [Delete](#)

100%

Once monitoring type is selected, indicate program compliance by selecting Yes, No, or Ongoing. If not in compliance, indicate if the deficiency is Major, Minor or Critical. Click **Save**. User can repeat these steps as needed to outline all areas that were monitored during this visit.

MONITORING SUMMARY ~ STEP 2

http://jjiswebqt1/DJJPM2010/MonitoringSummary/monitoringType.aspx?ID=-348878251 - Windows Internet Explorer provided by Depart



**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Monitoring Summary- Monitoring Type
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)

Program Mgmt | **Program Assignment** | **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

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[Step 1](#) [Step 2](#) [Step 3](#) [Step 4](#) [Step 5](#) [Step 6](#) [Step 7](#) [Step 8](#)

	<u>Monitoring Type</u>	<u>Program In Compliance</u>	<u>Major Deficiency</u>	<u>Minor Deficiency</u>	<u>Critical Issue</u>
Select	Other Related Monitoring	Yes	No	No	No
Select	Health Education	No	Yes	No	No

Click add to select each Monitoring type that will be addressed in this monitoring summary.

[Add](#) [Save](#) [Cancel](#) [Delete](#)

100%

When all Monitoring Types have been entered, click **Next>>** or **Step 3** to move to the next screen.

MONITORING SUMMARY ~ STEP 3

http://jjiswebqt1/DJJPM2010/MonitoringSummary/observationDetails.aspx?ID=-1482532333 - Windows Internet Explorer provided by D

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Observation details
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

<< Back Save Cancel Next >> [Step 1](#) [Step 2](#) Step 3 [Step 4](#) [Step 5](#) [Step 6](#) [Step 7](#) [Step 8](#)

Monitoring Purpose: * Enter information related to the purpose for this monitoring visit. What items are being monitored? 7400 characters remaining... [Check Spelling](#)

Findings: * Enter information related to your findings resulting from this monitoring visit. 7420 characters remaining... [Check Spelling](#)

Documents Reviewed: 7500 characters remaining... [Check Spelling](#)

100%

On Step 3 you must enter the Monitoring Purpose as well as the Findings. You also have the ability to enter Documents Reviewed if applicable to this monitoring.

MONITORING SUMMARY ~ STEP 3

http://jjiswebqt1/DJJPM2010/MonitoringSummary/observationDetails.aspx?ID=-348878251 - Windows Internet Explorer provided by De

Observations:

7500 characters remaining...

Youth Interviews:

7500 characters remaining...

Staff Interviews:

7500 characters remaining...

Check Spelling

Check Spelling


Check Spelling

100%

Step 3 has areas to document your Observations, Youth Interviews, and Staff Interviews, if there were any. These fields are not required and will be suppressed on the report if no information is entered. Each text box has a plus sign that allows you to expand the size of the box allowing you to see all of the text that has been typed. Each box also has a spell check button that must be clicked to spell check the text.

MONITORING SUMMARY ~ STEP 4

http://jjiswebqt1/DJJPM2010/MonitoringSummary/censusDetails.aspx?ID=-348878251 - Windows Internet Explorer provided by Departm



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Census Information
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home
Program Mgmt | **Program Assignment** | **Reports**

10074 - Alachua RJDC - Medical Svcs [Details] [Exit]

You are logged in as Regional Monitor Supervisor

<< Back | Save | Cancel | Next >>

[Step 1](#) | [Step 2](#) | [Step 3](#) | Step 4 | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Step 8](#)

JJIS Total Count:

Sample size:

of Files Reviewed:

Actual Count:

Staff to Client Ratio Met?: ☐ Yes ☐ No ☐ N/A

Staff vacancies: ☐ Yes ☐ No

Title of staff vacancies

7500 characters remaining... [Check Spelling]


100%

On Step 4 you can enter in the sample size and or number of files reviewed, if that applies. You should enter the actual count and indicate if staff to client ratio was met and if there were staff vacancies for all onsite visits. If user indicates there were vacancies then the title of the vacancies must be listed.

Step 4 is optional and may be left blank if not applicable.

MONITORING SUMMARY ~ STEP 5

http://jjiswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-348878251&deficiencyType=cri - Windows Internet Explorer pro

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Critical Issue
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[<< Back](#) [Next >>](#) [Step 1](#) [Step 2](#) [Step 3](#) [Step 4](#) **Step 5** [Step 6](#) [Step 7](#) [Step 8](#)

Please add any data related to critical issue items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no critical issue items then proceed to the next step.

		<u>Critical Issue</u>		<u>Date Identified</u>	<u>Status</u>	<u>Last Updated By</u>	<u>Last Updated On</u>
Select	View Report	Quarterly Mental Health Tool- Mental Health, Subs...	Item # 25 - All youth had SRSI (MHSA 002) accurately completed by Mental Health staff in JJIS at intake/admission to the detention center.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:35 AM
Select	View Report	Quarterly Mental Health Tool- Suicide Prevention	Item # 58 - Youth with suicide risk factors at the time of intake or after admission were referred to mental health and placed on Precautionary Observation or Secure Observation.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:34 AM
Select	View Report	Quarterly Mental Health Tool- Suicide Prevention	Item # 64 - Assessment of Suicide Risk (form MHSA 004) is completed by Mental Health Clinical staff within 24 hours, or immediately if the youth is in crisis.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:38 AM
Select	View Report	Quarterly Mental Health Tool- Suicide Prevention	Item # 65 - Assessment of Suicide Risk (form MHSA 004) if completed by a non-licensed mental health clinical staff person is reviewed by a licensed mental health professional within 24 hours.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:41 AM
Select	View Report	Quarterly Mental Health Tool- Suicide Prevention	Item # 67 - Clinical Review of Assessment of Suicide Risk (MHSA 004) and Follow-Up ASR (MHSA 005) are documented.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:55 AM

[Add/Edit](#) [Save](#) [Cancel](#) [Delete](#)

Critical Issue Identified ☐ Yes ☒ No

100%

Step 5 is where you document **Critical Issues**. If no critical issues were identified on Step 2, you will skip to the next step.

Previously identified critical issues are shown in the table as read only.

MONITORING SUMMARY ~ STEP 5

The screenshot shows a web browser window with the URL <http://jjiswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=cr>. The browser title is "Windows Internet Explorer pro". The form contains the following fields and controls:

- Buttons: Add/Edit, Save, Cancel, Delete (top and bottom).
- Radio buttons: Critical Issue Identified (Yes, No).
- Monitoring Activity: A dropdown menu showing "Other Related Monitoring".
- Date Identified: A date field showing "07/08/2015".
- Critical Issue: A large text area with the placeholder text "Enter information related to the critical issue in this field." and a character count of "7438 characters remaining...". A "Check Spelling" button is to the right.
- Immediate Action Taken: A large text area with the placeholder text "Enter information related to the immediate action taken." and a character count of "7444 characters remaining...". A "Check Spelling" button is to the right.
- Date Closed: A date field.
- Days Taken for Correction: A numeric field showing "0".

If the issue has already been resolved you can enter the date that it was closed and the system will calculate the number of days taken for the closure.

Once all data has been entered click **Save**.

If critical issues were identified on Step 2 click the **Add/Edit** button to enable data to be entered.

Select the Monitoring Activity related to the critical issue. Only monitoring types with a critical issue identified on Step 2 are available for selection.

Enter the date identified, nature of the critical issue, and any immediate action taken by the program staff.

