



**STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE**

**USER PASSWORD POLICY
STATEMENT OF UNDERSTANDING**

All permanent and temporary employees, including contracted employees, Selected Exempt Service (SES), Senior Management Service (SMS), Career Services, Other Personal Services (OPS) employees, and employees of providers, vendors, and third party organization who utilize Department of Juvenile Justice resources, are required to read the User Password Policy and acknowledge they have done so by signing this Statement of Understanding. This form will become a permanent part of each employee's personnel or contractor's file. A copy of the original may be made and given to the employee. For more information, contact the Information Security Manager of the Department of Juvenile Justice.

I have read the Department of Juvenile Justice User Password Policy and agree to abide by it as consideration for my continued employment by, or on behalf of, the Department. I understand violation of this policy or any of the Department's other Information Resource policies may result in the revocation of user access, disciplinary action, up to and including my immediate dismissal, and/or potential criminal prosecution under Chapter 815, Florida Statutes, or other applicable law.

Print Name

Signature

Date

Office/Program Name

Address