

Putnam County Juvenile Justice Council

Tuesday, August 14, 2012 - 3:00 PM

Juvenile Crime Prevention Office

113 Putnam County Boulevard, East Palatka, FL 32131

Meeting Minutes

Attendees: Chris Glymph (PCADC); Sherry Russell (PCHD); Michelle Garner (PCSO/JCPO); Lori Milam (United Vision Program); Vicky Buckles (SMA); Carl Coalson (SEDNET); David Kerr (DJJ); Brad Skelton (PCSD); Cindy Starling (CDS); Jamila Theobald (PCSD Counseling Grant); Sally Landress (CPC); Clyde Conner (DJJ); Sharon Miller (WorkSource)

1. Meeting was called to order at 3:05 p.m. by Chair, Chris Glymph.
2. Welcome & Introductions were made by Chair, Chris Glymph.
3. Minutes of the June 12, 2012 meeting approved. Motion was made by Sherry Russell to approve the minutes and seconded by Michelle Garner. All approved.
4. Council Business
 - **Circuit 7 Update** – David Kerr
 - Putnam County received 100% satisfactory from the QI Audit.
 - Vince Baumstark has resigned and Kathy Egley has been hired to replace him. Kathy is a retired principal with lots of education experience. Vince will continue as a volunteer.
 - Working to get Volusia on track with the Civil Citation Program. Electronic Monitoring is still being utilized in Volusia.
 - Alan Guthrie has taken a position in Circuit 8. He was replaced by Kwanda Jones.
 - Headquarter Activities: Detention Risk Assessment Instrument – Putnam is in a statewide pilot program through the Alachua screening center. Pilot program focuses on history of offenses. Department worked with the Casey Foundation to review statutes.
 - Diane Weller is in training to be a QI Peer Reviewer.
 - The Georgetown Crossover Youth Practice Model (CYPM) is a nationally recognized effort being implemented in Circuit 7 with the initial pilot taking place in West Volusia. It is a multi-faceted systems review and revision to maximize information sharing and efforts between the DJJ, DCF, CBC, community partners, the youth and families to ensure the most appropriate and least restrictive services are made available to the youth and their families to prevent or limit their entering or further penetrating the Juvenile Justice and/or Child welfare systems.
 - **PCDJJ** - Diane Weller (Clyde Connor reported on behalf of Diane)
 - New JPO position has been filled by Jeff Schwartek. Jeff has been doing screenings for several years and will be attending the short version of the academy.
 - David Kerr also reported that Diane has been temporarily re-assigned to Circuit 4 to help with the turn over. Chris Carr has been identified as the new Circuit 4 Chief.

- **Committee Reports**

- Faith Community Network Initiative & Steering Committee – Chris Glymph
 - ◻ Fruitland Ministerial Association - Fruitland is continuing their work with female sexual concerns affecting CCJSHS students. Putnam County Anti-Drug Coalition Admin, Gloria Williams has led the group through the Strategic Prevention Framework, building a logic model. The next step for the group is Interviews.
 - ◻ Interlachen – Concerned about the lack of parental involvement. They have not decided what they want to do yet but are focused on a project to increase parental involvement.
 - ◻ Palatka – They have taken the summer off but continue to have breakfast, fellowship, planning and thinking.

- **Other Business**

- Invest in Children Funding Evaluation Team – Chris Glymph
 - ◻ Discussion on the need to form an evaluation team and report those names by 8/20/12. Jamila Theobold, Sherry Russell, Cindy Starling, and Michelle Garner volunteered for this team. Sherry will report these names and contact information to Cheryl Massaro tomorrow.
 - ◻ David noted that the RFI is out statewide. The previous funding was generated by the county based on the “invested” license plates. Each county determines how that money is spent. Lori confirmed that the amount for Putnam County was \$19,703. David also stated that with these funds, you usually can’t come up with something new.
- Quarterly Report – Sherry Russell
 - ◻ The report is due Friday. Sherry pulled the previous report since we had inadvertently reported early on some activities. Sherry will also add to the report from the minutes – Alice’s retirement, Michelle’s new position at JCPO, CDS/UVP Home Depot project/PAL’s opportunity to visit DC and Dietrich’s report from the PCSD regarding the “Alternatives Unlimited” school.
- Minutes Correction – Jamila Theobold
 - ◻ Jamila asked that the minutes reflect this correction. “Travis Weaver asked them to address a resolution agreement to address bullying”. Correction noted.
- Donated Computers – Michelle Garner
 - ◻ Discussion ensued about some donated computers that the council received 5 or 6 years ago. It was agreed that the computers needed to be wiped clean before giving them away as the council did not want to be liable. It was suggested to give them to families through the schools or possibly the library. Sherry will send an email to Yvonne for some guidance regarding the disposing of these computers. David stated that Michelle could use her judgment and just give the council an update on how the computers were disposed.
- Membership Roster – Dietrich Champagne

- Chris noted that the roster is huge and needs to be cleaned up. Sherry stated that the bylaws will dictate how that is done and a committee needs to be formed to address it. The following volunteered for the Membership Roster Committee: Sherry Russell, Michelle Garner, Cindy Starling Chris Glymph, and David Kerr will assist. Carl suggested sending a form via email to members to see if they want to continue either for themselves or their designee.