MONITORING SUMMARY ~ STEP 5

The newly entered Critical Issue is shown in the table along with previously identified Critical Issues.

This Critical Issue can be edited by clicking **Select** and then **Add/Edit**.

The system identifies the last update and staff who made the update.

http://jjswebqt1/DJJPMM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=cr - Windows Internet Explorer pro

Please add any data related to critical issue items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no critical issue items then proceed to the next step.

		Critical Issue	Date Identified	Status	Last Updated By	Last Updated On	
Select	View Report	Quarterly Mental Health Tool-Mental Health, Subs...	Item # 25 - All youth had SRSI (MHSA 002) accurately completed by Mental Health staff in JJIS at intake/admission to the detention center.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:35 AM
Select	View Report	Quarterly Mental Health Tool-Suicide Prevention	Item # 58 - Youth with suicide risk factors at the time of intake or after admission were referred to mental health and placed on Precautionary Observation or Secure Observation.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:34 AM
Select	View Report	Quarterly Mental Health Tool-Suicide Prevention	Item # 64 - Assessment of Suicide Risk (form MHSA 004) is completed by Mental Health Clinical staff within 24 hours, or immediately if the youth is in crisis.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:38 AM
Select	View Report	Quarterly Mental Health Tool-Suicide Prevention	Item # 65 - Assessment of Suicide Risk (form MHSA 004) if completed by a non-licensed mental health clinical staff person is reviewed by a licensed mental health professional within 24 hours.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:41 AM
Select	View Report	Quarterly Mental Health Tool-Suicide Prevention	Item # 67 - Clinical Review of Assessment of Suicide Risk (MHSA 004) and Follow-Up ASR (MHSA 005) are documented.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 10:55 AM
Select	View Report	Other Related Monitoring	Enter information related to the critical issue	07/08/2015	Deficiency Identified	Staff, PMMRegMtr	07/10/2015 09:34 AM

Add/Edit **Save** **Cancel** **Delete**

Last updated by Staff, PMMRegMtr on 07/10/2015 09:34 AM

Critical Issue Identified ☒ Yes ☐ No

Monitoring Activity: * Other Related Monitoring

Date Identified: * 07/08/2015

Critical Issue *
Enter information related to the critical issue in this field.

Immediate Action Taken: *
Enter information related to the immediate action taken.

Date Closed:

Days Taken for Correction: 0

Add/Edit **Save** **Cancel** **Delete**

95%

MONITORING SUMMARY ~ STEP 6

Step 6 is where you document **Major Deficiencies**. If no major deficiencies were identified on Step 2, you will skip to the next step.

Previously identified major deficiencies are shown in the table as read only.

http://jjswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-348878251&deficiencyType=maj - Windows Internet Explorer pro

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Major Deficiency
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home | **Program Mgmt** | Program Assignment | Reports | 10074 - Alachua RJDC - Medical Svcs [Details] [Exit]

You are logged in as Regional Monitor Supervisor

<< Back | Next >> | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | **Step 6** | [Step 7](#) | [Step 8](#)

Please add any data related to Major deficiency items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no major deficiency items then proceed to the next step.

		Major Deficiency		Date Identified	Status	Last Updated By	Last Updated On
Select	View Report	Quarterly Mental Health Tool- Mental Health Subst...	Item # 50 - Counseling/Therapy notes support treatment goals in treatment plan, and are documented on form MHSA 018 or a form containing all elements of MHSA 018.	11/19/2014	Deficiency Corrected	Beck, John P	02/18/2015 03:34 PM
Select	View Report	Quarterly Mental Health Tool- Psychiatric Services	Item # 51 - Psychiatric referrals by mental health staff are documented and provided to the psychiatrist or psychiatric ARNP.	11/19/2014	Deficiency Corrected		03/25/2015 10:18 AM
Select	View Report	Quarterly Health Tool- IHCR/CPA/HRA	Major deficiency- IHCR/CPA/HRH Major Deficiency Upon review of the four medical files it was noted that forms are not being updated with medical information on a consistent basis. The problem lists were not updated with all of the youths' diagnoses, the infections and communicable disease forms were not updated with STD Screening results, chronic illness education was not updated on the health education form, newly prescribed medications were not documented on the health education form.	12/17/2014	Ineffect	Haynes, Rosemary	04/02/2015 02:44 PM
Select	View Report	Quarterly Health Tool- Infectious Prevention of C...	Major Deficiency- Infectious Prevention of communicable disease Please ensure that the pre- and post-test counseling is being documented on the Health Education Form. ** At the time of this review the facility does not have a provider to conduct HIV Testing **The provider and facility needs to familiarize themselves with the Rule 63M-2.052; therefore compliance can be maintained.	12/17/2014	Ineffect	Haynes, Rosemary	04/02/2015 02:46 PM
Select	View Report	Quarterly Health Tool- Medication Administration	Major Deficiency- Medication Administration Upon review of the four medical records it was noted that there are several inconsistent practices noted by the medical staff. Youths that are receiving prn medications did not have proper follow up documentation nor did they have their signatures on the MARs after receiving medications. Youth D.J. DJJID# 1146747 was ordered Cipro and Clindamycin due to An infected dog back on his right leg. The DHA ordered the medication and in the chart and it was documented by the medical staff that they was waiting on the youth's private insurance information in order to fill the prescription. The medical staff was instructed to use diamond pharmacy back up for issues like this and then it can start immediately. The antibiotics were delayed 48 hrs. Before starting. Medical staff was also instructed that we do not wait on the youth's private insurance when in our care.	12/17/2014	Ineffect	Haynes, Rosemary	04/02/2015 02:48 PM
Select	View Report	Quarterly Health Tool- Alerts	Major Deficiency- Alerts Please reference # 6b The facility has a documented practice; however upon review of the four medical files it was noted that information was not updated or revised on a consistent basis.	12/17/2014	Ineffect	Haynes, Rosemary	04/02/2015 02:49 PM

[Add/Edit] [Save] [Cancel] [Delete]

Major Deficiency Identified ☐ Yes ☒ No

Major Deficiency Statuses – Deficiency Identified, Completed, Monitor Review, Ineffect, Deficiency Corrected, or Administratively Closed

MONITORING SUMMARY ~ STEP 6

If major deficiencies were identified on Step 2, click the **Add/Edit** button to enable data to be entered.

The provider will be required to create an Outcome Based Correct Action Plan (OBCAP) to address the major deficiency.

http://jjswebqt1/DJJPMH2010/MonitoringSummary/deficiency.aspx?ID=-348878251&deficiencyType=maj - Windows Internet Explorer pro

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Major Deficiency
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Regional Monitor Supervisor

<< Back Next >> Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

Please add any data related to Major deficiency items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no major deficiency items then proceed to the next step.

