

2016-17 CIRCUIT BOARD ANNUAL OVERVIEW REPORT

Instructions: This form should be completed for the period July 1, 2016 through June 30, 2017. Please submit via e-mail to Patrice.Richardson@djj.state.fl.us by **6/30/17**. If the information to complete a section is unavailable or if the section does not apply put N/A instead of leaving the section blank. Use additional space if necessary.

CIRCUIT #:15 Person completing form: Dr. Barbara Gerlock

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PART I. CIRCUIT BOARD INFORMATION

1. BOARD MEMBERSHIP INFORMATION

How many board members? 18 voting members__

Demographic Information - Indicate the number of board members in each category:

Age: Less than 18 (youth) 0; 18-65 (adult) 17; 65+ (retirees) 1
 Gender: Male 6; Female 12;
 Race: Native American: ; African American: 6(4); White: 11(13);
 Islander: 1; Hispanic: ; Others:
 Disability: Are any members disabled? N/A If so, how many?

Indicate the number of board members in each occupation or affiliation (The number of entries should equal the number of board members. Please make one entry per board member):

1 Education; 1 Judicial; 1 Medical;
4 Provider; 1 Business; 2 Local Government;
2 Law Enforcement; 1 State Attorney; State Government;
1 Public Defender; 1 Social Services; Youth/Student;
2 Faith Community 1 Other, specify parent

2. MEETING INFORMATION

Number of board meetings this year 9 Average length of meetings (hours)2
 Average number of members in attendance 15 voting__
 Meetings held in accordance with Florida's Government-in-the-Sunshine Law? x Yes No

3. STATUTORY BOARD COMPOSITION

The Juvenile Justice Circuit Board is required to have at least one representative from each county within the circuit, in addition to the state attorney, public defender and the chief judge. Complete the table below by listing each county in the circuit and the number of board representatives from each county. Add additional rows, if necessary.

NAME OF COUNTY	# BOARD MEMBERS
All members are from Palm Beach County	

Attach Circuit Board Membership Roster that includes:

Name:	Agency:	County Designation:	Address:	Email:	Phone:
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4. COMMITTEE HIGHLIGHTS

Please identify the categories that relate the closest to the committee types and provide the committee highlights. Examples of various committees are listed below: Use “other” for committees that are very unique and do not relate to one of the categories provided.

COMMITTEE NAME OR FUNCTION	HIGHLIGHTS
Annual Reports	The Annual Report is prepared by statutory and participating members of the CAB and the DJJ staff.
Business Partners, Partnerships	<p>Business contributed to the annual holiday celebration and provide volunteers for special activities at the Detention Center.</p> <p>Volunteers provide ancillary programs and activities at the Detention Center.</p> <p>The business member provided the funding for the recognition of departing members and the Unsung Hero awards.</p> <p>Businesses collaborate with CareerSource PBC to provide mentorships and internships for youth returning from placements and for identified at risk youth during the summer on both the coast and the Glades.</p> <p>The School District of Palm Beach County has agreements with more than 30 agencies to provide behavioral health -prevention and intervention services to youth in the school and community. During SY 16 almost 25,000 youth received services through these agreements.</p> <p>Gulfstream Goodwill provides training and work experiences for at risk youth</p> <p>The school district has more than 20,000 volunteers throughout K-12.</p>
By-Laws / Procedural	No changes have been made to the By-Laws in the past year. Potential changes include frequency of Board meetings alternating with Executive Committee meetings.
Executive / Administrative/ Steering	Executive Committee meetings are not held on a regular basis. If needed, the Chair holds a noticed conference call. One special meeting was held (January 2017) to discuss the proposed civil citation legislation.

Grants, Grants Review	<p>There were no DJJ grants to review during this period.</p> <p>The Chair of the CAB reviewed the behavioral health grant applications forwarded to the Palm Beach County Board of County Commissioners for funding beginning October 2017.</p> <p>The DOJ research grant continues to enroll youth and identify areas of strengths and challenges with the potential for system change.</p> <p>The Youth Services Department has released an RFP for community grants to support the Birth to 22 initiatives.</p>
Juvenile Justice Week	Greg Starling and staff
Legislative	<p>The CAB supported the recommendation of the LEPC to reject changes to the Civil Citation bill. Committee members and local representatives were contacted.</p> <p>The CAB is updated on legislative issues through the office of the designee of the Board of County Commissioners and the information forward to the CAB chair from the department.</p> <p>The LBR's were discussed at the April Board meeting.</p>
Membership /Nominating	<p>Three new board members were added as replacement to the designee Public Defender and the designee Superintendent of Schools.</p> <p>Additionally, a Parent member was added.</p>
Other Program areas, (i.e. Assessment Centers, Detention, Commitment)	<p>Youth Summit and the community sharing meetings for the Birth to 22 were a major focus during the year. The findings from these meetings formed the basis of community action and will serve as the foundation of the C15 strategic plan.</p> <p>Boy Scout facility used for Outward Bound type programming for youth during the Spring 2017 break.</p> <p>Adult participation in the program was planned through the Office of the State Attorney.</p> <p>Expansion of Alternative Education options for youth to assist with high school graduation.</p> <p>Several members attended DMC training in other circuits and DMC training was provided under the auspices of the West Palm Beach Police Department.</p> <p>School Justice Partnership</p> <p>Prevention programs: CINS/FINS, BBBS, BGC, Pace</p>

<p>Planning</p>	<p>Members of the CAB participated on numerous committees in the countywide effort of Birth to 22. This communitywide effort is the driving force for prevention and intervention services in the schools and community.</p> <p>The strategic plan for both the schools and the Birth to 22 will serve as the strategic plan for the CAB.</p> <p>The community is actively engaged in the My Brothers' Keeper project and has worked with community resources and volunteers in identifying and training minority makes to serve as mentors to youth.</p>
<p>Prevention/Diversion/ Intervention</p>	<p>SEFBHN and PBC Community Services conducted a needs assessment to identify gaps and overlaps in behavioral health prevention and intervention services. This data is being used to establish priorities for local and state funding.</p> <p>Delinquency Drug Court</p> <p>Juvenile First Offender /Youth Court</p> <p>Youth Intervention Services/PAL</p>
<p>Public Information, Public Relations, Outreach</p>	<p>Community education survey developed and reviewed. CAB determined that community education efforts will be developed in line with the Birth to 22 plan.</p> <p>The Superintendent of Schools shared the PBC School District strategic plan with the CAB. The goals of this plan align with the Roadmap to System Excellence in the following area</p> <ul style="list-style-type: none"> • Reducing the gap between groups of students • Meeting the social emotional needs of youth to promote academic success • Reducing DMC in discipline • Increasing the graduation rate <p>CAB members presented a Lifetime of Consequences to parents in collaboration with a school board member.</p> <p>Records expulsion community meeting</p>
<p>Reform Activities</p>	<p>Shirlon McCarty</p>
<p>Juvenile Detention Alternative Initiative</p>	<p>Randi Taylor</p>
<p>Quality Assurance</p>	

PART II. ISSUES, CONCERNS, OR RECOMMENDATIONS - Provide any recommendations, issues or concerns that the board or council may have related to its role.

The CAB Circuit 15 recommends the following:

- All department funded prevention programs be required by contract to attend and participate at the CAB meetings and to provide quarterly reports to the CAB on outcomes and issues.
- All members of the department staff be provided with a salary level commensurate with the cost of living for the area in which they serve. Staff shall be provided with an increase index of salary adjustment based upon additional education and/or training.
- All staff shall be reimbursed for mileage related to job performance as determined by the IRS guideline.