- **Disproportionate Minority Contact (DMC) Committee – Chris Glymph**

- No report

5. Circuit 7 Juvenile Justice Council Board Meeting Update

- **Next Circuit 7 Board Meeting:** Flagler County Government Service Building, August 17, 2012; 3rd Floor; Superintendent’s Conference Room at 2:00 pm.
 - Chris Glymph, Trish Ditto, and Cindy Starling. Alternate: Sherry Russell
- **Circuit Disproportionate Minority Contact (DMC) Meeting:** Flagler County Government Service Building, Bunnell, Friday, August 17, 2012; 3rd Floor; Superintendent’s Conference Room @12:00 PM.
- **Circuit 7 Board Members:** Chair Chris Glymph, Trish Ditto and Cindy Starling. Sherry Russell as Alternate

6. Agency Sharing

Putnam County Health Department – Sherry Russell
Doing Great!

WorkSource – Sharon Miller

WorkSource recently received funding for bus tickets for “Youth at risk”. Sharon stated that she has approximately 300 tickets and is making contact with agencies in the county to distribute these. She has an appointment with CDS on 8/24. This funding will come up again and the council can brainstorm before the next time. The criteria needed to assign the bus tickets are: student name, social security number, and the agency requesting.

CDS – Cindy Starling

The shelter has been full over the summer but is now slowing down. Currently there are beds available. Cindy attended training in Tampa last week for QI Reviewer. CDS did get the contract with DJJ for respite. Cindy has met with the JPO’s and they are all on track. They are now able to take kids at the recommendations of the JPO.

PCSD Counseling Grant– Jamila Theobald

Staff has been back since 8/16. They already have 14 referrals. They are also working with SMA on some early prevention in the elementary school settings. They are also working to provide services for the children in 6th grade.

SMA– Vicky Buckles

SMA restructured in July. Patrick is now the VP of Out Patient Services and Vicky is the Director of Putnam Operations. SMA received their Overlay License. This will allow them to do Substance Abuse services for the Solution Center at Beasley Middle School and bill Medicaid for their services. CYT – Intervention services will begin. They possibly have a psychiatrist and they are in full swing doing the SAMHA’s for DJJ. David asked about their residential day treatment services. Vicky stated that they have one in RAP, accepted one in St. Johns County, and are pushing a 3rd. Male beds are available. If kids are identified for RAP, Vicky asked that they be brought in for outpatient services. That makes it easier to push up the chain for RAP. Vicky also noted that the Vines in Ocala is a dual diagnosis facility.

JCPO – Michelle Garner

The JCPO is running smoothly. They will be presenting the council with statistics from their office next month. The JCPO receives a copy of every arrest and warrant affidavits incident report on any youth who commit crime within the county. Therefore their stats may differ from those of DJJ. The yearly publication will be ready for distribution next meeting as well. As noted last month, Theda Roberts attended the last circuit board meeting along with David and Alice. After that meeting, she requested a copy of the Juvenile Civil Citation Manual that Michelle created to train local law enforcement officers as well as the office yearly publication. She expressed an interest in coming late August to the JCPO to see how the office operates. David suggested that her visit coincide with this council meeting. The Sheriff and Chief also expressed an interest in meeting with Ms. Roberts. David also noted that Theda has worked for the Governor’s office in budget and she has a direct line with Civil Citation. Theda was very impressed with Alice’s presentation and the way the Juvenile Crime Prevention conducted the civil citation program.

JCPO – Lori Milam

JCPO participated in the Back to School Bash this past weekend. Approximately 500 kids received school supplies. JCPO was able to supply important phone numbers, contacts, and websites for the families.

PCADC – Chris Glymph

He is speaking with businesses, focusing on community mobilization, building infrastructure, and providing a networking for those doing Substance Abuse prevention. They are now looking at sustainability. They are moving into setting policy and the prescription drug task force (anyone who fills prescriptions, distributes, pharmacists, etc). Chris has been selected as the Co-Chairman for the Domestic Violence Task Force in Putnam County. Gloria is the secretary. David asked about the “life expectancy” of the coalition. Chris stated that they were in year 8 of a 10 year Drug Free Communities Grant. Chris is working on partnering with the Heart of Putnam so that the Anti-Drug Coalition will be one of the legs of a much larger network. David noted that One Voice Volusia has been very creative with sustainability. There is still some question as to how the prevention funding will be distributed. David noted that Tina St. Clair and Christy Gillis are now with the managing Entity.

PCSD Federal Programs – Brad Skelton

Last year we had 800 + homeless kids. We are on track for that number this year as well. Brad is trying to get backpacks for students who need them.

SEDNET– Carl Coalson

SEDNET has received approval for their grant. Also the 9% sequestering has gone away. Carl just returned from the Florida Association of Community Corrections where he presented at their annual training institute.

- 7. Next Council Meeting:** Tuesday, September 11, 2012 at 3:00pm at the Juvenile Crime Prevention Office.

8. Motion to Adjourn: Made by Sherry Russell and seconded by Carl Coalson. Meeting was adjourned at 4:35 pm.

Respectfully Submitted,

Lori Milam, Secretary