		Major Deficiency	Date Identified	Status	Last Updated By	Last Updated On
Select	View Report	Quarterly Mental Health Tool- Mental Health/Subst...	Item # 50 - Counseling/Therapy notes support treatment goals in treatment plan, and are documented on form MHSA 018 or a form containing all elements of MHSA 018.	11/19/2014	Deficiency Corrected	Beck, John P 02/18/2015 03:34 PM
Select	View Report	Quarterly Mental Health Tool- Psychiatric Services	Item # 51 - Psychiatric referrals by mental health staff are documented and provided to the psychiatrist or psychiatric ARNP.	11/19/2014	Deficiency Corrected	03/25/2015 10:18 AM
Select	View Report	Quarterly Health Tool- IHCR/CPA/HRA	Major deficiency- IHCR/CPA/HRH Major Deficiency Upon review of the four medical files it was noted that forms are not being updated with medical information on a consistent basis. The problem lists were not updated with all of the youths' diagnoses, the infections and communicable disease forms were not updated with STD Screening results, chronic illness education was not updated on the health education form, newly prescribed medications were not documented on the health education form.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:44 PM
Select	View Report	Quarterly Health Tool- Infectious Prevention of C...	Major Deficiency- Infectious Prevention of communicable disease Please ensure that the pre- and post-test counseling is being documented on the Health Education Form. ** At the time of this review the facility does not have a provider to conduct HIV Testing **The provider and facility needs to familiarize themselves with the Rule 63M-2.052; therefore compliance can be maintained.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:46 PM
Select	View Report	Quarterly Health Tool- Medication Administration	Major Deficiency- Medication Administration Upon review of the four medical records it was noted that there are several inconsistent practices noted by the medical staff. Youths that are receiving prn medications did not have proper follow up documentation nor did they have their signatures on the MARs after receiving medications. Youth D.J. DJJID# 1146747 was ordered Clindamycin due to An infected dog back on his right leg. The DHA ordered the medication and in the chart and it was documented by the medical staff that they were waiting on the youth's private insurance information in order to fill the prescription. The medical staff was instructed to use diamond pliers to get the dog back up for issues like this and then it can start immediately. The antibiotics were delayed 48 hrs. Before starting. Medical staff was also instructed to not wait on the youth's private insurance when in our care.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:48 PM
Select	View Report	Quarterly Health Tool- Alerts	Major Deficiency- Alerts Please reference # 6b The facility has not had a consistent practice; however upon review of the four medical files it was noted that information was not updated or revised on a consistent basis.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:49 PM

Add/Edit Save Cancel Delete

Major Deficiency Identified ☒ Yes ☐ No

MONITORING SUMMARY ~ STEP 6

http://jjiswebqt1/DJJJPM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=ma - Windows Internet Explorer pro

Major Deficiency Identified ☒ Yes ☐ No

Monitoring Activity:* Health Education

Date Identified:* 07/07/2015

Major Deficiency* Enter information related to the deficiency in this field.

7442 characters remaining...

Requirement* Enter information related to the requirement that is deficient.

7437 characters remaining...

Buttons: Add/Edit, Save, Cancel, Delete

Select the Monitoring Activity that revealed the major deficiency.

Only monitoring types with a major deficiency identified in Step 2 are available for selection.

Enter the date identified, nature of the major deficiency and the requirement.

Click **Save**.

MONITORING SUMMARY ~ STEP 6

http://jjswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=ma - Windows Internet Explorer pro

Please add any data related to Major deficiency items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no major deficiency items then proceed to the next step.

		Major Deficiency	Date Identified	Status	Last Updated By	Last Updated On
Select	View Report	Quarterly Mental Health Tool- Mental Health Subst...	Item # 50 - Counseling/Therapy notes support treatment goals in treatment plan, and are documented on form MHSA 018 or a form containing all elements of MHSA 018.	11/19/2014	Deficiency Corrected	Beck, John P 02/18/2015 03:34 PM
Select	View Report	Quarterly Mental Health Tool- Psychiatric Services	Item # 51 - Psychiatric referrals by mental health staff are documented and provided to the psychiatrist or psychiatric ARNP.	11/19/2014	Deficiency Corrected	03/25/2015 10:18 AM
Select	View Report	Quarterly Health Tool- IHCRA/CPA/HRA	Major deficiency- IHCRA/CPA/HRA Major Deficiency Upon review of the four medical files it was noted that forms are not being updated with medical information on a consistent basis. The problem lists were not updated with all of the youths' diagnoses, the infections and communicable disease forms were not updated with STD Screening results, chronic illness education was not updated on the health education form, newly prescribed medications were not documented on the health education form.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:44 PM
Select	View Report	Quarterly Health Tool- Infectious Prevention of C...	Major Deficiency- Infectious Prevention of communicable disease Please ensure that the pre- and post-test counseling is being documented on the Health Education Form. ** At the time of this review the facility does not have a provider to conduct HIV Testing **The provider and facility needs to familiarize themselves with the Rule 63M-2.052; therefore compliance can be maintained.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:46 PM
Select	View Report	Quarterly Health Tool- Medication Administration	Major Deficiency- Medication Administration Upon review of the four medical records it was noted that there are several inconsistent practices noted by the medical staff. Youths that are receiving prn medications did not have proper follow up documentation nor did they have their signatures on the MARs after receiving medications. Youth D.J. DJJID# 1 was ordered Cipro and Clindamycin due to An infected dog back on his right leg. The DHA ordered the medication and in the chart and it was noted by the medical staff that they was waiting on the youth's private insurance information in order to fill the prescription. The medication was not started. The youth was instructed to use diamond pharmacy back up for issues like this and then it can start immediately. The antibiotics were delayed 48 hrs. B... Medical staff was also instructed that we do not wait on the youth's private insurance when in our care.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:48 PM
Select	View Report	Quarterly Health Tool- Alerts	Major Deficiency- Alerts Please reference # 6b The facility has implemented practice; however upon review of the four medical files it was noted that information was not updated or revised on a consistent basis.	12/17/2014	Ineffect	Haynes, Rosemary 04/02/2015 02:49 PM
Select	View Report	Health Education	Enter information related to the deficiency in this field.	07/07/2015	Deficiency Identified	Staff, PMMRegMtr 07/10/2015 09:30 AM

Last updated by Staff, PMMRegMtr on 07/10/2015 09:30 AM

Major Deficiency Identified: ☒ Yes ☐ No

Monitoring Activity: * Health Education

Date Identified: * 07/07/2015

Major Deficiency: *

Requirement: *

The newly entered major deficiency is shown in the table along with previously identified major deficiencies.

This major deficiency can be edited by clicking **Select** and then **Add/Edit**.

The system identifies the last update and staff who made the update.

MONITORING SUMMARY ~ STEP 7

http://jjswebqt1/DJPHM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=mi - Windows Internet Explorer pro

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Minor deficiency
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home Program Mgmt, Program Assignment, Reports, 10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Regional Monitor Supervisor

<< Back Next >> Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

Please enter any data related to Minor deficiency items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no minor deficiency items then proceed to the next step.

