

Putnam County Juvenile Justice Council

Tuesday, June 12, 2012 - 3:00 PM

Juvenile Crime Prevention Office

113 Putnam County Boulevard, East Palatka, FL 32131

Meeting Minutes

Attendees: Sherry Russell (PCHD); Michelle Garner (PCSO/JCPO); Lori Milam (United Vision Program); Vicky Buckles (SMA); Carl Coalson (SEDNET); Dietrich Champagnie (PCSD); Diane Weller (DJJ); David Kerr (DJJ); Trish Ditto (JCPO); Alice Beutien (JCPO); Brad Skelton (PCSD); Cindy Starling (CDS); StanVonna Shootes (SMA); Jamila Theobold (PCSD Counseling Grant); Marie Bagby (State Attorney's Office); Charles Johnson (DCF)

1. Meeting was called to order at 3:02 p.m. by Chair, Sherry Russell.
2. Welcome & Introductions were made by Chair, Sherry Russell.
3. Minutes of the May 8, 2012 meeting approved. Motion was made by Trish Ditto to approve the minutes and seconded by Alice Beutien. All approved.
4. Council Business
 - **Circuit 7 Update** – David Kerr
 - Day Treatment provider for the 11.3 million dollar contract has been designated but not signed. ITN (invitations to negotiate) went out. Level two commitment or aftercare, could not be co-mingled. Six contracts were awarded, two within each of the three regions. AMI was awarded five out of six of the contracts. Paxon Workforce Development Board of Brevard was awarded the last. They are all currently waiting on signatures. There is no day treatment facility in Putnam County.
 - No official word on our QI status. Quality Initiative has changed the way it is graded. You either receive a satisfactory, some degree of satisfactory or unsatisfactory. We were determined at the circuit to be 100% satisfactory. Putnam County unit reflected a job well done.
 - The Department chose not to re-new the White Foundation contract and they will be terminating as of June 30, 2012. Almost all cases have transitioned. There have been no transition issues within the four counties. There are 112 youth coming to our unit and 123 in commitment. The contract was not terminated because of lack of funding. The department will use those funds to support aftercare in the community. Funding for aftercare will go out for bid and approval and will be used to support services for the youth.
 - David, Alice Beutien, Vince Baumstark and other law enforcement officers from Volusia County met with Ms. Theda Roberts, of DJJ on May 12, 2012 in reference to the Juvenile Civil Citation. She was very interested in hearing from us. David stated he is proud of what we've done in Putnam County. Putnam has been the shining star in terms of civil citation with St. Johns a close second. Throughout Circuit 7, the use of Juvenile Civil Citations is up and running. There are various levels with Volusia having zero involvement, with only Port Orange Police Department and Holly Hill Police Department using the citation. Although, the Volusia

County Sheriff's Office and the Daytona Beach Police Department have committed use the citation. For DJJ Secretary, it is a primary desire to see the civil citation effort succeed. She has put a lot of effort and direction into this initiative.

--Alice Beutien stated that the meeting was very informative and it was interesting to see where other agencies were in the civil citation process. She presented copies of the JCPO yearly publication, as well as a Juvenile Civil Citation implementation manual developed by Michelle Garner, that is used to trained law enforcement officers in the use of a juvenile civil citation in Putnam County. Ms. Roberts was very impressed with the booklet and requested a copy of the manual be sent to her.

▪ **PCDJJ** - Diane Weller

- Has a position open for a Juvenile Probation Officer and is in the process of screening 130 applications; filling position vacated by Shirley Vandergrift. She is working to fill the position as soon as possible, but out of the 130 applications, she is only interviewing two.

- Received an email from headquarters regarding the statute governing the Juvenile Civil Citation. She asked the council if they want to have a voice in the matter and if they would collectively like to make suggestions for proposed revisions for the DJJ open statutes. Diane asked if the council wanted to develop a sub-committee to propose suggestions. There is a process to follow and suggestions would go before law makers. Diane stated the forum would be a website with partner, council, board and community members offering suggestions. She reiterated that the time frame is fast and we would need a collaborative draft by July. Diane further stated there might need to be some changes to which assessment tool is used (detention risk tool) or to the instrument currently in use.

--David Kerr stated that from the department's view, this is a big deal. There has been a big swing in the pendulum from where we were to where we might be going, with a potential to swing very far from where it has been. The department's making a big push and the statute can be significantly impacted, but we need to achieve a balance.

--Alice Beutien stated they wanted suggestions, but not to worry about the language that we use, as the state would put it into legal form.

--Carl stated that we need to have a Continuum of Care for a reason – one size does not fit all and we need to continue safe guards in the community; we need to be heard.

--A Civil Citation Committee was formed: Jane Ingram, Michelle Garner, Alice Beutien, Marie Bagby, and LeRoy Miles. Sherry will send an email to the council. Alice coordinated the date and location which is: Tuesday, June 19th at 3:00 PM at the JCPO.

