

# Putnam County Juvenile Justice Council

Tuesday, December 13, 2011 - 3:30 PM

Juvenile Crime Prevention Office  
113 Putnam County Boulevard, East Palatka, FL 32131

## Meeting Minutes

**Attendees:** Sherry Russell (PCHD); Trish Ditto (JCPO); Lori Milam (PSBHC); Stephanie Maynard (White Foundation); Aeron Mace (White Foundation); Shirley Vandergrift (DJJ); Diane Weller (DJJ); Cindy Starling (CDS); Carl Coalson (SEDNET); Sally Landress (CPC); Alice Beutien (JCPO); Brad Skelton (PCSD); Chris Glymph (PCADC); Vince Baumstark (DJJ); David Kerr (DJJ); Michelle Garner (JCPO/PCSO); Dietrich Champagne (PCSD)

1. Meeting was called to order at 3:29 p.m. by Chair, Sherry Russell.
2. Welcome & Introductions were made by Chair, Sherry Russell.
3. Minutes of the November 8, 2011 meeting approved with no corrections. Motion was made by Trish Ditto to approve the minutes and seconded by Brad Skelton. All approved.
4. Council Business
  - **Circuit 7 Update** – David Kerr
    - Introduced guest attendee Vince Baumstark, who was retired for many years after having worked with HRS and as a Court Liaison with Volusia County School District. Vince was hired part-time by DJJ to oversee the Civil Citation Program, to be the point person in our circuit for all things civil citation and to implement a civil citation program in Volusia County. Vince has also been touching base and garnering contacts with other civil citation programs within the circuit.  
On the topic: Vince stated that he has been making progress and has learned about great programs. He further stated the Juvenile Crime Prevention Office is a model for civil citation programs and he enjoyed working with us.
    - The Civil Citation RFI opportunity for \$35K is moving forward in St. Johns county. Trying to overcome some barriers with supplanting for the RFI opportunity in Putnam County.  
On the topic: Diane replied that our \$35K civil citation RFI has some barriers, but we are still working on it. She solicited Church Buresch to take a look at it, but there is still a problem with supplanting.  
Alice replied that she had already spoken with Toni Wilson from Chuck Buresch's office, but Toni hasn't gotten back with her since that time.  
Diane replied that she would help and would contact Chuck Buresch's office and prompt Toni to get back with Alice.  
Alice replied that she has already spoken with Toni on the subject, and Toni is also having trouble getting it to fit, due to the many restrictions given by DJJ. She further stated that she spoke with Denise in Flagler County who implied that the money for the RFI may have been rescinded.

David stated the RFI was not open to Flagler County, but clarified that the RFI opportunity had not been rescinded. He further confirmed that the Putnam County Sheriff's Office did submit an RFI. He stated the RFI was not a grant, but more a contract for "rate of service". He reminded the council the RFI could not supplant but could support the current or existing programs.

- The Georgetown University Project services cross-over youth is complex and will start in West Volusia. West Volusia is working with many entities and was chosen to launch the project because they have a unified court. Also, the vast majority of group home placements are in West Volusia, with 200 group home beds. A lot of these kids are DJJ kids who are in foster care. The spin off for the rest of the circuit will take place over time.
- Good/Bad news for DJJ regarding the Governor's Budget. DJJ was hit hard and will be reducing staff. Some state operated commitment facilities are gone, affecting some 400+ staff. Good News: no reduction to be made in probation staff. Re-directing programs may undergo re-organization and some may become direct contractors, which will save millions. Funding of existing network for CINS/FINS providers will continue. CINS/FINS will increase from the Florida Network to take in domestic violence cases (instead of putting them in a commitment facility).
- **PCDJJ** - Diane Weller
  - Would like to have the civil citation funding in this community. Very important to get the civil citation dollars in Putnam County.
  - Started doing prevention in her office, one with the LifeSkills Training and another at the Lee Conlee House which is a safe date program. Shirley Vandergrift is taking the brunt of those programs.
  - She and Dietrich attended the Circuit 7 board meeting and gave a 15 minute presentation on the BEST Program (Beasley Educational Support Team), which made Putnam County look good. People present were interested in what they heard. Flagler representatives were especially interested.

On the topic: Trish responded by telling the council that Denise and other members from Flagler did come to the Juvenile Crime Prevention Office and met with she and Alice to go over the civil citation process, and the way the Juvenile Crime Prevention Office works. They were impressed with our inter-agency collaboration.