		Minor Deficiency		Date Identified	Status	Last Updated By	Last Updated On
Select	View Report	Quarterly Mental Health Tool- Coordination of Men...	Item # 17 - JJS Health Services Report is not current.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 11:10 AM
Select	View Report	Quarterly Mental Health Tool- Mental Health/Subs...	Item # 40 - Initial treatment plans contained youth and parent/guardian's signature (or documented reason for their absence).	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 11:13 AM
Select	View Report	Quarterly Health Tool- Clinical Protocols/Credent...	Minor Deficiency The facility medical staff had current licenses and CPR/AED as required; however there was not a Collaborative Protocol in place for the ARNP.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:16 PM
Select	View Report	Quarterly Health Tool- Health Care Admissions/AET	Minor Deficiency Upon review of the four medical files it was noted that youth R.T. DJIID# 1127747 did not have his Medical and Mental health screening completed within 24 hrs. Minor Deficiency Upon review of the four medical files it was noted that youth T.R. DJIID# 1127747 received Basic Orientation; however there was not a date noted; therefore the 24hr time frame could not be verified. Youth A.J. DJIID# 1128561 did not have a Basic Orientation Form noted in his IHCR.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:19 PM
Select	View Report	Quarterly Health Tool- IHCR/CPA/HRA	Minor Deficiency Upon review of the four medical files it was noted that the facility has a documented practice; however the HRHs were not updated with youths' medical changes. Youth T.R. DJIID# 1127747 HRH was not updated with his new condition of cellulitis of the arm. Youth D.J. DJIID# 1146747 was not updated with the information regarding an infected dog bite to leg.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:21 PM
Select	View Report	Quarterly Health Tool- Onsite Tracking Log Requir...	Minor Deficiency Upon review of the required logs, the sick call log, STD Log, Chronic Log and the episodic log were not updated as required or they were not in place as required by Rule 63 M-2.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:23 PM
Select	View Report	Quarterly Health Tool- Sick Call	Minor Deficiency Upon review of the four medical files the sick call process was noted to be inconsistent with the reviewing by the RN within 24hrs. Of a LPN completing sick calls.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:27 PM
Select	View Report	Quarterly Health Tool- Health Education	Minor Deficiency Upon review of the four medical files it was noted that youth T.R. DJIID# 1127747 received Basic Orientation; however there was not a date noted; therefore the 24hr time frame could not be verified. Youth A.J. DJIID# 1128561 did not have a Basic Orientation Form noted in his IHCR.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:33 PM
Select	View Report	Quarterly Health Tool- Transitional Health Discha...	Minor Deficiency Please be advised that documentation of youths that have orders to follow-up with services upon release must be documented under transitional/health Discharge Planning.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:34 PM

Add Edit Save Cancel Delete

Minor deficiency Identified ☒ Yes ☐ No

95%

Step 7 is where you document **Minor Deficiencies**. If no minor deficiencies were identified on Step 2, you will skip to the next step.

Previously identified minor deficiencies are shown in the table as read only.

Minor Deficiency Statuses – Deficiency Identified, Deficiency Corrected, or Administratively Closed

MONITORING SUMMARY ~ STEP 7

http://jjiswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=mi - Windows Internet Explorer pro

Minor deficiency Identified ☒ Yes ☐ No

Monitoring Activity: * Admission & Orientation

Date Identified: * 07/07/2015

Enter information related to the deficiency in this field.

Minor deficiency: *

7442 characters remaining...

Check Spelling

Enter information related to the requirement that is deficient.

Requirement: *

7437 characters remain

Check Spelling

Add/Edit Save Cancel Delete

95%

Select the Monitoring Activity that revealed the minor deficiency.

Only monitoring types with a minor deficiency identified on Step 2 are available for selection.

Enter the date the minor deficiency was identified, nature of the minor deficiency, and the requirement.

Click **Save**.

MONITORING SUMMARY ~ STEP 7

http://jjiswebqt1/DJJPM2010/MonitoringSummary/deficiency.aspx?ID=-1371208955&deficiencyType=mi - Windows Internet Explorer pro

Please enter any data related to Minor deficiency items on this screen.
Software will only allow entry of Deficiency data indicated on step 2 of this summary.
If there were no minor deficiency items then proceed to the next step.

		Minor Deficiency	Date Identified	Status	Last Updated By	Last Updated On	
Select	View Report	Quarterly Mental Health Tool- Coordination of Men...	Item # 17 - JJIS Health Services Report is not current.	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 11:10 AM
Select	View Report	Quarterly Mental Health Tool- Mental Health/Subst...	Item # 40 - Initial treatment plans contained youth and parent/guardian's signature (or documented reason for their absence).	11/19/2014	Deficiency Corrected	Beck, John P	12/01/2014 11:13 AM
Select	View Report	Quarterly Health Tool- Clinical Protocols/Credent...	Minor Deficiency The facility medical staff had current licenses and CPR/AED as required; however there was not a Collaborative Protocol in place for the ARNP.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:16 PM
Select	View Report	Quarterly Health Tool- Health Care Admissions/AET	Minor Deficiency Upon review of the four medical files it was noted that youth R.T. DJJID# 1127747 did not have his Medical and Mental health screening completed within 24 hrs. Minor Deficiency Upon review of the four medical files it was noted that youth T.R. DJJID# 1127747 received Basic Orientation; however there was not a date noted; therefore the 24hr time frame could not be verified. Youth A.J. DJJID# 1128561 did not have a Basic Orientation Form noted in his IHCR.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:19 PM
Select	View Report	Quarterly Health Tool- IHCR/CPA/HRA	Minor Deficiency Upon review of the four medical files it was noted that the facility has a documented practice; however the HRHs were not updated with youths' medical changes. Youth T.R. DJJID# 1127747 HRH was not updated with his new condition of cellulitis of the arm. Youth D.J. DJJID# 1146747 was not updated with the information regarding an infected dog bite to leg.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:21 PM
Select	View Report	Quarterly Health Tool- Onsite Tracking Log Requir...	Minor Deficiency Upon review of the required logs, the sick call log, STD Log, Chronic Log and the episodic log were not updated as required or they were not in place as required by Rule63 M-2.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:23 PM
Select	View Report	Quarterly Health Tool- Sick Call	Minor Deficiency Upon review of the four medical files the sick call process was noted to be inconsistent with the reviewing by the RN within 24hrs. Of a LPN completing sick calls.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:27 PM
Select	View Report	Quarterly Health Tool- Health Education	Minor Deficiency Upon review of the four medical files it was noted that youth T.R. DJJID# 1127747 received Basic Orientation; however there was not a date noted; therefore the 24hr time frame could not be verified. Youth A.J. DJJID# 1128561 did not have a Basic Orientation Form noted in his IHCR.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:33 PM
Select	View Report	Quarterly Health Tool- Transitional Health Discha...	Minor Deficiency Please be advised that documentation on youths that have orders to follow-up with services upon release must be documented under transitional/health Discharge Planning.	12/17/2014	Deficiency Identified	Cunningham, Darlene R	02/13/2015 12:34 PM
Select	View Report	Admission & Orientation	Enter information related to the deficiency in this field.	07/07/2015	Deficiency Identified	Staff, PMMRegMtr	07/10/2015 10:15 AM

[Add/Edit](#) [Save](#) [Cancel](#) [Delete](#)

Last updated by Staff, PMMRegMtr on 07/10/2015 10:15 AM

Minor deficiency Identified ☒ Yes ☐ No

Monitoring Activity: Admission & Orientation

Date Identified: 07/07/2015

Minor deficiency: Enter information related to the deficiency in this field.

Requirement: Enter information related to the requirement that is deficient.

[Add/Edit](#) [Save](#) [Cancel](#) [Delete](#)


The newly entered minor deficiency is shown in the table along with previously identified minor deficiencies.

This minor deficiency can be edited by clicking **Select** and then **Add/Edit**.

The system identifies the last update and staff who made the update.

