

2016-17 CIRCUIT ADVISORY BOARD ANNUAL REPORT

Instructions: This form should be completed for the period July 1, 2016 through June 30, 2017. Please submit via e-mail to tina.levene@djj.state.fl.us by 6/30/17. If the information to complete a section is unavailable or if the section does not apply, put N/A instead of leaving the section blank. Use additional space if necessary.

CIRCUIT #: 2 **Person completing form:** Deborah Shaw **Phone:** 850-566-7967

PART I. CIRCUIT BOARD INFORMATION

1. BOARD MEMBERSHIP INFORMATION

How many Board members? 36

Demographic Information - Indicate the number of Board members in each category:

Age: Less than 18 (youth) ; 18-65 (adult) 36 ; 65+ (retirees)
Gender: Male 29 ; Female 7 ;
Race: Native American: ; African American: ; White: ;
 Islander: ; Hispanic: ; Others:

Indicate the number of Board members in each occupation or affiliation (The number of entries should equal the number of Board members. Please make one entry per Board member):

<u> 6 </u> Education;	<u> 1 </u> Judicial;	<u> 1 </u> Medical;
<u> 3 </u> Provider;	<u> </u> Business;	<u> 4 </u> Local Government;
<u> 15 </u> Law Enforcement;	<u> 1 </u> State Attorney;	<u> </u> State Government;
<u> 1 </u> Public Defender;	<u> 3 </u> Social Services;	<u> </u> Youth/Student;
<u> 1 </u> Faith Community	<u> 10 </u> Other, specify <u>non-voting members from</u> <u>provider and faith agencies</u>	

2. MEETING INFORMATION

Number of Board meetings this year 3 Average length of meetings (hours) 2

Average number of members in attendance 18

Meetings held in accordance with Florida's Government-in-the-Sunshine Law? X Yes No

3. STATUTORY BOARD COMPOSITION

The Juvenile Justice Circuit Advisory Board is required to have at least one representative from each county within the circuit, in addition to the state attorney, public defender and the chief judge. Complete the table below by listing each county in the circuit and the number of board representatives from each county. Add additional rows, if necessary.

NAME OF COUNTY	# BOARD MEMBERS
Franklin	5
Gadsden	7
Jefferson	3
Leon	7
Liberty	4
Wakulla	3
Circuit-Wide	7- SAO, PD, Chief Judge, DCF, CCYS, DISC & Apalachee

Attach Circuit Board Membership Roster that includes:

Name:	Agency:	County Designation:	Address:	Email:	Phone:
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4. COMMITTEE HIGHLIGHTS

Please identify the categories that relate the closest to the committee types and provide the committee highlights. Examples of various committees are listed below: Use “other” for committees that are very unique and do not relate to one of the categories provided.

COMMITTEE NAME OR FUNCTION	HIGHLIGHTS
Annual Reports	Completed and submitted by board secretary
FAITH	One Voice Initiative launched. LEO& NOBLE event held. Mentorship trainings held. Main focus of Board for 16-17.
By-Laws / Procedural	
Executive / Administrative/ Steering	Met with DJJ Prevention Leadership and Asst. Secretary and Chair toured Circuit to recruit statutory members.
Grants, Grants Review	Executive Committee operates as Grant review committee
Juvenile Justice Week	
Legislative	Continue to closely monitor all children/youth related legislation- no subcommittee operational this reporting year.
Membership /Nominating	Requested & received assistance from HQ recruiting statutory members
Other Program areas, (i.e. Assessment Centers, Detention, Commitment)	Several members of C2 CAB participate in the regional JAC steering committee and other multi-disciplinary meetings to network and share information
Planning	Due to lack of statutory members, no subcommittee for these projects.
Prevention/Diversion/ Intervention	Increased use of prevention services and Civil Citation throughout Circuit 2.

Public Information, Public Relations, Outreach	Chair and Asst. Secretary traveled the circuit to relay the importance of participation by public officials.
Quality Assurance	

PART II. ISSUES, CONCERNS, OR RECOMMENDATIONS - Please list any recommendations, issues or concerns of your board.

As we are still missing key statutory members, it is hoped we will reach and engage them in 2018.

We had a very successful August meeting in Leon (after our reporting period) and will be in Wakulla for the November meeting. Liberty in February and Franklin in May. We are returning to our historical habit of traveling to each county in Circuit 2 and sharing a meal while we share ideas, goals and plans.

We have additional non-voting members from various agencies in the community who continue to come because they care as well as a lot of support from our local DJJ office. Being in Tallahassee has its advantages.