Dietrich responded by stating that this was a Putnam County Anti-Drug Coalition alliance and that representatives from Flagler came and wanted to get in touch with others here in Putnam County. She directed them to call Alice.
  - Her office experienced a back-log from the State Attorney's Office and received a lot of referrals at one time. She met with Julie McClain to explain to her the gravity of this kind of situation. She hopes to start rolling again. She will also be receiving 707's by email attachment now, instead of a paper copy.
  - Her office is fully staffed and moving right along. She will be taking vacation for ten days during the holiday's and advised the council to direct any issues during that time to Mr. Witherspoon or one of her staff.
- **Committee Reports**
  - Faith Community Network Initiative & Steering Committee - Dietrich Champagne

- Happy to be back. As a representative of the Putnam County Anti-Drug Coalition (PCADC), her role in this committee was to bring all three alliances: DJJ, PCADC and the Faith Community together and get them involved with our youth. Coordinating these activities in Putnam County was a job. Some top level partners dipped out or lost their lead person.
  - Putnam County came together for a successful “Night of Faith” event.
  - Was able to participate in DJJ’s Youth Success Week by hosting and being responsible for a Youth Success Day event for youth. She will continue that tradition this year.
  - Is no longer the Executive Director for the PCADC but continues to serve the agency as their Chairperson and remains to function as the Community Liaison for the school district. She stated that her former position in the PCADC was filled by Chris Glymph, who is meeting with the Faith Network, and who will now be reporting in her place, in the Faith Community Network Initiative Steering Committee.
  - She is part of different organizations and continues to stream information into the community. Putnam County has a dispersed Faith Community and good things are happening.
- **Other Business**
    - Quarterly Report – Sherry Russell
      - Third Quarter report sent to the Circuit Seven Board. The quarterly reports will assist the council in preparing the annual report. For November, she will be noting that the Putnam County Sheriff’s Office Police Athletic League was awarded a State Championship in Boxing.
      - Sherry welcomed Vince Baumstark and suggested that we vote to make him a member of our council. The motion for Vince to become a non-member was made by Sherry Russell and seconded by Dietrich Champagne. All approved.

5. Circuit 7 Juvenile Justice Council Board Meeting Update

- **November 18<sup>th</sup>, 2012 Circuit 7 Board Meeting Update:**

Sherry Russell reported that the discussion during the Circuit 7 Board Meeting included the Georgetown Project, the DMC Initiative, Cheryl Massaro’s visits to each board in the circuit, all the hi-lights, and heard from Pastor Kuda about a strict youth program entitled: Teach One to Lead One. They also discussed Youth Success Week. DJJ scheduled Youth Success Week for 2012 in January. However, she has received permission to continue having our 2012 Youth Success Week in April. Lastly, she referenced Diane’s earlier report on her presentation to the board regarding the BEST Program and thanked she and Dietrich for their presentation.

David Kerr stated that Judge Grimes and Pastor Kuda originally met to help with one youth. The Teach One to Lead One initiative project is very structured, is 10 weeks long and is done in a very positive way. It is a pillars program and teaches one to structure their life around a set of standards. To memorize those, and incorporate them into their everyday lives. Pastor Kuda is very dedicated and the program involves both family and parents in the program, which garners great results.
- **Next Board Meeting:** Flagler County Government Service Building, February 10, 2012; 3<sup>rd</sup> Floor; Superintendent’s Conference Room at 2:00 pm
  - Trish Ditto and Sherry Russell to attend.

- **November 18<sup>th</sup>, 2012 Circuit Disproportionate Minority Contact Meeting Update:** Sherry stated that they did complete their Strategic Plan.  
Carl was in attendance and stated that there is a short 10-15 minute power point presentation being created as a training tool to explain DMC that would be open for others to use and share. This presentation should be done by the next DMC Meeting. The members are also making an hour long presentation template that could be made county specific, which should also be done by their next meeting.  
Dietrich said the presentation was both educating and informing and that the community would want to participate on the DMC task force. She sent an Oasis parent to the meeting and stated that Putnam County is ahead of other counties in this area. She further stated that the college asked them to do a project that would involve both black and Hispanic youth. She will again host 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students that community partners will bring to the college for Youth Success week in late February, that she hopes to do as a “pre-task” for DJJ and DMC.
- **Disproportionate Minority Contact (DMC) Meeting:** Flagler County Government Service Building, February 10, 2012; 3<sup>rd</sup> Floor; Superintendent’s Conference Room at 12:00 pm
  - Sherry Russell and Trish Ditto will attend.
- **Circuit Board Members:** Chair Sherry Russell, Trish Ditto and Cindy Starling. Harry Hutchens, III as alternate.
  - Diane asked for clarification on the members, as Harry Hutchens, III was still listed as a Circuit Seven representative. Sherry responded by stating that he is an alternate.