MONITORING SUMMARY ~ STEP 8

http://jjswebqt1/DJJPM2010/MonitoringSummary/additionalSiteVisitDetails.aspx?ID=1420001133 - Windows Internet Explorer provid



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Step8
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

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<< Back Save Cancel

[Step 1](#) [Step 2](#) [Step 3](#) [Step 4](#) [Step 5](#) [Step 6](#) [Step 7](#) [Step 8](#)

☐ Completed [Submit](#)

On Hold Pending

Hold Reason

- ☐ *Awaiting Additional Information from Program (internal investigations, youth records, disciplinary action, other corrective action, training records, supporting documentation, etc.)
- ☐ *Awaiting Additional Information from Region/QI/OHS/HQ (policy/rule interpretation, etc.)
- ☐ *Awaiting Regional/OHS/HQ Review and Approval of Contract Action (review of deficiency findings, draft of deficiency notification letter, review/approval of same, etc.)
- ☐ *Awaiting Regional/OHS/HQ Review and Approval for Satisfied Contract Action (following verification review/approval of findings, draft removal/2nd Verify/Intent to Default notification letters, review/approval of same, etc.)
- ☐ * 24 hour response to program issue priority (used when monitor needs to respond to emergent priority)
- ☐ *Other Qualified Reasons Approved by SMAII/RD (emergency response to programs, 24hr response to programs, catch all that was previously reviewed/approved by supervisor)

Comments

500 characters remaining...

[Save Hold](#) [Cancel](#) [Check Spelling](#)

On Step 8, you can mark the monitoring summary as completed and submit it, or you can place the summary on hold if you are waiting for additional information or actions to occur. Placing the summary on hold will allow other staff to create a monitoring summary to document their visits.

MONITORING SUMMARY ~ ON HOLD

http://jjiswebqt1/DJJPPM2010/MonitoringSummary/additionalSiteVisitDetails.aspx?ID=-1371208955 - Windows Internet Explorer provi

☐ Completed

On Hold Pending
Placed on hold for pending by Staff, PMMRegMtr on 07/10/2015 11:16 AM

Hold Reason

- ☒ *Awaiting Additional Information from Program *(internal investigations, youth records, disciplinary action, other corrective action, training records, supporting documentation, etc.)*
- ☐ *Awaiting Additional Information from Region/QI/OHS/HQ *(policy/rule interpretation, etc.)*
- ☐ Awaiting Regional/OHS/HQ Review and Approval of Contract Action *(review of deficiency findings, draft of deficiency notification letter, review/approval of same, etc.)*
- ☐ *Awaiting Regional/OHS/HQ Review and Approval for Satisfied Contract Action *(following verification review/approval of findings, draft removal/2nd Verify/Intent to Default notification letters, review/approval of same, etc.)*
- ☐ *24 hour response to program issue priority *(used when monitor needs to respond to emergent priority)*
- ☐ *Other Qualified Reasons Approved by SMAIL/RD *(emergency response to programs, 24hr response to programs, catch all that was previously reviewed/approved by supervisor)*

Comments:
Enter information related to why the monitoring summary is being placed on hold.


420 characters remaining...

100%

Click the appropriate reason for placing this summary on hold. You must enter a comment to explain the hold. Click **Save Hold**. A message will appear confirming the hold.

MONITORING SUMMARY ~ ON HOLD

http://jjiswebqt1/DJJPMM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-1371208955 - Windows Internet Explorer provided



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

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Program Mgmt | **Program Assignment** | **Reports** | 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[New Monitoring Summary](#)

Fiscal year 2014 - 2015

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/08/2015	OnHold	PMRegMtr Staff	07/10/2015 10:57 AM					PMRegMtr Staff	07/10/2015 11:16 AM
Select	View Report	Delete	07/06/2015	Disagreed By Provider	PMProvider Staff	07/09/2015 09:01 AM	PMProvider Staff	07/09/2015 09:10 AM	PMProvider Staff	07/09/2015 09:14 AM	PMProvider Staff	07/09/2015 09:14 AM
Select	View Report	Delete	12/17/2014	Expired							System System	02/18/2015 04:00 AM
Select	View Report	Delete	11/19/2014	Expired							System System	12/04/2014 04:00 AM

100%

When ready to complete and submit, **Select** the summary from the list on the monitoring summary screen.

MONITORING SUMMARY ~ SUBMITTED

Mark the summary as **Completed** on Step 8 and click **Submit**.

http://jjiswebqt1/DJJPM2010/MonitoringSummary/additionalSiteVisitDetails.aspx?ID=223688522 - Windows Internet Explorer provide

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Step8
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

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You are logged in as Regional Monitor

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Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

☐ Completed Submit

On Hold Pending
Placed on hold for pending by Staff, PMMRegMtr on 07/13/2015 03:18 PM

Hold Reason

- ☒ *Awaiting Additional Information from Program (internal investigations, youth records, d
- ☐ *Awaiting Additional Information from Region/QI/OHS/HQ (policy/rule interpretation, e
- ☐ Awaiting Regional/OHS/HQ Review and Approval of Contract Action (review of deficien
- ☐ *Awaiting Regional/OHS/HQ Review and Approval for Satisfied Contract Action (follow
- ☐ * 24 hour response to program issue priority (used when monitor needs to respond to em
- ☐ *Other Qualified Reasons Approved by SMAII/RD (emergency response to programs, 2

Enter information related to why the monitoring summary:

Comments:

420 characters remaining...

Save Hold Cancel

http://jjiswebqt1/DJJPM2010/MonitoringSummary/additionalSiteVisitDetails.aspx?ID=223688522 - Windows Internet Explorer provide

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary- Step8
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

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10074 - Alachua RJDC - Medical Svcs Details Exit
You are logged in as Regional Monitor

<< Back Save Cancel Next >>
Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

☒ Completed Submit

7/13/2015

100%


MONITORING SUMMARY ~ SUBMITTED

- Summaries completed by a Regional Monitor or Contract Manager are reviewed by a supervisor before being reviewed by the program area staff.
- Summaries completed by External Team Members are reviewed and approved/disapproved by a supervisor.
- Summaries completed by a Supervisor are automatically marked as reviewed by a supervisor.
- After the review process is completed by the program area staff, the summary is approved by the supervisor for the staff who completed the summary

MONITORING SUMMARY ~ SUPERVISOR REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

http://jjswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-1070238927 - Windows Internet Explorer provided

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[New Monitoring Summary](#)

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Completed By OPA	PMRegMtr Staff	07/13/2015 04:03 PM					PMRegMtr Staff	07/13/2015 04:03 PM

Once the Monitoring Summary completed by a Contract Manager or Regional Monitor is submitted, it is routed to the Supervisor for review prior to a review by program area staff.

If the supervisor created and submitted the summary it is automatically approved.

Click **Select** next to the Monitoring Summary to be reviewed.

MONITORING SUMMARY ~ SUPERVISOR REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

The Supervisor reviews the monitoring summary. At this point the summary can be returned to the submitter for corrections or additional information or it can be routed to program area staff for review.

Select **Disapprove** or **Review by Supervisor**, and click **Save**.

Comments are required for disapproval, and are optional for review.

http://jjswebqt1/DJJPM2010/MonitoringSummary/supervisorApproval.aspx?ID=-1070238927 - Windows Internet Explorer provided by D

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Supervisor Review/Approval/Disapproval
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home Program Mgmt Program Assignment Reports 10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Regional Monitor Supervisor

Supervisor Approval/Disapproval

<< Back Next >>

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Supervisor Review/Approval Provider Agree/Disagree

☐ Disapprove ☐ Review by Supervisor

Comment:

7500 characters remaining...

Save Cancel Check Spelling

StatusTypeName	Comments	CreatedByName	CreatedDateTime	ModifiedByName	ModifiedDateTime
Completed By OPA		Staff, PMMRegMtr	07/13/2015 04:03 PM	Staff, PMMRegMtr	07/13/2015 04:03 PM
OnHold	Enter information related to why the monitoring summary is being placed on hold.	Staff, PMMRegMtr	07/13/2015 03:18 PM	Staff, PMMRegMtr	07/13/2015 03:18 PM


http://jjswebqt1/DJJPM2010/MonitoringSummary/supervisorApproval.aspx?ID=-1070238927 100%

This listing shows all statuses for the monitoring summary.

