



Cellular Phone Verification Form

I, _____, certify that the calls and any other usage listed on the
(Print Name)

_____, Cell Phone Report, for cell phone # _____ are business-related
(Date of Invoice)

calls. No money is owed by me to the State of Florida for these calls.

Signature

Date

Enter minutes and calculate amount owed. If less than \$1.00 no money is due.

Enclosed, please find a check in the amount of \$_____, made payable to the Department of Juvenile Justice for _____ minutes of Personal calls and/or usage that were not official state business.

Calls for which are not included in the check I, _____,
(Print Name)

certify these to be business related calls.

Failure to reimburse for personal use of State cellphones results in a cost burden for the State and is a violation of Department policy and may result in discipline up to and including dismissal. Falsifying this document by failing to disclose personal usage will result in discipline up to and including dismissal.

Signature

Date

Section/Office

Bureau

Org Code