## 6. Agency Sharing

### Putnam County Anti-Drug Coalition – Chris Glymph

Conducted his first PCADC Board Meeting with great attendance. Explained they voted in new board members. Reported that Dietrich Champagnie is now the Chairperson, Diane Weller is the Vice Chair, and Cindy Starling is their Treasurer. He is looking forward to having a community meeting next month in January.

New Smoking Cessation Classes will begin on Tuesday, January 3, 2012 from 5:30 to 7 in Interlachen at the St. Andrews Episcopal Church.

They PCADC will be partnering with DJJ and St. Johns River State College to host Minority Student’s Day.

### JCPO – Alice Beutien, Programs Director

PCSO PAL Executive Director Barry Stewart submitted a \$15,000 grant application for a National PAL Mentoring Initiative. This will afford the PAL the opportunity to improve and track academic improvement and attendance and decrease truancy.

PAL boxers competed in the State PAL Championships and received 4 Gold Medals. They will be sending 9 boxers to the finals. They will be competing again in January in the State Golden Gloves Championship Tournament in Port Charlotte, FL, with the winners advancing to the USA National Championships in Colorado Springs.

Next “Fight Night” will be on January 6, 2012 at the Crescent City Jr./Sr. High School at 6pm. PAL Boxing Club will also be hosting a fight at the Putnam County Agricultural Fair in March 2012. She stated that she was proud of the club, as after two years they have advanced well.

Regarding the Civil Citation RFI offered by DJJ. Alice stressed to the council that she worked vigorously on the application and worked every measure into the RFI to make it cohesive with what was already in place. She spoke personally with Sheriff Jeff Hardy who explained to her that if the RFI was going to reflect a cost of even \$1.00 more than what was given, that he would not be able to accept it. She further explained that it was ultimately Sheriff Hardy’s decision to pull the RFI. On the topic: Trish advised the council that Alice has received every grant that she has ever

written, and even received scores placing her as the number one applicant. Alice responded by stating that she has written grants that dispersed well over 3 million dollars for the JCPO to be used for our youth.

Alice deferred the update for Drug Awareness to Cindy Starling. She deferred the update S.W.E.A.T. and CLFC to Michelle Garner, after informing the council that Michelle had just returned from a week long, CLFC Master Training in West Virginia.

#### CPC - Sally Landress

Sally is heavily involved in Georgetown Project. She attended the Education Strategies Conference with all good speakers.

#### CDS - Cindy Starling

CDS is busy, the shelter is busy.

In Drug Awareness, the referrals are up and they too are experiencing a back-log of referrals. Tonight's class will be their last until January.

Was very disturbed and discouraged during one class this session when parents were laughing about their child's use of alcohol. Some parents are not taking the problem seriously. Not taking tobacco, alcohol or marijuana use seriously and it is disheartening. She wants everyone to remind parents to BE THE WALL and continue to stress this message with the parents that each works with. She further states that it is unbelievable that parents are so willing to accept and host keg parties.

She is preparing for their 3<sup>rd</sup> year of CARF accreditation from February to March.

She is preparing for a couple weeks vacation, only to come back strong in January to ensure the agency meets the Quality Assurance standards for CARF accreditation. They are going to be very busy in January.

#### UVP/PSBHC – Lori Milam

Lori stated that after completing the Fall Fling, the United Vision Program began preparing for a site visit on November 15th from the Technical Assistant with the Georgia Health Policy Center. At the site visit, the consortium was able to discuss funding and sustainability strategies, which they will use going forward in the grant. The UVP program also collected community needs assessments at the Fall Fling which gave them good information and they will be reviewing that at the first of the year. Lori also stated that Chuck Buresch has submitted a new proposal for the UVP Grant and if funded, it would start again on May 1, 2012.

David Kerr inquired about staff changes at Putnam-St. Johns Behavioral Healthcare. Lori confirmed there had been some changes in staff. As some of those staff purportedly served on other committees and councils with those present, she suggested that if anyone had any further questions or concerns, they should direct those directly to Kathy Walburn.