MONITORING SUMMARY ~ SUPERVISOR REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-289815679 - Windows Internet Explorer provided



**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)

Program Mgmt **Program Assignment** **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

New Monitoring Summary

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Reviewed By Supervisor	PMRegMtr Staff	07/13/2015 04:03 PM					PMRegMtrSup Staff	07/13/2015 04:50 PM

Once reviewed by the Supervisor, the summary shows a status of Reviewed By Supervisor with the date and time of the summary completion. The Last Updated fields indicate the time and date of the supervisor review. The summary is now routed to program area staff for review.

MONITORING SUMMARY ~ PROGRAM AREA REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

Once the Monitoring Summary completed by a Contract Manager or Regional Monitor is reviewed by the Supervisor, it is routed to the program area staff for review.

Select the program from the dropdown, then select **Monitoring Summary**.

http://jjiswebqt1/DJJPM2010/home.aspx - Internet Explorer provided by Department of Juvenile Justice

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Program Name: Alachua Academy Non-Secure
Provider: SEQUEL TSI of FLORIDA, LLC.
Contract: 10189

Home
Program Mgmt ▶ **Program Assignment** ▶ **Reports** ▶

10189 - Alachua Academy Non-Secure Details Exit

You are logged in as Program Area Staff Supervisor

Manage Staff
Closed Programs History
Chronologicals
Items to Complete Reports
Monitoring Summary On Hold Report
Management Reports

Branch: ...
Region: North
Program: 10189 - Alachua Academy Non-Secure

Document Library
Monitoring History
Monitoring Plan
Monitoring Summary
Deficiency Review
Performance Measure
Program Alerts

100%

MONITORING SUMMARY ~ PROGRAM AREA REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-527516856 - Windows Internet Explorer provided

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports**

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Program Area Staff Supervisor

New Monitoring Summary

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Reviewed By Supervisor	PMMRegMtr Staff	07/13/2015 04:03 PM					PMMRegMtrSup Staff	07/13/2015 04:50 PM


The screen defaults to the current fiscal year. To review a summary from the previous fiscal year, select that year from the Fiscal Year dropdown.

Select the Monitoring Summary to be reviewed or Click [View Report](#) to review the summary in PDF.

MONITORING SUMMARY ~ PROGRAM AREA REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

http://jjiswebqt1/DJJPM2010/MonitoringSummary/supervisorApproval.aspx?ID=-527516856 - Windows Internet Explorer provided by De

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Supervisor Review/Approval/Disapproval
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home **Program Mgmt** Program Assignment Reports 10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Program Area Staff Supervisor

Supervisor Approval/Disapproval

<< Next >>

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Supervisor Review/Approval Provider Agree/Disagree

Program Area Staff enter a comment to document review of the monitoring summary.

Comment: *

7420 characters remaining...

Check Spelling

Save Cancel

StatusTypeName	Comments	CreatedByName	CreatedDateTime	ModifiedByName	ModifiedDateTime
Reviewed By Supervisor		Staff, PMMRegMtrSup	07/13/2015 04:50 PM	Staff, PMMRegMtrSup	07/13/2015 04:50 PM
Completed By OPA		Staff, PMMRegMtr	07/13/2015 04:03 PM	Staff, PMMRegMtr	07/13/2015 04:03 PM
OnHold	Enter information related to why the monitoring summary is being placed on hold.	Staff, PMMRegMtr	07/13/2015 03:18 PM	Staff, PMMRegMtr	07/13/2015 03:18 PM

100%

Review the Monitoring Summary either by stepping through each screen, or in PDF.

Once the review is complete, enter a comment to document your review of the monitoring summary.

Click **Save**.

MONITORING SUMMARY ~ PROGRAM AREA REVIEW

SUMMARY CREATED BY CONTRACT MANAGER OR REGIONAL MONITOR

http://jjiswebqt1/DJJPHM2010/MonitoringSummary/supervisorApproval.aspx?ID=-313815687 - Windows Internet Explorer provided by De

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Supervisor Review/Approval/Disapproval
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home | **Program Mgmt** | Program Assignment | Reports

10074 - Alachua RJDC - Medical Svcs [Details] [Exit]

You are logged in as Program Area Staff Supervisor

Supervisor Approval/Disapproval

<< Back | Next >> | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Step 8](#) | Supervisor Review/Approval | [Provider Agree/Disagree](#)

Last updated by Staff, PMMProgramArea on 07/14/2015 08:22 AM

Program Area Staff enters a comment to document review of the monitoring summary.

Comment: *

7419 characters remaining... [Check Spelling]

[Save] [Cancel]

StatusTypeName	Comments	CreatedByName	CreatedDateTime	ModifiedByName	ModifiedDateTime
Reviewed By Program Area Supervisor	Program Area Staff enters a comment to document review of the monitoring summary.	Staff, PMMProgramArea	07/14/2015 08:19 AM	Staff, PMMProgramArea	07/14/2015 08:22 AM
Reviewed By Supervisor		Staff, PMMR		MMRegMtrSup	07/13/2015 04:50 PM
Completed By OPA		Staff, PMMR		MMRegMtr	07/13/2015 04:03 PM
OnHold	Enter information related to why the monitoring summary is being placed on hold.	Staff, PMMR		MMRegMtr	07/13/2015 03:18 PM

Message from webpage

 Record Saved

OK

The record is saved and the Monitoring Summary status is updated to reflect the Program Area review.

The monitoring summary is routed back to the submitter's supervisor for final approval.

MONITORING SUMMARY ~ SUPERVISOR APPROVAL

SUMMARY REVIEWED BY PROGRAM AREA

http://jjiswebqt1/DJJPMM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-1966217137 - Windows Internet Explorer provided

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[New Monitoring Summary](#)

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Reviewed By Program Area Supervisor	PMMRegMtr Staff	07/13/2015 04:03 PM					PMMProgramArea Staff	07/14/2015 08:24 AM

Once reviewed by the Program Area, the summary shows a status of Reviewed By Program Area Supervisor, and the date and time of the summary completion by the regional monitor. The Last Updated fields indicate the time and date of the Program Area Supervisor review. The summary is now ready for the submitter's supervisor to approve. Click **Select** to open the monitoring summary.

MONITORING SUMMARY ~ SUPERVISOR APPROVAL

NO REVIEW BY PROGRAM AREA

http://jjiswebqt1/DJJPMM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-1966217137 - Windows Internet Explorer provided

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#) **Program Mgmt** **Program Assignment** **Reports** 10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Regional Monitor Supervisor

[New Monitoring Summary](#)


Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Reviewed By Program Area Supervisor	PMMRegMtr Staff	07/13/2015 04:03 PM					PMMProgramArea Staff	07/14/2015 08:24 AM

Once submitted by the Contract Manager or Regional Monitor, the summary shows a status of Completed By Monitor, and the date and time of the summary completion. The Last Updated fields indicate the time and date of the Regional Monitor submission. The summary is now ready for the submitter's supervisor to approve. Click **Select** to open the monitoring summary.