--Alice Beutien stated that she felt we needed to go back to the previous statute allowing two Juvenile Civil Citations in a lifetime instead of one.

--Diane Weller stated that our State Attorney's Office agreed to our youth in Putnam County be afforded two Juvenile Civil Citations, so that is what we do. Our youth in Putnam County can receive two Juvenile Civil Citations and always have been able to.

▪ **Committee Reports**

- Faith Community Network Initiative & Steering Committee – Chris Glymph via email

- ◻ Chris was in Washington but emailed his report to Chair, Sherry Russell:
 - Greater Palatka Ministerial Association - first meeting in two months, I will ask Gloria to send a report of this meeting.
 - Inter-Church Council of Interlachen - ICCI presented a \$1000 scholarship to an Interlachen High School student who plans to attend a local college. They are looking to a day of service in September, date to be scheduled.

- Fruitland Ministerial Association - Fruitland has convened a group to look at female sexual concerns affecting CCJSHS students. Putnam County Anti-Drug Coalition Administrative Assistant, Gloria Williams has been working with the group to lead them through the Strategic Prevention Framework to guide their process.
- **Other Business**
 - Quarterly Report – Sherry Russell
 - Sherry Russell asked members to look at the Member Roster for corrections. Discussion ensued about the Member Roster.
 - Sherry Russell presented a copy of the 2011-12 Circuit Board Annual Overview Report. Putnam County’s report begins under Part Two: on page three and contains our committee’s highlights. Michelle Garner noted to change the DJJ week to Youth Success Day. Diane Weller stated that Sherry did a fantastic job. Sherry Russell asked the council to look over our information, and email any changes desired by 3:00 pm on Friday. Michelle Garner made a motion to approve the 2011-12 Circuit Board Annual Overview Report with corrections and Cindy Starling seconded. All approved.
 - Sherry reported that Cheryl Massaro has been re-elected as Chair for the Circuit 7 Board. Sherry stated that Cheryl does a fantastic job and is always up to speed.
- **Disproportionate Minority Contact (DMC) Committee – Dietrich Champagnie**
 - During the summer, we will continue to have our planning meetings. There will be an activity in June for the African American Arts Council. The movie Amistad will be shown, which is a production of the emancipation of slavery and will be attended by young African American boys. Also in June, Shirley Edwards will be coordinating a community event, “June-teenth”. This is an African American experience to begin a dialogue. There will be different food, vendors, etc. Rev. Karl Flagg will be there as well and it is open to the public.

5. Circuit 7 Juvenile Justice Council Board Meeting Update

- **Next Circuit 7 Board Meeting:** Flagler County Government Service Building, August 17, 2012; 3rd Floor; Superintendent’s Conference Room at 2:00 pm.
 - Trish Ditto, Cindy Starling and Sherry Russell to attend.
- **Circuit Disproportionate Minority Contact (DMC) Meeting:** Flagler County Government Service Building, Bunnell, Friday, August 17, 2012; 3rd Floor; Superintendent’s Conference Room @12:00 PM.
- **Circuit 7 Board Members:** Chair Sherry Russell, Trish Ditto and Cindy Starling. Harry Hutchens, III as alternate.

6. Agency Sharing

PCSD, Federal Program – Brad Skelton
Schools Out!

Juvenile Crime Prevention Office – Alice Beutien, Programs Director

Alice announced that she will be retiring at the end of the month. Michelle Garner will be the new Director. JCPO is posting for a part-time position. Sheriff Hardy and Superintendent Townsend have agreed to support this office for another year and are in full support of Michelle Garner assuming the duties of director. Lori Milam is staying on as a contract/consultant as well as Alice. Again this year, the Putnam County Sheriff’s Office Police Athletic League will host three summer

youth sports camps. The Palatka camp will be at Jenkins Middle School, the Crescent City camp will be at Miller Intermediate School and the Interlachen camp will be at Price Middle School. All three camps are for ages 8 – 12. Sherry Russell asked to be mailed a flyer for distribution to the council.

--PAL has been given an opportunity to take two young men to Washington DC to attend an all-expense paid National PAL Leadership Conference. There were only 16 PALS invited, and each was allowed to send two youth from each; for a total of 32 youth and 16 advisors. We are very proud that our PAL had representation. Barry Stewart will be accompanying these youth to the conference.

-- Drug Awareness will continue on as a Prevention Level Program with Cindy Starling, instructing, assisted by Michelle Garner, and Trish Ditto.

CDS – Cindy Starling

QI Review was last week and the preliminary results are a 100% satisfactory rating.

--This Friday, in partnership with United Vision Program, CDS will be awarded a grant from Home Depot for \$7,000. Home Depot will complete several designated projects at the Interface Youth Shelter including a track, walkway, picnic tables, basketball hoop and landscaping. Home Depot anticipates 30 of their associates to assist the project on Friday. CDS will be serving breakfast at 7:00 AM. Sonny's Barbeque, Wal-Mart, Hitchcocks and Dunkin Donuts have all made donations for the event. She invited anyone from the council to volunteer.