#### JCPO/DA – Trish Ditto

Trish stated that she and Alice met with the representatives that came from Flagler County. She states that they were very impressed with the annual booklet published by the Juvenile Crime Prevention Office. Their meeting lasted well over an hour as they discussed the Juvenile Civil Citation process, the collaboration of agencies that work to ensure the success of the Juvenile Crime Prevention Office and the JCPO publication. The Flagler representatives stated that they were glad to meet and would probably be calling back for additional information. She stated that they were most impressed with our level of collaboration amongst the agency partners here in Putnam County.

On the topic: Sherry stated that she also shared the JCPO annual publication with the members of the Circuit 7 board, who were also impressed.

#### PCHD – Sherry Russell

The Putnam County Health Department is working on the Putnam County Needs Assessment in collaboration with the Wellness Coalition. 2006 was the last year a county-wide needs assessment was done. They are almost finished and she will share the results with the council once it is complete.

PCSD – Brad Skelton

“Christmas Break! Amen!”

PCSD – Dietrich Champagnie

Dietrich stated that the superintendent wanted to have community, parents and youth active in the community and that was her job to facilitate it. This is how the BEST program originated. The council and other members talked about what could be done at Beasley Middle School, the superintendent asked her to facilitate amongst the agencies. Originally some community based agencies were talking and recognized that they had services available they could bring into the school. Some of the conversations were what services could be brought in for those who needed a higher level of care. She further stated that the superintendent was open for participation from other agencies and as a result, the BEST program was implemented. She announced the next BEST meeting would be on January 11, 2011 at noon at Beasley Middle School. This would be the best date for Beasley’s principal, Ms. Gilyard.

On the topic: Michelle stated that there were several of the BEST committee that would be in training on that date, and asked if there was an alternate date. Dietrich stated that she would check with the principal and email those involved.

Dietrich stated that the superintendent is very interested in the DMC situation within the school district. He wants her to be integrated in the community based organizations that work on the DMC topic.

She is very pleased with the Oasis Project. The superintendent opened the door to parents and is providing the money for the project. She further states that the Oasis parent workers are becoming more and more involved in school functions and things like the Putnam County Sheriff’s Office Police Athletic League.

On the topic: Carl stated that he would like to be involved within the school district’s actions for and included in talks regarding DMC.

JCPO/PCSO/Creating Lasting Family Connections/S.W.E.A.T. – Michelle Garner

Facilitated CLFC at BMS today, which was extremely good and very gratifying to hear the youth stating that their CLFC training has helped them. The teachers and staff have been wonderful and open to the CLFC staff. Today was the last day of training at BMS until next year. She and Tracy completed training for more than 100 students, and will have results of their training in the near future. Training will continue for the remainder of the 6<sup>th</sup> grade students at Beasley after the holidays, and after FCAT has been completed.

Michelle just returned from CLFC Master Training held in Charleston, West Virginia. Very rewarding training. Learned even more from the training, even though she has been implementing CLFC for almost eight years. Michelle informed the council that we will be hosting the week-long CLFC Implementation Training for the T.O.T.S. Program of the Putnam County School District from January 9<sup>th</sup> through January 13<sup>th</sup>, which will conflict with our normally scheduled Juvenile Justice Council meeting. Several members of the council will also be attending the training. She further informed the council that she would not be available to take minutes for the meeting, and that they would be using the room the council normally meets in for this training. Further discussion ensued as to where the next council meeting was to take place. It was decided that the meeting will remain at the Juvenile Crime Prevention Office for continuity. Meeting will be in the same building, but in the other training room.

CLFC night classes were continuing, with the final class for 2011 completing their training on the 15<sup>th</sup>. Looking forward to having another great year of classes.

S.W.E.A.T. referrals are coming in. With only one S.W.E.A.T. day scheduled in December due to the holiday's they are a little backed up. S.W.E.A.T. is running at full capacity and will be starting back the first week in January.

7. **Next Council Meeting:** Tuesday, January 10, 2012 at 3:30pm  
Brad will act as Chair, and Sherry will take minutes, as Michelle will be in training.  
Location for the next meeting will remain at the Juvenile Crime Prevention Office. Using the front entrance, meeting will be located in the 1<sup>st</sup> room on the right.
8. Motion was made by Sherry Russell to adjourn the meeting and was seconded by Trish Ditto. Meeting was adjourned at 4:40 pm.

Respectfully Submitted,



Michelle Garner, Secretary