DJJ - INTERVIEW RATING FORM

The Interview Rating Form is used to record the interview scores for each interview question, work sample scores, oral communication scores and other selection techniques scores for each applicant interviewed.

NAME OF SELECTED APPLICANT: _____

POSITION NUMBER: _____ REQUISITION NUMBER(s): _____ CLOSING DATE OF REQUISITION: _____

If hiring from an applicant pool, Recruitment/Selection Documentation submitted with packet for Position Number _____

CLASS TITLE: _____

PLEASE LIST INTERVIEW COMMITTEE (Name & Title):

JUSTIFICATION FOR SELECTED APPLICANT:

MANAGEMENT REVIEWER FOR CAREER SERVICE VETERANS' PREFERENCE: _____ _____

PRINT NAME SIGNATURE

Note: Veterans' Preference for Career Service positions must be applied at <u>each step</u> of the selection process.

SUMMARY													
Name of Applicant	Application Screening Score, if any	Work Sample Score	Written Exercise Score	Oral Question #1 Score	Oral Question #2 Score	Oral Question #3 Score	Oral Question #4 Score	Oral Question #5 Score	Oral Question #6 Score	Oral Question #7 Score	Oral Question #8 Score	Oral Communication Score - Subtotal	Total Rating
												0.00	0.00
												0.00	0.00
												0.00	0.00
												0.00	0.00
												0.00	0.00
												0.00	0.00
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												0.00	0.00
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												0.00	0.00
												0.00	0.00
												0.00	0.00

Revised 2/6/2015

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