MONITORING SUMMARY ~ SUPERVISOR APPROVAL

http://jjiswebqt1/DJJPM2010/MonitoringSummary/supervisorApproval.aspx?ID=-1966217137 - Windows Internet Explorer provided by D

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Supervisor Review/Approval/Disapproval
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home **Program Mgmt** Program Assignment Reports 10074 - Alachua RJDC - Medical Svcs Details Exit

You are logged in as Regional Monitor Supervisor

Supervisor Approval/Disapproval

<< Back Next >>

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Supervisor Review/Approval Provider Agree/Disagree

☐ Disapprove ☒ Approve

Comments are required if the summary is being disapproved. They are optional if the summary is being approved.

Comment:

7389 characters remaining...

Save Cancel

StatusTypeName	Comments	CreatedByName	CreatedDateTime	ModifiedByName	ModifiedDateTime
Reviewed By Program Area Supervisor	Program Area Staff enters a comment to document review of the monitoring summary.	Staff, PMMProgramArea	07/14/2015 08:19 AM	Staff, PMMProgramArea	07/14/2015 08:24 AM
Reviewed By Supervisor		Staff, PMMRegMtrSup	07/13/2015 04:50 PM	Staff, PMMRegMtrSup	07/13/2015 04:50 PM
Completed By OPA		Staff, PMMRegMtr	07/13/2015 04:03 PM	Staff, PMMRegMtr	07/13/2015 04:03 PM
OnHold	Enter information related to why the monitoring summary is being placed on hold.	Staff, PMMRegMtr	07/13/2015 03:18 PM	Staff, PMMRegMtr	07/13/2015 03:18 PM

100%

After reviewing the summary, the supervisor can mark it as approved or disapprove the summary and it will be returned to the submitter for corrections or additional information.

If disapproved, a comment to explain the disapproval is required. No comment is required if approving the monitoring summary.

Click **Save**.

This step is completed for all summaries, however the statuses shown in the table will vary depending on staff completing the summary and whether a program area review was required.

MONITORING SUMMARY ~ SUPERVISOR APPROVAL

http://jjswebqt1/DJJPMH2010/MonitoringSummary/supervisorApproval.aspx?ID=-1966217137 - Windows Internet Explorer provided by D



**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Supervisor Review/Approval/Disapproval
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

Home | **Program Mgmt** | Program Assignment | Reports

10074 - Alachua RJDC - Medical Svcs [Details] [Exit]

You are logged in as Regional Monitor Supervisor

Supervisor Approval/Disapproval

<< Back | Next >>

[Step 1](#) [Step 2](#) [Step 3](#) [Step 4](#) [Step 5](#) [Step 6](#) [Step 7](#) [Step 8](#) Supervisor Review/Approval [Provider Agree/Disagree](#)

Last updated by Staff, PMMRegMtrSup on 07/14/2015 08:42 AM

☐ Disapprove ☒ Approve

Comments are required if the summary is being disapproved. They are optional if the summary is being approved.

Comment: *

Save Cancel

StatusTypeName	Comments	CreatedByName	CreatedDateTime	ModifiedByName	ModifiedDateTime
Approved By Supervisor	Comments are required if the summary is being disapproved. They are optional if the summary is being approved.	Staff, PMMRegMtrSup	07/14/2015 08:42 AM	Staff, PMMRegMtrSup	07/14/2015 08:42 AM
Reviewed By Program Area Supervisor	Program Area Staff enters a comment to document review of the monitoring summary.	Staff, PMMProgramArea	07/14/2015 08:19 AM	Staff, PMMProgramArea	07/14/2015 08:24 AM
Reviewed By Supervisor		Staff, PMMRegMtrSup	07/13/2015 04:50 PM	Staff, PMMRegMtrSup	07/13/2015 04:50 PM
Completed By OPA		Staff, PMMRegMtr	07/13/2015 04:03 PM	Staff, PMMRegMtr	07/13/2015 04:03 PM
OnHold	Enter information related to why the monitoring summary is being placed on hold.	Staff, PMMRegMtr	07/13/2015 03:18 PM	Staff, PMMRegMtr	07/13/2015 03:18 PM

100%

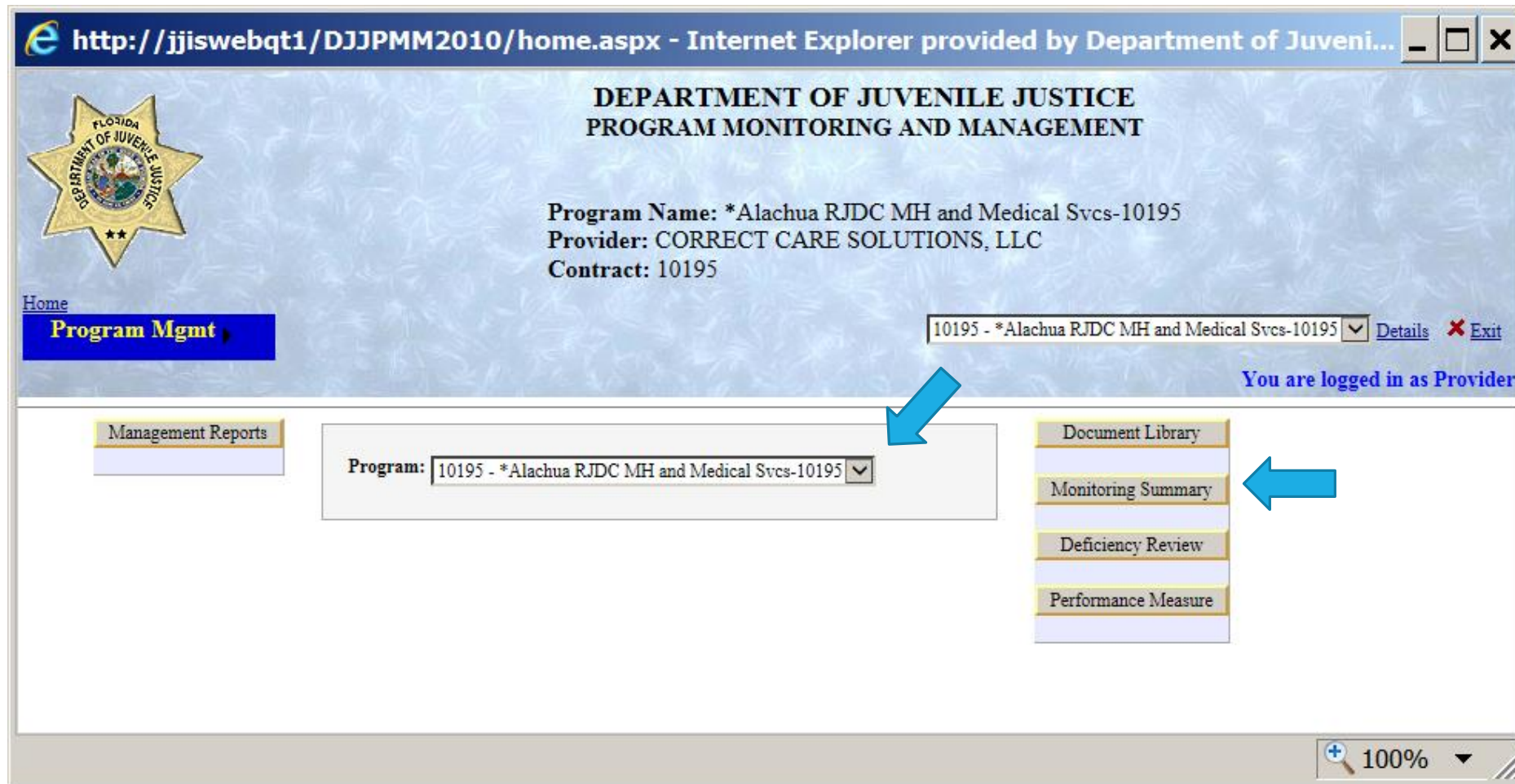
The monitoring summary status is updated to reflect Supervisor approval.