--Probation Respite agreement is in place and has been contracted with the Florida Network for services to kids not adjudicated delinquent. They will accept youth on probation, but not adjudicated delinquent. The shelter has been consistently full, but they currently have beds available.

--Diane stated that she will meet with local law enforcement, especially new officers, to again let them know that Interface has beds available.

--DCF contract was not renewed and the last day for the employees located at the Raby Building is June 30, 2012. Both of her employees losing their jobs in this facility are retiring. As a result of this facility closing, she has five or six desks they are giving away, and if wanted, they need to be picked up by June 29, 2012.

--Diane Weller stated that SMA is already doing the SAMH Assessments, even though there was an overlap with CDS, who was being phased out.

--There are no changes to services at the Interface Youth Shelter, in family or runaway services that the shelter provides.

-- Cindy also acknowledged and wanted to thank Mr. Louis Tremblay and Mr. Michael Bruce for their years of service and dedication to the youth in Putnam County. Both of these gentlemen were passionate about the youth they served.

PCSD – Dietrich Champagne

Approximately 1 ½ years ago, the school district began an "Alternatives Unlimited" school for 16-21 year olds who wanted to get a regular diploma or an ESE diploma. Last Thursday, the first two ESE students received their diploma, with loud applause and bringing Superintendent Tom Townsend to tears. This program was designed to catch all of our youth. The school is referred to as the Drop Back in Academy.

--Carl Coalson noted that this program is a perfect target for the re-entry population.

--Brad Skelton stated that this is a good program for those not being successful anywhere else. It is not as an alternative placement school.

Putnam County Anti-Drug Coalition– Dietrich Champagne

Over the years the PCADC has recognized a lot of funding from government for some providers. We are going to require those providers to be a member of PCADC. Grants are now requiring agencies to be at the table and partner with the coalition. Part of the coalition's goal is to focus on substance abuse and gather all agencies working with substance abuse and youth, to the table.

--The Oasis Program is having a presentation on Tuesday at 3:30 pm. Dietrich hopes the Oasis Program continues in our schools as many kids latch on to the Oasis Parents. It would be good if the Oasis parents could come to the council.

SEDNET – Carl Coalson

Continuing to do a lot of training. Next week he will be in the Volusia schools. Trauma Informed Care – advanced/intervention planning/case studies and various behavioral health issues. He submitted his grant today to the DOE.

PCSD Counseling Grant – Jamila Theobald

School is Out. Staff is continuing to work through the end of June. Bucky Hutchens and Sgt. Kinney asked them to do a presentation on Suicide Prevention, although the framework has not yet been approved.

--Bullying initiatives: They are trying to come up with a campaign for younger kids about bullying. Travis Weaver asked them to address a resolution agreement to address bullying. More specifically for Beasley Middle School.

SMA Prevention– StanVonna Shootes

Conducting Family Education program for recovery patients. Having large groups – brought in their support system. Anger Management is still going on. Class is increasing. In the process of getting together a parenting group. She will send out information. Getting new assignments each day.

SMA - Dr. Vicky Buckles

Building the Substance Abuse program for adolescents. They do not have an adult program at this time. Working well with the court system and marchman acts. They have not heard from managing entity if they are getting funds. SMA is not cutting programs or anticipating layoffs based on funding issues. SAMHA Assessments – they have done a couple. Stewart Marchman's screening tool assesses the need for substance or mental health services. If services are needed, appointments are scheduled on the spot. SMA continues to desperately look for a child psychiatrist. Dr. Rachel Collins is working through the end of September. They are ramping up Intervention Services. Interlachen and CCJSH have offered offices for the summer. They are in discussion with the Solutions Center for office space. Exploring ideas for using Medicaid number at BMS and Solutions Center to be able to bill for their services at BMS and Solutions Center. Detox beds are full with a month and a half waiting period. RAP – has a 3 to 4 month waiting period. TCP Gateway is currently receiving juveniles. TCP can hold juveniles for detox. SMA cannot as they do not have the license required to hold them.

DCF-Charles Johnson

Supervisor in Putnam County for Child Abuse Investigations. There are only two investigators in Putnam County, himself and Derrick McKinnon.

JCPO, Creating Lasting Family Connections Coordinator– Michelle Garner

Acknowledged and thanked Alice Beutien for her 15 years of undying dedication and service. She will be greatly missed.

Putnam County Health Department – Sherry Russell

VOCCA, Federal Domestic Violence grant took a 12% cut across the state. As a result, she is laying off one person.

--Offered her thanks to Alice Beutien for personally helping and guiding her through the steps of reporting, etc. during her tenure as Chair.

7. **Next Council Meeting:** Tuesday, August 14, 2012 at 3:00pm at the Juvenile Crime Prevention Office.
8. **Motion to Adjourn:** Made by Brad Skelton and seconded by Dietrich Champagnie. Meeting was adjourned at 4:35 pm.

Respectfully Submitted,



Michelle Garner, Secretary