An approved summary is available for provider review and comment for 72 hours following supervisor approval.

After that the report is marked as view only.

If disapproved, the summary would be routed back to the original submitter for action.

MONITORING SUMMARY ~ PROVIDER REVIEW



http://jjiswebqt1/DJJPM2010/home.aspx - Internet Explorer provided by Department of Juveni...

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Program Name: *Alachua RJDC MH and Medical Svcs-10195
Provider: CORRECT CARE SOLUTIONS, LLC
Contract: 10195

Home
Program Mgmt

10195 - *Alachua RJDC MH and Medical Svcs-10195 Details X Exit

You are logged in as Provider

Management Reports

Program: 10195 - *Alachua RJDC MH and Medical Svcs-10195

Document Library

Monitoring Summary

Deficiency Review

Performance Measure

100%

Program staff have 72 business hours following the supervisors approval of the summary to review and comment on the summary.

After that the report is marked as view only and no further documentation can be made. It continues to be visible to program staff for historical purposes.

To view the summary, select the program from the dropdown, and then click **Monitoring Summary**.

MONITORING SUMMARY ~ PROVIDER REVIEW

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-394889183 - Windows Internet Explorer provided

DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)
Program Mgmt

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Provider Supervisor

[New Monitoring Summary](#)


Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Approved By Supervisor	PMMRegMtr Staff	07/13/2015 04:03 PM	PMMRegMtrSup Staff	07/14/2015 08:42 AM			PMMRegMtrSup Staff	07/14/2015 08:42 AM

This screen shows the monitoring summary status, dates and times of reviews, approvals, and disapprovals. It also shows the staff making the most recent update.

In order to see the summary, the provider staff should view the report. After reviewing the report the provider will then be able to provide comments. To review the Monitoring Summary in PDF click [View Report](#).

MONITORING SUMMARY ~ PROVIDER REVIEW



FLORIDA DEPARTMENT OF JUVENILE JUSTICE

PROGRAM MONITORING & MANAGEMENT

Monitoring Summary Report

Program/Group Name: Alachua RJDC - Medical Svcs; Contract Number: 10074

Contract(s)#: 10074

Provider: UNIVERSITY OF FLORIDA

Visit Date: 07/13/2015

Traditional: Yes

Visit Type: Announced

On Site: Yes

Visit Date:

07/13/2015

Monitoring Type	Compliance
Administrative Monitoring	No
Other Related Monitoring	No
Technical Assistance	No

Sample Size:

Number of Files Reviewed: 0

Total Program/Group Census per JJIS: 0

Title of Staff Vacancies:

Monitoring Purpose: Enter information related to the purpose for this monitoring visit. What items are being monitored?

Findings: Enter information related to your findings resulting from this monitoring visit.

Monitoring Type	Critical Issue Description	Date Identified	Immediate Action Taken	Total Days To Close Issue	Closed Date
Technical Assistance	Enter information related to the critical issue in this field.	07/13/2015	Enter information related to immediate actions taken in this field.		

Monitoring Type	Major Deficiency Description	Date Identified	Requirement
Other Related Monitoring	Enter information related to the deficiency in this field.	07/13/2015	Enter information related to the requirement that is deficient.

Monitoring Type	Minor Deficiency Description	Closed Date
Administrative Monitoring	Enter information related to the deficiency in this field.	

Status	Last Updated By	Last Updated On
Approved By Supervisor	Staff, PMMRegMtrSup	07/14/2015 08:42 AM
Reviewed By Program Area Supervisor	Staff, PMMProgramArea	07/14/2015 08:24 AM
Reviewed By Supervisor	Staff, PMMRegMtrSup	07/13/2015 04:50 PM
Completed By OPA	Staff, PMMRegMtr	07/13/2015 04:03 PM
OnHold	Staff, PMMRegMtr	07/13/2015 03:18 PM

DJJ/PMMRPT 8/06/2015

Page 1 of 1

July 14, 2015 10:08 AM

The Monitoring Summary Report displays program and contract information, visit date and items monitored.

Any deficiencies identified during the monitoring visit are detailed, as well as requirements and actions taken.

Monitoring summary statuses are shown as well.

MONITORING SUMMARY ~ PROVIDER REVIEW

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?ID=-394889183 - Windows Internet Explorer provided



DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)
Program Mgmt

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Provider Supervisor

New Monitoring Summary

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Approved By Supervisor	PMMRegMtr Staff	07/13/2015 04:03 PM	PMMRegMtrSup Staff	07/14/2015 08:42 AM			PMMRegMtrSup Staff	07/14/2015 08:42 AM

100%

Now that the provider has reviewed the summary they can provide feedback. To do so, click **Select** to document review and enter comments.

MONITORING SUMMARY ~ PROVIDER REVIEW

http://jjswebqt1/DJJPMM2010/MonitoringSummary/providerAgreeDisagree.aspx?Id=-394889183 - Windows Internet Explorer provided by

 **DEPARTMENT OF JUVENILE JUSTICE**
PROGRAM MONITORING AND MANAGEMENT

Provider Agree/Disagree
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)
Program Mgmt

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Provider Supervisor

Provider Agree/Disagree

☐ Agreed ☐ Disagreed

Comment: *

Program Staff have 72 hours following the Supervisors approval to review and comment on the Summary.

7400 characters remaining.. [Check Spelling](#)


[Save](#) [Cancel](#)

100%

Click **Agreed** or **Disagreed**. Comments are required if disagreed is selected and are optional if agreed is chosen. Click **Save** when done.

MONITORING SUMMARY ~ PROVIDER REVIEW

http://jjiswebqt1/DJJPM2010/MonitoringSummary/selectMonitoringSummary.aspx?Id=-394889183 - Windows Internet Explorer provided



**DEPARTMENT OF JUVENILE JUSTICE
PROGRAM MONITORING AND MANAGEMENT**

Monitoring Summary
Program Name: Alachua RJDC - Medical Svcs
Provider: UNIVERSITY OF FLORIDA
Contract: 10074

[Home](#)
Program Mgmt

10074 - Alachua RJDC - Medical Svcs [Details](#) [Exit](#)

You are logged in as Provider Supervisor

[New Monitoring Summary](#)

Fiscal year 2015 - 2016

			Visit Date	Status	Completed By	Completed Date And Time	Reviewed/Approved/Disapproved By	Reviewed/Approved/Disapproved Date And Time	Provider Agree/Disagree	Provider Agreed/Disagreed Date And Time	Last Updated By	Last Updated On
Select	View Report	Delete	07/13/2015	Agreed By Provider	PMMRegMtr Staff	07/13/2015 04:03 PM	PMMRegMtrSup Staff	07/14/2015 08:42 AM	PMMProvider Staff	07/14/2015 10:38 AM	PMMProvider Staff	07/14/2015 10:38 AM

100%

The monitoring summary screen is updated to show provider review date and time.

QUESTIONS?

Contact your local DIO for answers

<http://www.djj.state.fl.us/partners/data-integrity-jjis>